

VILLAGE OF SCHOHARIE  
**Employees Meeting/Workshop – January 19, 2022**

Meeting called to order @ 6:43PM in the Village Hall at 300 Main Street.

**PRESENT:** Mayor Caza, Trustees: Johnson, Palmer, Medak and Robinson-Bullock, OIC Jason Temple, Code Enforcement Officer/Fire Chief Doug Stinson, DPW Superintendent Ken Bernhardt, Clerk/Treasurer Leslie Price and Deputy Clerk/Treasurer Debby Byrne

**1) OIC – Jason Temple**

- a) Visited Parsonage Pines and Birches and dropped off educational information for seniors
- b) Working on e-Grants through the Federal Government
- c) 9 Traffic Tickets were written this month.
- d) Received 9 complaints
- e) Still looking for a new police vehicle, the last one Brian was researching is no longer available.
- f) OIC Temple asked the Board for permission to have a kiosk to put in the lobby of 300 Main Street for residents to drop off used/expired medications, needles, etc.

**Motion:** made by Mayor Caza seconded by Trustee Robinson-Bullock unanimously carried to approve having a secure, locked kiosk through med project for disposal of used/expired medications/needles/etc. which will be supervised and secured by OIC Temple.

- g) OIC Temple has been looking into electronic sign to post in front of school to show speed to be placed in the school zone. Cost for one sign would be between \$3,500-\$4,000. OIC Temple is going to see if Schoharie Central School would share in the cost.

**2) DPW Superintendent Ken Bernhardt**

- a) Water/Sewer is in good shape, and everything is running smoothly.
- b) There was an issue with the waste pump. DPW staff disassembled the pump and ordered the parts to repair it. Parts will cost approximately \$3,700, to get a new pump would cost approximately \$37,000
- c) Staff has been working on snow/ice removal.
- d) Superintendent Bernhardt has taken and passed his ABC test for wastewater management. He will pursue getting his water license next.
- e) Mayor would like to give Bill Shroh notice by the end of February that the Village will use his services on an as needed basis only. Board gave Ken permission to request Bill's services as needed for any future emergencies and/or consultations.
- f) Superintendent Bernhardt has a number of DEC Reports that need to be completed and submitted.
- g) Superintendent Bernhardt has been working with Master Meters in regard to updating our meters and reading system. He would like to update software and replace meters as needed. Mayor Caza would like a formal proposal for the Board to approve.
- h) Superintendent Bernhardt expressed some miscommunication between the Village and Colonial Heritage in regard to plowing. Mayor Caza would like to be contacted if the miscommunication has not been resolved.

**3) Fire Chief – Doug Stinson**

- a) Please see attached Report.
- b) Under Major Incidents Doug would like to mention that there was an actual fire at Schoharie Central School in the Bus Garage. It started in the garbage, but the Fire Department did have to break the back door window in order to gain access to the building.

- c) Doug also mentioned that the protective gear purchase as per PESH regulations will cost \$200.00 per firefighter and there are twenty firefighters that qualify.
- d) The Fire Department is looking into a solar project and is getting quotes for blown-in insulation in order to try and save cost for heating. Dan Smith will get the numbers to the Board.

**4) Code Enforcement Officer Doug Stinson**

- a) Please see attached Report.
- b) Doug would like the Board to look into purchasing a new updated software program designed specifically for Codes. Doug has recommended IWORK which has a cost of \$5000.00 per year and a set-up charge of \$3,500.00. The Board would like to see some other quotes and questioned the cost of this program.
- c) In regard to the first three Permits listed on the Codes report, they are all Steve Meyers projects. Since he has not yet paid the invoice on his last property for water hookup, the Board will not approve any Permits going forward until that payment is made.
- d) In regard to the property at 326 Main Street, Mayor Caza has asked for a detailed report showing all notices of violations and what corrections have been made.

**5) Lamont Engineers – Mike Harrington**

- a) Update of Water Improvement Project. Please see attached Report.

**6) Other**

- a) Trustee Medak and Clerk/Treasurer Leslie Price have gone over the Budget and asked for a Motion to approve Budget Amendments

**Motion:** made by Trustee Johnson seconded by Trustee Palmer to approve the following budget amendments:

- Water – to balance the Water Budget change Admin Contractual (F8310.4) from \$7,500 to \$7,072.50
- Sewer – for clarification purposes, add line item – Loan 5481 #2 Principal (G9710.6) \$15,000.00 and change CWSRF bond Loan Int (G9710.7) to Loan 5481 #2 Interest, \$13,484.50 add difference of \$1,117.50 to Reserve Equipment (G9950.9A) \$1,117.50

**Motion** to adjourn meeting at 9:10PM made by Trustee Palmer seconded by Trustee Robinson-Bullock unanimously approved to adjourn meeting.

