

VILLAGE OF SCHOHARIE
Employees Meeting/Workshop – February 22, 2023

PRESENT: Mayor Caza, Trustees: Johnson, Medak, and Robinson-Bullock, OIC Jason Temple, DPW Superintendent Ken Bernhardt, Codes Enforcement Officer, and Fire Chief Doug Stinson,

Excused: Village Clerk/Treasurer Leslie Price

- 1) Officer in Charge (OIC), Lieutenant, Jason Temple
 - a) See Attached Report
 - b) Ken and Jason installed the radar speed signs. Jason feels they are helping, and cars are slowing down. Jason was able to get stats for the Board for the last ten days: 372 cars went by in one day, fastest speed was 53/MPH. By next month Jason will be able to have a more detailed report as well as graphics.
 - c) The next Citizen Advisory Board meeting will be April 26, 2023 at 9:30AM. Mayor Caza would like this information to be put on the Village website and in the Paper.
 - d) Jason has been talking to the County Sheriff's Department in regards to the Body Worn Camera Grant to see if the Village could piggyback on the Sheriff's package.

- 2) DPW Superintendent, Ken Bernhardt
 - a) See Attached Report
 - b) Trustee Medak asked Ken about covering the word "Village" on signs entering the Village of Schoharie. Ken will not change state signs before checking with the NYS DOT. Clerk/Treasurer Price has reached out to Bob Pacetti and will report back. Ken will get a count of all Village signs and change out to Village speed limit 25MPH.
 - c) Ken, let the Board know that we will be receiving credit on all old meters that are being returned.
 - d) DPW Dump Truck has been repaired. DPW has someone coming in to do an inspection on all DPW Trucks.
 - e) Ken has the opportunity to purchase a new truck for approximately \$53,000 with an upgrade and plow package for \$8,000-\$10,000 which also includes lighting and lettering. The truck is a 2023 350 Heavy Duty with Plow package. Mayor Caza said since it's in the budget Ken should go ahead and purchase the truck. If any paperwork needs to be done in order for Ken to put the order in, Mayor will approve and sign. The Board unanimously agreed with the Mayor.
 - f) Mayor asked Ken, in the three years that he's been here, does he think the Village is in better shape or worse shape. Ken thought overall we are in better shape however we need to keep an eye on the pumps, grinder, and check valves. The pump is constantly running causing the electric bill to be high. Ken also mentioned that after the cold snap we had two weeks ago, they have discovered two leaks.
 - g) Trustee Robinson-Bullock thanked Ken and his staff for saving the village money on truck repairs.

- 3) Fire Chief, Doug Stinson
 - a) See Attached Report
 - b) Chief Stinson informed the Board of a line of duty death in Montgomery County.
 - c) The Chief's car went in for full repair. There is a \$400.00 bill to repair for now.
 - d) Mayor informed Doug that the Board does plan on approving the purchase of a second vehicle. Trustee Johnson sent emails to both Alan and Ben (Town Board) and presented an invoice for the

Town's share of the cost. Doug believes that the Village should have a six-year plan to overturn vehicles while they are still working and have some value.

