

VILLAGE OF SCHOHARIE
Employees Meeting/Workshop – May 17, 2023

PRESENT: Trustees: Johnson, Palmer, and Robinson-Bullock, OIC Jason Temple, DPW Superintendent Ken Bernhardt, Codes Enforcement Officer, and Fire Chief Doug Stinson, and Ed Manchester

Excused: Mayor Caza, Trustee Medak, Leslie Price, Clerk/Treasurer, Debby Byrne Deputy Clerk/Treasurer

- 1) Officer in Charge (OIC), Lieutenant, Jason Temple
 - a) See Attached Report
 - b) Police Department continues with Lexipol Training
 - c) Schoharie 5k run was successful.
 - d) Prepping for Memorial Day Parade.
 - e) Incident at the Palatine House, no suspects yet a mower was stolen from the cemetery.

- 2) DPW Superintendent, Ken Bernhardt
 - a) Water meter replacement is still progressing.
 - b) The Village Pool is filled and operational.
 - c) Water Hydrant flushing in the evening is going well.
 - d) DPW will assist the Police Department and Fire Department with preparations for the Memorial Day Parade.
 - e) Progress with the new water tank is progressing and Ken is impressed with the companies involved. DN Tanks, Village and CSP are all working well together.
 - f) Ken needs a final vote to approve a quote for paving Hilgert Parkway.
 - g) CSP paving quote was the cheapest option.

- 3) Fire Chief, Doug Stinson
 - a) See Attached Report
 - b) The Fire Department is prepping for the Memorial Day Parade.
 - c) Starting up Truck Committee to proactively plan for the future of truck purchases.
 - d) Staying up to date with continuing education and regulations.
 - e) May 20, 2023, is the Fire Department Banquet.

Motion made by Trustee Palmer second by Trustee Robinson-Bullock unanimously carried to approve the Company Officers for Engine Company #6, the Auxiliary Offices for 2023-2024 and the Administration Officers for 2023-2024.

- 4) Code Enforcement Officer, Doug Stinson
 - a) See Attached Report
 - b) Working with CloudPermit, customer interface, forms and payment processing.
 - c) Doug is re-organizing the office area,
 - d) Next month Doug will share a run through on the system.
 - e) Parrott House Permit is active.
 - f) Phase Two of Dental Office has started.
 - g) Scheduling new inspections to have an updated view and integration with the new system.

- h) No new complaints. The Letter for decrepit properties is in the final stages and will be sent out to identified properties.

Motion made by Trustee Robinson-Bullock second by Trustee Palmer unanimously carried to adjourn the meeting at 8:04PM

Respectfully Submitted,

Cody Robinson-Bullock
Village Trustee

Approved