

Village of Schoharie – Regular Meeting
January 11, 2022

Presiding: Mayor Caza

Present: Trustees Johnson, Medak, Robinson-Bullock, Deputy Clerk/Treasurer Debby Byrne, Patsy Nicosia, Times Journal, OIC Jason Temple, Lora Newell, Ben Griffin, Diana Bell-Jackson
Clerk/Treasurer Leslie J Price via Zoom

Excused: Trustee Palmer

Meeting brought to order: By Mayor Caza at 6:36 PM

Pledge of Allegiance

1. Privilege of the Floor:

- a. Diana Bell representing Schoharie Promotional Association (SPA) has informed the Board that SPA is applying for a Grant through SALT to rebuild/repair the fireplace/cooking stove at the Fox Creek Pavilion. SPA needs two letters of support for this Grant Application and has requested one from the Village of Schoharie. Mayor Caza has asked for a template of the letter, and he will fill it out and sign.
- b. Diana Bell stated that SPA is working on the Community Newsletter and asked for any important dates that the Village would like included in the Newsletter. Trustee Robinson-Bullock has agreed to assist in this Newsletter as well as the Welcome Letter to new residents.

Motion made by Trustee Johnson second by Trustee Medak unanimously carried to open the Annual Organizational Meeting at 6:52PM

2. Mayor Caza read the Village of Schoharie Annual Organization Meeting (See Attached)

Motion made by Trustee Johnson second by Trustee Medak unanimously carried to adjourn the Annual Organizational Meeting at 7:20PM

3. Minutes: Review and Motion to approve

- a. Review of the December 14, 2021, Board Meeting Minutes and December 15, 2021, Employee Meeting Minutes.

Motion made by Trustee Johnson second by Trustee Robinson-Bullock unanimously carried to approve the December 14, 2021, Regular Monthly Minutes as written and the December 15, 2021, Employee Meeting Minutes as written.

4. Abstracts and Bank Statements:

- a. General \$ 13,434.37 (December 15, 2021 - January 11, 2022)
- b. Water \$ 14,318.00 (December 15, 2021 – January 11, 2022)
- c. Sewer \$ 30,276.37 (December 15, 2021 – January 11, 2022)
- d. Pool \$ 75.11 (December 15, 2021 – January 11, 2022)

Motion made by Trustee Robinson-Bullock second by Trustee Medak unanimously carried to approve Abstract Amounts as written, The Board to sign Bank Statements and Mayor to sign Abstract Certification Form.

5. Incoming Correspondence: N/A

6. Outgoing Correspondence: N/A

7. New Business

- a. **Motion** made by Trustee Medak second by Trustee Robinson-Bullock unanimously carried to approve Mayor Caza signing letter of support for Niagara Engine #6 for grant funding for breathing apparatus commonly called air packs.

- b. **Motion** made by Mayor Caza second by Trustee Johnson unanimously carried to approve designating Village Clerk/Treasurer Leslie Price to serve as Account Administrator, Point of Contact for Reporting and Authorized Representative for Reporting to the Coronavirus State and Local Fiscal Recovery Fund. The first report will be due the end of April 2022.
- c. **Motion** made by Trustee Robinson-Bullock second by Trustee Medak unanimously carried to approve the Village Board to authorize the formation of a committee to revise the Village Land Use Law to regulate the location and operation of marijuana dispensaries and consumption lounges within the framework that will be determined by New York State's Office of Cannabis Management. Mayor Caza will appoint the members of the Committee, which shall include two Village Trustees and at least three residents of the Village.
- d. **Motion** made by Trustee ? second by Trustee ? unanimously carried to approve the 2022 Annual Re-Organizational Meeting Minutes.

8. Old Business: N/A

9. Other:

- a. Discussion took place as to 300 Main Street building access and procedures to follow during the current pandemic to ensure the safety of Village Employees and Residents. The Board agreed to have the Village Clerk, the Town Clerk and the Assessor's Office make the decision as to what they are comfortable with.
- b. Next Regular Village Board Meeting is Tuesday February 8, 2022, at 6:30PM
- c. Next Employees Workshop Meeting is Wednesday January 19, 2022, at 6:30PM

10. MOTION to Adjourn.

Motion made by Trustee Robinson-Bullock second by Trustee Medak unanimously carried to adjourn at 8:05PM

Respectfully Submitted,

Leslie J. Price Clerk/Treasurer

VILLAGE OF SCHOHAIRE
ANNUAL ORGANIZATIONAL MEETING

January 11, 2022

PRESIDING: Mayor Lawrence J. Caza

PRESENT: Trustees Medak, Johnson, Robinson-Bullock; Excused: Palmer

MEETINGS: Regular Village Board meetings to be held on the 2nd Tuesday of each month at 6:30 p.m. at the Village office. Employee/Work Shop Meetings to be held on the 3rd Wednesday of each month at 6:30 p.m. Any other meetings may be called by the Mayor or any three (3) members of the board, with the method of notification of public and any board members who may not be present, to be specified at the same time. The Annual Organizational meeting is to be held in conjunction with either the Regular January Board meeting or the January Employees Workshop.

BANK: National Bank and Trust (NBT) and Bank of Richmondville are hereby declared the official depositories.

NEWSPAPER: None designated. Policy of the Board is to use the Times Journal and/or The Mountain Eagle for any publications, if possible.

PAYROLL new payroll rates start the 1st full pay period in the new fiscal year.