- e) Doug also mentioned to the Board that once the Trail project gets underway, the Police Department and Fire Department will need an ATV style vehicle for rescues. Mayor Caza agrees but feels there will be plenty of time for that purchase.
 - f) Doug informed the Board that he is willing to go to the Town meeting and present a report outlining the Fire Department's needs, repairs and outlining the benefits of getting new. Trustee Johnson thought this was a great idea. Peter also mentioned that he had a good conversation with JB in regards to personnel issues, social media, etc and feels improvements are being made. Doug stated that the Fire Department is also working with McNeil and Lexipole in regards to training. Trustee Johnson was pleased with the progress. Mayor Caza suggested that Clerk/Treasurer Price check with NYMIR and Comp Alliance in regard to employee training.
 - g) Trustee Johnson is giving back the Young & Sommer Binder and said it needs to be kept in a secure location at the Village Office.
- 4) Code Enforcement Officer, Doug Stinson
- a) See Attached Report
 - b) Doug is very upset that the Village Attorney is not responding to any of Doug's emails or phone calls, he has reached out to him a number of times. The Mayor asked Doug to call the office of Young and Sommer and let them know that we need someone to represent the Village and that it is a time sensitive situation. The Mayor stressed that the Village expects a response from either our Attorney or someone in his office as we have to appear in Court.
 - c) Doug will be meeting with Brendon and Nick next week for a kickoff meeting at the Parrott House. Doug expects to issue some Permits but has informed them that they must follow the schedule and work at the expected pace.
 - d) The next phase of construction at the Schoharie Dental Office will begin ahead of schedule. Work should start hopefully in March.
 - e) Doug will need a contact list of all email addresses for the Village. He will get in touch with Leslie. Once they are entered onto CCloudPermit, everyone will have the ability to see any Permits issues, any violations, etc. The Mayor asked that Doug show the Board all active Permits plus any that closed within the next six months.
 - f) Mayor asked Doug about the Meyers project on Bridge Street. Doug has reached out to him but there has been no response. Mayor asked if all his Permits were valid. Doug said he needs to renew the Permit and schedule an inspection.
 - g) Trustee Johnson asked about the letter that was sent out to the Old Mill, The Great American and the Bridge Street House. Doug said that he is working with Leslie on this and that they both wanted the letter to be reviewed by the Attorney before mailing it out. Ken mentioned that there is another property that should be included on this list, the first house on the left going up Rickard Hill beyond Eastern Ave.
- 5) Lamont Engineers, Mike Harrington
- a) See attached Report.
- 6) OTHER:
- a) Mayor Caza would like Ken to update the Village sign with the Fire House fundraiser events and information on the Food Pantry (address, hours). Mayor Caza would like this information on the Food

Pantry to stay up for a while. OIC Jason Temple will get the information on the Food Pantry and Doug Stinson will get Ken the information on the Fire Department Fundraisers.

- b) The Mayor would like Leslie to follow up on contacting the ZBA members and ask them to plan a meeting. The Schoharie Dentist project has been moved ahead of schedule so there may be some projects that will involve the ZBA.
- c) Trustee Medak and Trustee Robinson-Bullock performed the annual Justice Audit for Justice Breen, for 2021 and 2022, and Justice Kennedy for 2022. A Motion needs to be made to approve Resolution 2-2023 approving and accepting the Annual Justice Audit. Trustee Medak and Trustee Johnson suggested that Justice Mike Breen's secretary Nancy Wolfe be trained by Rob Kennedy and start keeping Justice Breen's books the same as Justice Kennedy's books.

Motion made by Trustee Palmer second by Trustee Johnson unanimously carried to approve Resolution 2-2023 to approve and accept the Annual Justice Audit as written for the following Fiscal years:

Justice Breen – July 1, 2021 to December 31, 2021

Justice Breen – January 1, 2022 to December 31, 2022

Justice Kennedy – January 1, 2022 to December 31, 2022

- 7) Mayor discussed Congresswoman Stefanik open funds portal for F/Y 2024. The Mayor informed the Board that Schoharie County is asking for a loan for the Bridge Street bridge project. This is significant in size and therefore the Village will not be asking for any other money.

Motion made by Trustee Palmer second by Trustee Robinson-Bullock unanimously carried to adjourn the meeting at 8:05PM

Respectfully Submitted,

Leslie Price
Village Clerk/Treasurer

APPROVED

February 22nd, 2023
Employees Work Session

January-February 2023 Stats

15 Traffic Tickets
35 Calls for Service
0 Arrests
3 Auto Accidents
0 Domestic Incidents

Citizen Advisory Board: Next meeting scheduled April 26th, 2023.

Radar Speed Signs: Both radar speed signs are operational as of last week. S/B across from Mix Lane. N/B at ifo 168 Main Street. From my observations they seem to be slowing traffic. Collecting data as we speak. Stats to follow.

