

Village of Schoharie – Employee Meeting Minutes - Draft

January 21, 2026

Presiding: Mayor Colleen Henry

Present: Trustees Johnson, Palmer, Medak and DeGroff, Deputy Clerk/Treasurer Debby Byrne, Code Enforcement Officer David Knoop, DPW Doug Stinson III, OIC Jason Temple, Fire Chief Doug Stinson Jr. and Mike Harrington from Lamont Engineers

Excused:

Employee Meeting:

Meeting brought to order: By Mayor Henry at 6:35 PM

1. OIC Jason Temple
 - a. See attached Report.
 - b. Car 951 needs service – also has a recall.
 - c. Mayor Henry asked when the new vests will be in, Jason figures the end of February. Police will donate the old vests to fire ranges.
 - d. Tickets are up by 40 compared to last year.

2. DPW – Doug Stinson III
 - a. See attached Report.
 - b. Personnel Issues – Mayor Henry said the Board will review everything and discuss at the next workshop. They will get back to Doug after the meeting.
 - c. Automated valves needed for the Water plant are obsolete. Anne started looking into this with no results. Mike Harrington asked Doug if they figured out which valve was leaking, Doug responded yes. Mike and Doug will make plans to get together.
 - d. The taste and smell of the village water is better; Mike Harrington believes the cause is because we were not able to flush out the tank in the fall because of the drought.
 - e. Doug presented the Board with quotes for a new truck. Mayor took the quotes and said the Board will discuss. Mayor asked if Doug would email quotes to the Board.
 - f. Mayor Henry said she was very happy with the road clearing and plowing.
 - g. Mayor let Doug know that she has reached out to Schoharie County to ask for a title for Doug.

3. Code Enforcement - David Knoop
 - a. See attached Report.
 - b. As far as the project on Depot Lane, Dave hasn't really heard anything as far as needs for water or emergency services.

- c. Mike Harrington presented a presentation on the proposed CSD Housing. A 60-unit L Shaped apartment building is being proposed with a mix of one- and two-bedroom apartments. This project will be discussed in detail at the next Planning Board meeting.
- d. Mayor and Dave are scheduled to get back on track with E-Codes
- e. Parrott House – new plans are compliant; there are still some things that need to be addressed. Water service is a one-inch line, and the fire line is near the courthouse. Best and safest approach is to dig out Route 30 and put appropriate stub in. Fire suppression calculations will be done and then we will know what size lines are needed. The Village will have to finance but will get reimbursed on the cost.

4. Mike Harrington – Lamont Engineers

- a. See attached Report.
- b. Water project is just about closed out.
- c. Mainbridge Commons is currently on pause, expecting new drawings within the next few weeks.
- d. WWTP Disinfection – some work still needs to be done, need to put in another sampling decoy.
- e. DPW Garage – Mike presented a presentation with proposed drawing on future building. He added a couple of options since the last meeting. The original plan was to tear down the old building and put a new one up. After the last meeting, maybe we can use the old building for cold storage and salt storage or leave what we have and construct a new smaller building. The biggest concern is if we can use the existing footprint, if not we would have to do another archeological study which could be very costly.
- f. Drying Bed Pole Barn – discussion on covers, no covers or partial covers. Mike and Doug will get together to discuss.
- g. Pool Building improvements, sometime around March-April we will find out about the DRI Grant. Mayor would like to keep projects going.

5. Fire Chief, Doug Stinson

- a. See attached Report.
- b. December was relatively quiet.
- c. We have five new EMT's, 21 total in Department.
- d. The Board needs to start discussions on fees/reimbursements for Fire Department. Doug feels we should have a program in place listing fees for false alarms and perhaps other calls.
- e. Doug started ordering gear for Fiscal Year 2026. Ordering new gas meter kits and feels strongly that DPW needs to be trained and use gas meter kits.

6. Other: N/A

7. Adjournment

Motion made by Trustee Palmer, second by Trustee Johnson unanimously carried to adjourn meeting at 8:36PM.

Respectfully Submitted,
Debra Byrne
Deputy Village Clerk/Treasurer



Schoharie Police Department



Lieutenant Jason A. Temple
219, 300 Main Street
Officer in Charge
Schoharie, N.Y. 12157

P.O. Box

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January 21st 2026 Employee Session

January 1st, 2025 – December 31st, 2025 Stats

135 Traffic Tickets
454 Calls for Service
7 Arrests
14 Auto Accidents
4 Domestic Incident Reports
50 Mutual Aid/Medical/Fire Assists

January 1st, 2026 – January 19th, 2025 Stats

6 Traffic Tickets
20 Calls for Service
2 Arrests
0 Auto Accidents
0 Domestic Incident Reports
2 Mutual Aid/Medical/Fire Assists

No Major Incidents

Citizen Advisory Board:

- Next meeting March 4th, 2026 @ 0930 Christ the Shepard Lutheran Church. On Village website.

Community Events:

- Christmas in Schoharie and Parade. Between our three officers and SFD traffic rerouted without issues.