CLERK/TREASURER: Leslie J. Price as Clerk/Treasurer and Chief Fiscal Officer, term starting 1/1/2022. Salary for fiscal 2022 to be \$38,207.63 @ 1/01/22. Clerk/Treasurer authorized to collect Village taxes, water/sewer rents, to buy and have printed necessary stationery, bills, receipts, postage, books and supplies for the operation of the Village office. Also, authorized to have printed all legal notices and hire office help when necessary, with board approval. Authorized to accept unsigned vouchers/claims, instead of returning for signatures and is Records Management Officer.

DEPUTY CLERK/TREASURER: Debra A. Byrne appointed part-time 1/1/2022 at the rate of \$17.22 per hour and to work at the discretion of the board upon the recommendation of Clerk/Treasurer

MAYOR: Salary for fiscal year 2022 to be \$4,207.53 paid monthly.

DEPUTY MAYOR: Peter J. Johnson

TRUSTEES: Salaries for fiscal year 2022 to be \$2,749.25 each. Paid monthly

ASSESSOR: Town of Schoharie by Local Law #3, 1986.

VILLAGE ATTORNEY: David Brennan of Young/Sommer LLC @ \$225.00 per hour with an annual Budget amount of \$6,000.00

POLICE CHIEF -- There is none -- duties to be handled by an Officer-In-Charge

Officer in Charge: Officer-In-Charge salary is \$1,900 per month for fiscal year 2022

SPECIAL POLICE: Mayor empowered to hire special police at a rate of \$20.00 per hour for fiscal year 2022. . Total Budget 2022 \$24,960.00

POLICE COMMISSIONER: Mayor Caza is recognized as Commissioner.

VILLAGE JUSTICE: Frederick W. Kennedy, Sr., salary of \$7,500.00 for fiscal year 2022.

ASSOCIATE VILLAGE JUSTICE: Michael Breen, salary of \$25.00 per week, when services are required.

MILEAGE to be paid at current IRS allowed reimbursement rate. The rate for 2022 is \$0.58.5 per mile.

SCHOOL CROSSING GUARD: Robert Klingbeil appointed to serve at a salary of \$10,560.00 for ten months of 2022. (\$1,056.00 per month)

REGISTRAR OF VITAL STATISTICS: Pamela Foland, Town Clerk appointed for fiscal year 2022. Fee basis. Deputy at discretion of Registrar.

PUBLIC WORKS SUPERINTENDENT: Kenneth Bernhardt appointed for fiscal year 2022 at a salary of \$56,650.00.

ASSISTANT SUPERINTENDENT OF PUBLIC WORKS: Michael J. Kennedy appointed at a base pay of \$25.28/Hr. (\$52,582.04/Yr.) plus OT \$37.92 per hr. for fiscal year 2022.

DPW LABORER-EXPERIENCED: Paul Liddle - \$21.36 per hr. OT \$32.04 per hr.

WRITTEN INVESTMENT POLICY: reviewed by board and on the

Motion of Trustee Johnson and seconded by Trustee Robinson-Bullock, Motion carried to accept policy as on file.

ASSOCIATIONS & CONFERENCES: Village to join the N.Y. Conference of Mayors, the Schoharie County Village Officers Association, the N.Y.S. Association of City & Village Clerks and the Schoharie County Municipal Clerks Association for fiscal year 2022.

ZONING BOARD OF APPEALS: Appointed for the term ending at year's end, as follows:

_____ Chair	2025	_____	2024
_____	2022	_____	2025
JessicaLoden Kirby	2023	(Stipend \$25/meeting)	

PLANNING BOARD: Appointed for the term ending at year's end, as follows:

Patricia Putnam	2026	Thomas Hitter	2024
Colleen Henry	2027	Michael Meyer-Veen	2025
Steven Babbit	2023	(Stipend \$25/meeting)	

The following Committee Chairs, appointed by Mayor Caza, to report as needed or by request at monthly Village Board meetings for fiscal year 2022.

- BUDGET; CABLE T.V./PUBLIC UTILITIES; FIRE DEPT. Medak**
- CIVIC/PROMOTIONAL ASSOC.'S; GRANTS & ECONOMIC DEVELOPMENT;
PLANNING & ZONING; POLICE REVIEW BOARD Johnson**
- STREET LIGHTING; ROADS & SIDEWALKS; PARKS Palmer**
- YOUTH PROJECTS; RECREATION COMMISSION; CODES UPDATE PROJECT;
CENSUS; CREEK TRAIL Robinson-Bullock**

RECREATION COMMISSION APPOINTMENTS: Trustee: Robinson-Bullock; Trustee Medak; Citizen Appointee: Janice Herrick

CREEK TRAIL ADVISORY BOARD Citizen Appointee: Dave Henry, Chair

CITIAENS ADVISORY BOARD (Police Review Board) Citizen Appointee: Collen Quiron, Chair

The Village acknowledges: Planning Better Places, and Nan Stolzenberg, as a designated source for planning and grant advice, and consultation on various issues.

The Village acknowledges: Lamont Engineers, and Mike Harrington, as a designated source for engineering and grant advice, and consultation on various issues.

The foregoing designations made under a Blanket Resolution by Trustee Robinson-Bullock, seconded by Trustee Johnson, so carried as approved.

IN ACCORDANCE WITH VILLAGE LAW, Village taxes remaining unpaid after diligent effort of the Clerk/Treasurer to collect them to be transferred to the County Treasurer as of November 15, 2022.

Motion made by Trustee Medak, seconded by Trustee Robinson-Bullock unanimously carried to approve.

Motion to adjourn made by Trustee Johnson, seconded by Trustee Medak, unanimously carried to adjourn, @7:20 PM.

Respectfully submitted

Leslie J. Price, Village Clerk Treasurer

Debbie Byrne, Deputy Clerk/Treasurer

Approved