

Village of Schoharie – Regular Board Meeting
June 11, 2024

Presiding: Mayor Colleen Henry

Present: Trustees Johnson, DeGroff, Palmer, Clerk/Treasurer Leslie Price, Deputy Clerk/Treasurer Debby Byrne, Jason Temple, Ken Bernhardt, Tom Hitter, Bob Tines, Terry Wilbur, Liz Vedder, Dave Ornoski, Jen Barnett, Michelle Rivera, Diana Bell, Darlene Patterson, Patsy Nicosia From Times Journal and Josh Walther from The Mountain Eagle.

Excused: Trustee Medak, Doug Stinson

Meeting brought to order: By Mayor Henry at 6:05 PM

Employee Meeting:

- 1) Code Enforcer Officer, Doug Stinson
 - a) See attached Report.
- 2) OIC Jason Temple
 - a) See Attached Report.
 - b) Zekes Auto had an incident with stolen tools. The owner installed a security camera. No further incidents since cameras were installed.
 - c) Mayor Henry drafted a letter to NYS DOT regarding Crosswalk by Bridge Street. The letter was mailed today.
 - d) Mayor spoke to the Cobleskill Mayor in regard to purchasing a vehicle for the Police Department. She was told it would go to an online auction. She will try to get more information for Jason.
- 3) Fire Department, Doug Stinson
 - a) See Attached Report.
- 4) DPW Superintendent Ken Bernhardt
 - a) See Attached Report.
 - b) Mike Harrington and Ken have gone over a check list they have regarding Tech Industries and have agreed to sending the next check out with the Boards approval.
 - c) Peter Johnson mentioned that Ken Kio repaired his lawn himself and Peter was wondering if Tech Industries would reimburse him for his expenses.
 - d) Mayor Henry asked Ken about the grates around the trees on Main Street. Ken and DPW will be working on them this week. There was discussion on what material to use around the trees once the grate is removed. Ken said there were pros and cons with both stone and mulch. There needs to be further discussion and research.
 - e) Mayor Henry would like Ken to review the Village owned property on Prospect and Main. She feels there may be trees that need to be trimmed.
- 5) Mike Harrington Lamont Engineers
 - a) See Attached Report.

6) Adjourn

Motion made by Trustee Palmer second by Trustee Johnson unanimously carried to approve adjournment of the Employee portion of the Meeting at 6:33PM.

Board Meeting

Meeting brought to order: By Mayor Henry at 6:34 PM

Pledge of Allegiance

1. Privilege of the Floor:

- i. Jen Barnett and Michelle Rivera wanted to start talks with the Village regarding an Open Market/Farmer's Market idea on Main Street. They feel this is something to bring tourists into the Village and could help local businesses. The Mayor explained that they would have to get the County's approval to use their property. Darlene Patterson and Diana Bell from Schoharie Promotional invited Jen and Michelle to their next meeting and discussed joining forces on new projects.
- ii. Darlene Patterson gave an update on Promotional and the Lily Fest Event. They need volunteers to help with parking and ask that anyone interested contact them.
- iii. Diana Bell gave an update on the Summer Concerts which will be held Friday evenings in August and September for four weeks. Diana also mentioned the Cornhole Tournament will be held on September 7th.

2. Minutes: Review and Motion to approve

- a. Approve the Minutes for the Board Meeting on May 14, 2024, The May 15th Employee Meeting was canceled.

Motion made by Trustee Palmer second by Trustee Johnson unanimously carried to approve the Minutes from the May 14, 2024, Board Meeting as written.

3. Abstracts and Bank Statements:

- a. General \$ 22,113.38 (May 15, 2024- June 11, 2024)
- b. Water \$ 41,241.71 (May 15, 2024- June 11, 2024)
- c. Sewer \$ 17,854.48 (May 15, 2024- June 11, 2024)
- d. Pool \$ 1,408.59 (May 15, 2024- June 11, 2024)

Motion made by Mayor Henry, second by Trustee Johnson unanimously carried to approve paying the invoices and the approval of the Abstract Amounts as written.

4. Incoming Correspondence:

- a. N/A

5. Outgoing Correspondence:

- a. N/A

6. New Business:

- a. The County Board of Supervisors requested a reduction in their Water/Sewer Invoice for the old Jail. Mayor Henry talked to Dan Crandall regarding this topic. Currently the Board is not in favor of putting this extra burden on the Village residents. Mayor would like to table this topic when Trustee Medak is back in town.