Equipment:

- (3) Level IIIA/Spike Ballistic Panels and Vests fitted and ordered 12/30/25.
- 951 needs first 5000-mile service and Recall repairs at Metro Ford
- 952 needs sensor replacement and Recall repairs at Metro Ford.

Village of Schoharie
Department of Public Works
January 20th, 2026

- Water and sewer samples/reports have all been completed and all came back good.
- We have spent quite some time at the water plant working on the automated valves, we have had quite a few valves break, which is a concern as they are now obsolete.
- We have been coming in at 4 am as needed to flush hydrants and keep the water in the tank fresh and clean.
- I need to call aqualogics to schedule a day for them to come out because influent pump number 3 will run and pump but does not shut off unless done manually.
- We have been plowing and cleaning snow off of main street as needed we have had a very busy winter so far.
- Mike Kennedy and Paul Liddle have 300+ hours to take off this year to get down to the 480 limit, they do not wish to take the time because it would just be one or two guys working so they asked if the village would be willing to buy out the time they have over the 480 cap so they can keep a lower amount of PTO. If they were to take all of that time we would need at least 1 part time person to help with mowing and weed eating.
- I would also like to start looking for a part timer to water flowers once that time comes, I have someone in mind aswell.

Doug Stinson III

Village of Schoharie

Code Enforcement & Buildings Dept

January 21, 2026

- 1) Parrot House – Construction ongoing
 - a) Updated code plan received from Lamont – currently under review
 - b) Elevator install expected to start in 2026
 - c) Owner to provide stamped Fire Protection plans to satisfy minimum code requirements
- 2) Mainbridge Commons - Planning
 - a) Meeting held 12/10 to review proposed revisions to project to reflect owner’s budget constraints
 - b) Owner/design team updating design submission documents for review by Planning Board
 - c) SEQR process by Village Planning Board is complete
 - d) ZBA to review project variances
- 3) 295 Main Street (Taylor Block Bldg) - Construction ongoing
 - a) Interior renovation work has begun – flooring currently being repaired/replaced
 - b) Inspection/walkthrough planned for late January
 - c) Schoharie Mercantile expected to relocate to tenant space later this Winter/Spring
- 4) CSD Housing Development at 157 Depot Lane – Planning
 - a) Planning Board meeting scheduled for 1/22 to review project proposal and review process
 - b) Public Forum to review proposed project on 1/27 at Schoharie High School
- 5) 300 Main Street Building Improvements – Work on hold
- 6) Old Stone Fort – Work on hold
- 7) Proposed Grow Structures at Guernsey's Nursery – No updates – no documents/applications received yet
- 8) Small projects/issues/complaints:
 - a) New Dispensary proposed for 443 Main St – exterior sign installed & CofO issued
 - b) 303 Main St – building heat complaint – confirmed upstairs tenant has working heat supply
 - c) 118 Sunset Dr – foundation - plan to re-engage in Spring (warmer weather)
 - d) 201 Bridge Street – foundation - plan to re-engage in Spring (warmer weather)
 - e) 112 Shannon Ave – structure - plan to re-engage in Spring (warmer weather)

**Village of Schoharie
Lamont Engineers Meeting Topics**

Meeting Report – January 21, 2026, 6:30 PM

1. Water Project Closeout Status
2. Planning Board Review Projects
 - A. Mainbridge Commons
 - B. Depot Lane Apartments (pending)
3. WWTP Disinfection
4. Parrott House Fire Service
5. DPW Garage
 - A. Each existing bay (workshop area) is about 750 SF
 - B. New spaces discussed:
 1. ADA Restroom 100 SF
 2. Breakroom/Office 300 SF
 3. Clean Storage 250 SF
 4. Mechanical 100 SF
 - 750 SF
6. WTP Valves
7. WWTP Sludge Drying Bed Pole Barn
8. New Pool Building (DRI Project)



Village of Schoharie Schoharie Fire

Department Situational Report

December 2025

01/21/2026

1. Calls

- 8 fire-related calls were handled during the reporting period.
- 15 emergency medical service (EMS) calls were responded to.
- The total number of calls for all of 2025 was 318.

2. Drills & Training

- Four drills following NFPA best practices were conducted to ensure the department's readiness and compliance.

3. Education

- An EMT student from the department successfully completed their training and is now certified as a New York State EMT.

4. Fundraisers and Community Events

- The "Christmas in Schoharie" event was well attended and considered a success, with high community participation.

5. Notable Incidents

- On December 30th, a stolen law enforcement vehicle led to a high-speed pursuit that passed through the district multiple times, ending with a head-on collision with an uninvolved citizen's vehicle on Schoharie Hill. The Schoharie Fire Department provided fire and EMS support, traffic control, and assisted both state and local law enforcement agencies. At the time of the incident, all parties involved were expected to survive.

6. Apparatus and Equipment

- No apparatus or equipment updates to report for this period.

7. Building and Grounds

- A committee has been appointed to examine the cost and feasibility of housing municipal offices in the basement of the fire department building.

8. Miscellaneous