

**Village of Schoharie – Employees Work Session
Minutes
Wednesday May 19, 2021**

Excused – Thomas Price and Sal Medak

A. 7:00 PM –7:15 PM CODES ENFORCEMENT CEOs Doug Stinson & Lloyd Stannard -
Monthly Report – See attached report

B. 7:15 PM –7:30 PM Fire Dept. member Doug Stinson –
Monthly Report – See attached report

Motion made by Trustee Palmer Second by Trustee Johnson unanimously carried to approve the Line of Succession for Niagara Engine Company No. 6, Inc. Administrative Officers for 2021-2022

C. 7:30 PM – 7:45 PM POLICE DEPT. OIC Brian Rossi -
Monthly Report – Regular Monthly Duties plus:

- ▶ LEAD Training
- ▶ Walk to School Day
- ▶ Ran radar on Bridge St.
- ▶ School is looking into getting speed radar signs
- ▶ Informed the Board that the 2014 vehicle he had looked at was sold

Motion made by Mayor Caza second by Trustee Palmer unanimously carried to preauthorize up to \$20,000.00 for Officer Brian Rossi to purchase a replacement police vehicle

D. 7:45 PM – 8:00 PM DPW --Superintendent Ken Bernhardt –
Monthly Report - See attached report

Motion made by Mayor Caza second by Trustee Johnson unanimously carried to purchase a 2005 Tymco 600 street sweeper from the Village of Waterville NY for \$40,000.00

E. Other:

1. **THANK YOU** to Thomas Price for his time he served as a Village Trustee his term will officially end on May 31, 2021. The board is welcoming Cody Robinson-Bullock and he will be appointed at the June 8, 2021 Regular Monthly Meeting

2. **Motion** to remove members on the Zoning Board of appeals who are deceased, have moved away and who can no longer serve on the Board Eugene Amedio, Ben Cooper and Cody Robinson-Bullock

Motion made by Mayor Caza second by Trustee Palmer unanimously carried to remove members on the Zoning Board of appeals who are deceased, have moved away and who can no longer serve on the Board Eugene Amedio, Ben Cooper and Cody Robinson-Bullock

3. **Motion** to re-appoint Michael Meyer-Veen to the Planning Board

Motion made by Mayor Caza second by Trustee Johnson unanimously carried to re-appoint Michael Meyer-Veen to the Planning Board

4. **Motion** to approve Resolution No. 4-2021 Approving Justice Audit as

submitted by Trustees Palmer and Medak

Motion made by Trustee Palmer second by Trustee Johnson unanimously carried to approve Resolution No. 4-2021 approving the Justice Audit as submitted by Trustees Palmer and Medak

6. **Lamont Engineers** update on Water System Improvements Project (WSIP)

See attached report

Adjournment:

Motion by Trustee Palmer Seconded by Trustee Johnson unanimously carried to adjourn at 10:00 PM

Respectfully Submitted

Leslie J. Price

Approved

VILLAGE OF SCHOHARIE CODE ENFORCEMENT SITUATIONAL REPORT

05/19/2021

April 2021 – May 2021

Continuing to work on transition with Lloyd Stannard



Continuing to familiarize with procedures and current projects....

Attended two weeks of training, class next week as well..

Visited 155 Shannon Ave for potential enforcement action, will be visiting this week to verify any progress.

Permit Status'



*Lloyd issued building permit for Fred Wood, Pole barn after some issues with original drawings were resolved. ***Footers due for inspection****

Ted Schuart from the Old Stone Fort has sent drawings for a permit to build an Approx 500 sq' living museum-type replica building. Due to potential heavy use for public education and tourism we are requiring stamped drawings. I will be reaching out to Mr. Schuart to set up a site visit with myself and Lloyd.

*Village Planning Board has accepted Dr. Elbially's application. Some minor changes and details were discussed in regards to drainage, parking/ vehicle flow, curb cut adjustments, County and State permits for the curb cuts. Planning board declined to notify public of an additional hearing on good faith. Voted to wait until the application was "Complete" at the 04/13 meeting. Contractor availability issues due to delay may result in project pause, according to Dr. Elbially. We will be meeting with Dr. Elbially again soon. *****Planning Board has approved the dentist office project. Demo permit to be issued for the Bridge St. side******

*Lloyd met with Hans Schoenecker in regards to a flood plain compliance project on his home, no issues to report. *****Permit issued once flood plain compliance was confirmed******

Met with Parrot House Owner and GC. All is moving forward well. Repairs are being made to rear wall openings

Met with Representatives from DAR at Lasalle Hall to discuss an operating permit for their commercial kitchen. Currently working with them on fire extinguisher issues and occupancy load rating.

Complaints



*Received a complaint in regards to a new LED sign installed at the Scho-Wright Ambulance Station. We will be reaching out to all involved to seek a resolution. *****Sign has been determined to be compliant******

Received a complaint about garbage collection service operating at 2 a.m. Will look in to the issue further.

DEC enforcement action at Guernsey's Nursery, involving a non-permitted reservoir excavated at the side of Schoharie Creek. Will visit Mr. Guernsey and discuss any flood plain violations that took place.

