

VILLAGE OF SCHOHARIE  
**Employees Meeting/Workshop – February 16, 2022**

Meeting called to order @ 6:37PM in the Village Hall at 300 Main Street.

**PRESENT:** Mayor Caza, Trustees: Johnson, Palmer, Medak and Robinson-Bullock, OIC Jason Temple, Code Enforcement Officer/Fire Chief Doug Stinson, DPW Superintendent Ken Bernhardt and Deputy Clerk/Treasurer Debby Byrne

**Excused :** Leslie Price Village Clerk/Treasurer and Mike Harrington from Lamont Engineers.

**1) OIC – Jason Temple**

- a) See attached Report

**2) DPW Superintendent Ken Bernhardt**

- a) See attached Report including the Quote from Ferguson for new Water Meters
- b) Ken has approximately sixty-two meters that are not reading. He received a quote from Ferguson which he shared with the Board for the purchase of forty-eight new meters. Ken would like to change the amount of forty-eight meters to sixty-five meters. Board suggested ordering eighty meters.

**Motion:** made by Trustee Medak seconded by Trustee Robinson-Bullock unanimously carried to approve the purchase of eighty UTG Retrofit meters at estimated cost of \$15,036.00.

- c) Mayor Caza would like to have DPW's laptop updated to the current operating system that the Office is using. Mayor would like Leslie to work with Carson on updating the software making sure that it is compatible with the computers DPW currently has.
- d) Mayor Caza would also like Ken to get a quote for the water meters at the Birches for next month's meeting.
- e) Ken explained to the Board the problems he has run into with the County regarding the purchase of Salt and the maintenance of Village Streets. Ken would like to put together a quote for a Village Salt Shed. Ken will research the cost and regulations in regard to where it can be built.
- f) Trustee Medak asked Ken about the crosswalk by Bridge Street. Ken explained that they need to wait for better weather. Ken has talked to Lawton Construction, and they need to tear up sidewalks for the Dental Office project. If Lawton needs to tear up the sidewalks, he will be replacing them. If this will not be done soon, Ken will revisit having DPW do the work themselves.
- g) All of the Hydrant bolts have been replaced from Fort Road to Bridge Street on Main Street. The rest will have to wait until weather gets warmer.
- h) The Board inquired about the Laborer position; Ken has not advertised this position yet. Both Doug Stinson and Cody Robinson-Bullock have candidates they would like resumes submitted for.

**3) Fire Chief – Doug Stinson**

- a) Please see attached Report.
- b) Doug purchased tires for the Chief car.
- c) 1462 is repaired and back up working.
- d) Another computer card went bad on one of the boilers at the Fire House during the recent cold spell. They are waiting for parts to repair
- e) Heat and Lighting issues have not been addressed by the builders as well as existing floor issues. Also the brand new fire hydrant in front of the Fire House is not working.

- f) Doug is requesting an engineer to inspect the garage building for the Village Police. They must have an engineer stamped design. Mayor Caza asked Doug to contact Mike Harrington at Lamont Engineers and explain the situation.
- g) The Fire Department will provide EMS and help with parking for the 5k run. They will also be providing food and water.
- h) Trustee Robinson-Bullock requested any extra Fire Prevention materials like coloring books that he can use for the Youth Bureau.
- i) Doug needs a Resolution from the Board to add fire fighters on special teams to the insurance policy. This Resolution is done every year and Leslie will prepare the 2022 Resolution.
- j) Doug ordered eighteen bottles (Air packs) to hold them over until the Grant money comes through.
- k) Doug will schedule a meeting with Dan, Sal and Josh to go over budget concerns.

**4) Code Enforcement Officer Doug Stinson**

- a) Please see attached Report
- b) Doug stated that there are NO enforcement actions against any of Steve Meyers properties.
- c) Doug has had meetings with Chris Lawton regarding the Dentist Office.
- d) Doug is having problems contacting the Parrott House owners. Doug needs to meet with them before any work is done on the inside.
- e) Doug put a stop work order in place for 295 Main Street. Lloyd went in and warned the owners about getting a Permit before any work is done. Doug visited the property and found their hood was not up to fire code standards. Doug has also not received drawings for the floor plans.
- f) Doug will be starting fire inspections this month. He will be starting with all the Churches first. Mayor Caza wanted to research the charge for Fire Inspections and to see if there are any exemptions from the fee.
- g) Trustee Palmer inquired as to the status of the property on 326 Main Street across from Langans Funeral Home. Doug gave an update on the property. The Board would like to look into the Village Codes Rules and Regulations to see if any further action can be taken.