- b. Mayor Henry discussed the NYPA Street Light project and asked Trustee Palmer if he would be able to continue leading this initiative. Trustee Palmer said he would no longer be able to continue with this project due to his employment commitment. Trustee DeGroff offered to take the lead on this project.
- c. Mayor Henry proposed Department heads and the Board meet biannually to review department budgets and begin multi-year planning. Trustee Medak had suggested holding these meetings in February and August. The Board agreed with this idea.
- d. The Board needs to approve the Kiwanis adoption of LaSalle Park for another three years.

Motion made by Mayor Henry second by Trustee DeGroff unanimously carried to approve the adoption of LaSalle Park by the Kiwanis Club for the next three years.

7. Old Business:

- a. Village Clerk and Board Members had successful meetings with those residents who wanted an appointment regarding their water/sewer invoices. Payment plans have been made with four residents.
- b. Mayor Henry attended a scenic byway meeting held by Mr. Bill Morton on May 30, 2024. The Mayor will pursue the requirements on the proposed scenic byway. It will be a long process with the first step being a summary as to why we want a scenic parkway.
- c. Mayor Henry asked for an update on the Jeremy May project. Trustee Johnson and Judge Kennedy both mentioned they are waiting on the lawyer's phone call. Trustee Johnson will follow up.
- d. As per Mike Harrington's report, he is asking for the Board to approve payment of application number 4 to Tech Industries in the amount of \$43,132.26.

Motion made by Trustee Johnson second by Mayor Henry unanimously carried to approve payment of \$43,132.26 to Tech Industries for application/payment #4.

8. Other:

- a. The Memorial Day parade was successful and thank you to the Fire Department, the Police Department and to DPW for all their help for this event.
- b. The Comprehensive Planning Committee held an open house in the Village of Schoharie on Thursday May 23, 2024, and again in the hamlet of Central Bridge on Thursday May 30, 2024. With the input from the public who attended these meetings, the data is being collected and will be used for improvements to the Town and Village Comprehensive Plan.
- c. The Village Planning Board held a public hearing on the expansion at the Old Stone Fort with success and the application was approved. Groundbreaking to begin around September/October of 2024.
- d. Clerk/Treasurer Leslie Price requested that she attend NYCOM Training in July. The Mayor asked for more information regarding the training and the Board will decide.
- e. The Village Office received an email from Mat at Schoharie Little League asking if they could post information about their baseball camp on the Village website. The Board is fine with this.
- f. Resident Liz Vedder asked about the Village laws on lawn maintenance. The property in question is 206 Orchard Street. Mayor Henry asked for information from the Clerk's Office and will follow-up with this matter.
- g. Trustee Palmer asked for an update on the Trail Project. He would like to invite Dave Henry to our July meeting to give the Board an update. Clerk Price mentioned that Nan Stolzenburg will also be at that meeting.
- h. Trustee DeGroff asked for an update on the Parrott House project. Ken and Jason said there has been work being done every day for the last month.

9. MOTION to Adjourn.

Motion made by Trustee Palmer second by Trustee Johnson unanimously carried to adjourn Meeting at 7:12 PM

Respectfully Submitted, Leslie Price

Transition/Cloudpermit:

- Nothing new to report

Complaints and Enforcement:

- Received an anonymous complaint regarding 287 Main Street, SEEK, Village Board, and myself regarding a possible lack of enforcement for a building project. Please see the attached letter. I have been contacted by the Department of State and asked to look into the matter and have referred the matter to Town Code Enforcer Cliff Durough and we should have an update within 1-2 days. *Update, Town Code Enforcement Officer made a site visit and determined that there was foundation work done. We are currently working with SEEK to obtain the proper paperwork.
1. On Sunday, June 9th, responded to 199 Bridge Street for a complaint made by the Schoharie Fire Department for unsafe structure. On inspection, structure was found to have multiple failed stairwells and faulty sewer lines. The building was taped off and entry is prohibited until repairs are made and inspected by the building inspector. Owners are recently deceased, no contact with a responsible party at this point.

Permits:

- Permitting is in process for the Old Stone Fort.
- The Dental Office third phase footing and foundation inspection is complete.
- 110 Sunset passed final inspection with exception to flood plain requirements. Currently consulting with NYS DEC on next steps.

Misc.

- I met with NYS DEC on June 7th, the meeting went very well. Currently awaiting feedback.