Body Worn Camera Grant: Looking into several vendors. Trying to find equipment and storage that meets our needs and monetary limits. Licensing and cloud storage are concerns.

Unit 952: Recall notification. Rear toe link replacement. Scheduled for service 02/28/23 @ 10am.

Looking ahead: Researching for grants to cover cost of new body armor and the possibility of Tasers.

APPROVED



Village of Schoharie
Schoharie Fire Department
Situational Report
02/22/2023

January, 2023-February, 2023

1.) Calls

- 25 EMS calls and 4 Fire Calls

2.) Drills & Training

- Held 3 NFPA best practice trainings and 1 Station work detail.
- Training committee is discussing/evaluating NFPA approved training/credentialing software program.

3.) Education

- 3 Firefighters enrolled in Basic training.
- 4 Officers scheduled for training at the National Fire Academy in PA.
- 1 Firefighter attending EMT-B class with Colonie EMS.

4.) Upcoming Fundraiser

- Had a successful fundraiser including Couples Dinner, Boot drive and Casino night. Proceeds from the dinner and boot drive to benefit Summit Fire Department Chief Lynn Wayman who lost his home to a fire earlier this month.
- Upcoming Corn beef and Cabbage Dinner Fundraiser on March 17th.

5.) Apparatus

- The new 1461, Silverado, has its radio installed, lettering completed, and is currently having the slide tray installed. Should be delivered by the end of the week.
- 1451 Brush Unit, will be going out for repairs as soon as the new unit arrives to prepare for high potential brush fire season.

Village of Schoharie
Code Enforcement
Situational Report
Date: 02/22/2023
Transition

-

Permit Status

-

Complaints

- No new complaints

Building Safety Inspections

-

Enforcement Action

-

Lamont Engineering has completed sprinkler system drawings for the Parrot House project. We will be meeting to go over with the owner and being permitting.

Entering past inspections to Cloud Permit and beginning 2023 scheduling for inspections due.

May, Wood, 326 Main case has been escalated. Currently awaiting contact from Village Counsel.

Continuing to work with Cloud Permit on data input, system training. Working on 2022 NYSDOS annual report due by 04/01/2023

Next phase of construction at Main and Bridge, Schoharie Dental will begin ahead of schedule.

Approved

Lamont Engineers, P.C.

Village of Schoharie
Water System Improvements Project

Meeting Report – February 22, 2023

I. Project Update

- A. We are still in winter shutdown for the tank construction.
- B. However, DN Tanks has scheduled a tank site walk-through for 11:00 on 2/23 to review matters before the work resumes this Spring. I assume we will learn more about their schedule at that time.
- C. Depot Lane: I had an initial call with Dave Brennan and Sue Anacker (surveyor), but their vacation schedules (and illness) prevented much advancement on the matter. Just this week, Sue Anacker provided additional research on the matter for a conference call scheduled for next week.
- D. Easements: I have made contact with everyone on Brookside; all seem supportive. I'm waiting on Young Sommer staff to finalize the easement forms and perform the limited due diligence that Dave has suggested.
- E. We have been working on a response to DOH comments on the Holding Pond Aeration System; should go out this week.

II. Next Steps

- A. Submit response to DOH on Aeration System (this week).
- B. Decide course of action for Depot Lane easement; develop recommended framework of the easement agreement; thereafter, discuss overall plan with Dan Crandell (re: potential County collaboration).
- C. Finalize Brookside water main easements.

III. Other Projects

- A. Bridge/Main St. Sidewalk Curb Ramps – Notice of Award was issued; contract documents need to be reviewed by Dave Brennan when he is back from vacation (next week).
- B. Parrott House – A basic fire suppression design from the system vendor was supplied to Doug; it was only a sketch, so we still need to add it to our drawings. We also need to add a fire alarm system to the drawings. Brendon expects to meet with Doug by the end of next week to review the plan revisions and address any outstanding issues.