Respectfully Submitted,

Leslie Price



**Village of Schoharie  
Schoharie Fire Department  
Situational Report  
01/15/2022**

1.) Calls

- 267 calls for 2021

2.) Drills & Training

- Working on training props for ventilation and propane emergencies as well as bringing our bailout equipment and training into compliance.
- Upcoming MCI drill with the DOH and many outside agencies.

3.) Education

4.) Major Incidents

- Nothing to report

5.) Near Miss Incidents

- Nothing to report

6.) Equipment Repair

- 1441 coolant reservoir repaired, going back in for exhaust repair.
- 1423 still waiting on components to repair damage from accident.
- 1462 has damage to left taillight and rear bumper due to collision with post during plowing operations at the firehouse.
- Chief's car is currently having its tires replaced as well as alignment and other servicing.

7.) Upcoming Fundraiser

- Casino Night scheduled for Saturday, March 5, 2022. Details as they come.

8.) 2021/2022 Person Protected Gear Purchasing

- Auto descenders need to be added to all interior firefighter's gear per PESH regulations.

Village of Schoharie  
Code Enforcement  
Situational Report  
01/19/2022

December 2021-January 2022

1.) Transition

- Working with Llyod on the 2021 uniform code and building safety inspection report for NY state.
- Taking over appointments for inspection and other ongoing duties on existing open permits.
- Introduction of new operating and tracking program for code enforcement activities.
- Looking at email and device usage of department employees.

2.) Permit Status

- 151 Bridge Street- Contractor states that he wants to complete the building and has buyers interested. However, he has not received a price for the water and inquired as to whether the water connection prices have been established.
- 133 Knowler Ave- Contractor states handrails and light fixtures will be installed in the next week or two. Blower test is complete and then will be ready for CO.
- Main Street Garage Project- Homeowner is waiting on special order garage doors for job to be completed. No further complaints taken at this address.
- 235 Main Street- Plumbing is almost 100% roughed in, electrical is on deck, HVAC is complete in upstairs, framing is done, elevator is in progress, project is roofed in for winter, temporary lighting is in use in the parking lot and has been discussed with and agreed to with the Village Planning Board. Walk through to take place with the contractor.
- Parrot House project- Windows are almost 100%, still waiting for architectural drawings. Touring on Saturday for Codes and Fire Department.
- 378 Main Street- Work has stopped due to climate complications.

3.) Complaints

- Update on 326 Main Street- Family is quarantined with COVID-19 as well as another issue being dealt with from the Schoharie County Health Department. Some cleaning has taken place. Vehicles in driveway are registered. Will be following up with the health department tomorrow and homeowner in 10 days.
- Currently working with town codes department and representatives of Driftwood apartments in reference to pest control violations.

4.) Building Safety Inspections

- Driftwood apartments inspection is complete. Complex owners are working on a few minor compliance issues. Will be going for reinspection in two weeks.

Lamont Engineers, P.C.

Village of Schoharie Water System Improvements Project Meeting  
Report – January 19, 2022

I. Project Update

- A. Toohar & Barone (T&B) continues to negotiate with CSP on the Village's behalf. T&B provided an email on January 13 summarizing its opinion of the current status with CSP.
- B. I have begun making final edits to specifications for the pending Tank bidding.
- C. I spoke to Dave Brennan today about the Depot Lane survey and also the storage tank. A review of the Depot Lane situation is now underway.

II. Next Steps

- A. Consult with T&B and Dave Brennan on the timing of the tank bidding; obtain Village authorization for same.
- B. Finish preparing tank plans and specs for bidding (should be ready next week).
- C. With due consideration of the status of the CSP agreement, receive bids for Tank in February or March 2022.
- D. Review Depot Lane survey results with Dave Brennan and get draft map to Village with options on how to move forward (to include consideration of the County DPW spill issue).
- E. Baseline water quality testing of Spring supply and Holding Pond effluent (for Clean-Flo).
- F. Continue with water main plans (and easement work) over the winter with goal of bidding the work in June or July of 2022. III.

Other Items

WWTP SPDES Permit

- A. Ken and I need to prepare a status report for DEC on the chlorine residual limit issue (status report due by February 1). The deadline for a final solution is down the road a bit.