Lloyd visited/inspected the Taylor Block building on Sunday. Building was mostly compliant with one or two small issues to rectify.

Doug Stinson

Code Enforcement Officer

Village of Schoharie, New York

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VILLAGE OF SCHOHARIE SCHOHARIE FIRE DEPARTMENT SITUATIONAL REPORT

05/19/2021

April 21st to May 19th 2021

Calls



Fire-

EMS-

Other-

Activities and Events



May 22nd Annual Banquet and installation of officers... Mayor Caza to swear in all officers and present citation to Outgoing Chief Martin L. Pierce.

May 27th Memorial Day Parade and Ceremony...Food and .Refreshments immediately after at the station.

New Pertinent Information



April annual elections-new line of succession (supplied). All officers both firematic and administrative remained the same with these three exceptions.

***Need a vote to approve elected officers.

Marty Pierce is now 2nd assistant Chief

Douglas Stinson is now Chief

Josh Hollis is now EMS Lieutenant under Amanda Stinson

Josh Hollis is now Asst. Treasurer to Dan Smith

Along with a line of succession is current and up to date contact info Please update your contacts as necessary.

*Monday, April 19th we had an insurance safety survey/audit visit by David Snyder from McNeil & Company. We faired very well however there are some suggestions and requirements coming. The report should be in our hands in four to six weeks. ***No Update****

Updating/Revising all Mutual Aid Agreements

Hydrant behind firehouse is out of service, I will be working with Ken Bernhardt to get replaced asap. This was a high use hydrant and is urgent.

We are going through uniforms and PPE to update any out of date or otherwise needed.

I will be getting quotes from Lenny's Tire and McCarthy Tire for tires on the chiefs car, also getting AC diagnosed/repaired. Will go with better price.

EMS bags—5 more to be purchased to complete engines and EMT officers.

Approved

Village of Schoharie
Department of Public Works Report
May 19 2021

Work done in the past month:

- Keeping your water running clean and clear (Water)
- Your drains draining (Sewer)
- Turned on the water at the Park, pool and cemetery
- Bi-annual hydrant flushing
- Plenty of "dig safe" tickets to mark out for power pole replacements
- Hydraulic repairs on our old backhoe, cylinder leak repair
- Patched pot holes around the village streets
- Dealing with the after effects of our PESH inspection at the WWTP, installing signage, fall barriers, and setting up training events.
- Reading water meters
- Meetings with Mike Harrington on the water project
- Solicited price quote on street paving and sidewalk replacement
- Met with NYSDOT about Main Street crosswalk at Bridge Street

Things to discuss :

1. Looked at a used 2006 Tymco 600 street sweeper from the village of Waterville NY. It's in good working order, selling price is \$45000.00.
2. Met with Cobleskill Stone representative and also Dan Crandel of Schoharie county about paving Prospect st. and Hilgert, waiting on quotes. Received a quote for crack seal and then chip sealing Hilgert pkwy., Walnut Pl. and Brookside Dr. from The Gorman Group see attached.

Possible problems:

Paved driveways will need to be tied in to the new higher pavement with a little apron work.

Chip sealing won't last as long as paving

CSP recommends grinding the entire street, installing binder base, the #7 top could be expensive.

3. Electrical issue at the wastewater treatment plant, the main GFCI panel is burned out in the press building and needs to be replaced, got a quote from Stilsing Electric for \$1950.00 to take care of it. The parts are warranted. See attached.

**Village of Schoharie
Water System Improvements Project**

Meeting Report – May 19, 2021

I. Project Update

- A. Hartgen has received approval for the Depot Lane Monitoring Plan from SHPO.
- B. EFC has requested that the Hartgen contract include the EFC funding requirements. Hartgen has drafted an amendment for execution tonight.
- C. DOH has approved the Force Account proposal for the DPW work at the tank site.
- D. Work on the tank contract drawings and specs has continued
- E. Work on the water main drawings has also continued.
- F. We have drafted a Facility Plan (basis of design report) that will accompany our drawings and specification submissions to DOH.
- G. We have prepared a Storm Water Pollution Prevention Plan (SWPPP) for the project, as required by DEC.
- H. We issued an RFP for the leak survey and received two proposals (see attached summary).
- I. Meave Tooher has submitted a draft tank site access agreement to CSP.

II. Next Steps

- A. Consider authorizing a leak survey by American Leak Detection. Based on the cost of the second proposal, I recommend authorizing up to \$3,000 just in case things take a little longer than expected.
- B. The DPW will need to locate all valves and curb stops prior to the leak survey, so timing of the leak survey may depend on how quickly things can be located.
- C. I will be reviewing the tank site design with Ken and then submit to DOH for review and approval. Would the Board like to review as well?
- D. Continue to work on water main design, including the necessary contacts with property owners on needed easements (see attached easement list). Should I work with Mike Breen on the easement documents (or Meave Tooher)?
- E. We will assist Meave Tooher on any needed modifications to the Tank Site Access Agreement (based on CSP's review).

Attachments

- Leak Survey Summary
- Water Main Easement List