Schoharie Police Department



Lieutenant Jason A. Temple
219, 300 Main Street
Officer in Charge
Schoharie, N.Y. 12157

P.O. Box

Phone: 518-295-8566
Fax: 518-295-8501
Dispatch: 518-295-8114

June 11th, 2024 Employees Work Session

January 1st, 2024 – June 11th, 2024, Stats

65 Traffic Tickets
136 Calls for Service
4 Arrests
0 Auto Accidents
0 Domestic Incident Reports

No Major Incidents

Notable Incident Reports:

- MHL 941 Arrest @ DSS and transport to St. Mary's for evaluation.
- (2) Trespass complaints. On going neighbor trouble and subjects fishing on private property @ Bridge Street bridge.
- Larceny complaint from business. \$1725 worth of stolen tools. No sign of breaking in.
- Bridge Street parking complaints have stopped. Schoharie Dental opened parking at the old Great American.
- (2) Medical/Fire assists.

Community Events:

Memorial Day Parade with no incidents. Sheriff's Office assisted.

Walk/Bike to School event with no incidents.

DAR Community Event with no issues.

Citizen Advisory Board:

Next meeting September 18th, 2024 @ 0930 Christ the Shepard Lutheran Church. Posted on Village website.

Lexipol/Police One:

06/03/24- (1) Critical and State mandated update to Policy and Procedure Manual.

FY25 Appropriations Bills Community Projects:

Did not receive funding due to limited resources available.



Village of Schoharie

Schoharie Fire Department

Situational Report May 24- June 24

1.) Calls

- 21 EMS
- 9 Fire

2.) Drills & Training

- Held 4 NFPA best practice drills.

3.) Education

- 1 firefighter took Fire Investigation: First Responders class through FEMA.

4.) Fundraisers/Events

- Memorial Day Parade and Open House on May 23rd went very well. We had 102 agencies/entries in the parade this year. The parade ran for about 45 minutes. The open house back at the firehouse was a huge success.

5.) Near Misses/Major Incidents-

- Responded to a public assistance call on Sunday, June 9th, a stairwell partially collapsed under a firefighter's weight. The firefighter was not injured. Code enforcement was requested to come and inspect the structure.

6.) Apparatus/Equipment

- 1423 is back in service from recall repairs.

7.) Building and Grounds

- Nothing to report.

8.) Grants

- Nothing new to report.

9.) Misc.

- Nothing new to report.

Village of Schoharie
Department of Public Works
June 11, 2024

- Filled the pool
- Still working to change out the remaining water meter registers
- The two large meters (Jail & SCS) are in working order and just need new transponders. Ordered and shipped
- Working with the contractors on Orchard St. and Depot Lane.
- Lots of lawns to mow and mowers to fix

**Village of Schoharie
Water System Improvements Project**

Meeting Report – June 11, 2024

I. Project Update

- A. Tech Industries has been given a Punch List of remaining items that need to be addressed. We expect to review the list with them prior to your July meeting. For the most part, we really just need to wait for the grass to grow. Tech has submitted Pay Application #4 for approval (\$43,132.26). \$7,500 is being held as retainage.
- B. Hartgen has submitted an initial invoice for their Archeological Monitoring work on Depot Lane. The monitoring is done, but a final report still needs to be written.
- C. Ct. 4 - R.B. Robinson is moving along quite well on Orchard St. The new HDPE main has been installed (by directional drill) the entire length of Orchard and the tie-in at Bridge St. was completed yesterday.
- D. DEC reviewed the contaminated soils found in the vicinity of the County's monitoring wells on Depot Lane. DEC will require that an additional 2 ft. wide swath of materials be investigated in this area. This is expected to generate an additional 35 tons of contaminated material. R.B. Robinson will coordinate with our consultant (George Longworth) on disposal at a local landfill.

II. Next Steps

- A. Testing and disinfection of new Orchard St. main, followed by tie-in to existing Fair St. main and transfer of the services to the new main.
- B. Separation of additional contaminated soils at Depot Lane and coordination of the contaminated soil disposal with George Longworth.
- C. Directional-drill installation of new looping main on Depot Lane and connections to existing mains.
- D. Replacement of Rte. 30 valve cluster at Depot Lane (scheduled for next Monday, 6/17).
- E. Disconnection and demolition of old tank, followed by the related sitework.

III. Other Projects

- A. Ken has made good progress on the WWTP disinfection improvements work, despite difficulties with finding adequate sampling pumps.
- B. Ken and I expect to have the Hilgert/Brookside/Walnut paving out to bid in late June.
- C. Robinson should be far enough along on Depot Lane to allow for the road to be re-graded in time for the late-July event at SCHA.
- D. I assisted Leslie in the annual updating of the wastewater project listing on the EFC PLUS website. This is for any potential future project that would need EFC financing.

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