**5) Lamont Engineers – Mike Harrington**

- a) Update of Water Improvement Project. Please see attached Report.

**Motion** to adjourn meeting at 9:30 PM made by Trustee Palmer seconded by Trustee Johnson unanimously carried to approved to adjourn meeting.

Respectfully Submitted,

Debra Byrne

24 UTTS

24 CALLS FOR SERVICE

NO MAJOR INCIDENTS REPORTED

SCHOHARIE 5K SATURDAY MAY 7<sup>TH</sup>, 2022 @ 0900

Letter sent 02/16/22 for NYS Perm 33a application.

Race starts and ends at Covered Bridge with minimal race traffic on Main Street.

Last year we provided three officers. Traffic control at mix lane and roving to ensure racers and public's safety

WALMART GRANT 02/11/22

02/11/22 application to Frontdoor cyber grants sent. Awaiting approval to actually apply for grant. Took several weeks for Walmart to finally get back to me with new procedures.

VEHICLE SEARCH CONTINUES

Tom Larosa owner of Larosa's Auto assisting. Outfits police vehicles. Good working relationship in prior life.

Been in contact Towns of Bethlehem, Colonie and Rotterdam with no viable. Re police and fire.

Still search online. Out of state. Some prospects.

951 07 Impala- Spoke to Ken regarding service and possible battery change.

AWAITING MATERIALS FROM NYS GTSC/HEALTH DEPT ordered in January. Delay due to COVID.

See "Be Seen" campaign. Posters, pamphlets, bookmarks for branding. School, Office buildings etc.

MEDPROJECT-UNWANTED MEDICATION KIOSK

Awaiting date for onsite inspection to see if we meet DEA Standards.

DEPARTMENT OF CRIMINAL JUSTICE SERVICES TRAINING

Past meeting Discussed Recognizing the Cannabis Impaired Motorist

Offered to enhance the officer's skills in detecting the cannabis impaired motorist.

8hr course. Awaiting the course to be offered closer to home. (Long Island, Syracuse etc....)

Village of Schoharie  
Department of public works  
February 16 2022

Work Done:

- Keeping the water flowing
- Water and sewer monthly samples
- Rebuild the waste pump at the wwtp.
- Plow, scrape, shovel, salt and load the snow and ice
- Work with Blake Pilas of Master Meters to quote the meter upgrade
- Truck cleaning and repairs: Red Ford transfer case, Blue Ram wheel bearing,
- Started reading water meters

Next:

- Water meter transponder replacing. See Ferguson quote
- Upgrade reader computer and software with the training needed
- Service the street sweeper so it's ready for spring.
- Repainting the equipment in the pump room at the wwtp

Need to:

- Look at what streets to improve/pave this year?
- Make provision for storing/providing road salt away from Sch. county. I'll get quotes
- Looking forward to purchasing a replacement truck and lawn mower, this could take awhile. I'll get quotes

Other: Public Works Superintendent letter dated 03/30/2020



# Quotation

Date: 2/11/2022

Customer:	End User:
Company: <u>Ferguson Waterworks</u>	Job/Utility: <u>Village of Schoharie, NY</u>
Attention: _____	<u>AMR Allegro Quote</u>
Address: _____	_____

**Meter / Register:**

PRODUCT DESCRIPTION	QTY	UNIT PRICE	AMOUNT
5/8" Allegro UTG Retrofit	48	\$187.95	\$9,021.60
5/8" Allegro UTG Retrofit – wired Allegro	12	\$213.61	\$2,563.32
5/8" Allegro Pit Antenna	12	\$61.37	\$736.44
<b>TOTAL</b>			<b>\$12,321.36</b>

**Startup Fees:**

PRODUCT DESCRIPTION	QTY	UNIT PRICE	AMOUNT
Harmony Mobile Reading Case Modification	1	\$3,750.00	\$3,750.00
Harmony Software	1	\$3,300.00	\$3,300.00
Harmony Software Training (Web Based)	1	\$2,870.00	\$2,870.00
FCC License	1	\$875.00	\$875.00
<b>TOTAL</b>			<b>\$10,795.00</b>

**GRAND TOTAL** **\$23,116.36**

**Terms & Conditions:**

Terms: Net 10<sup>th</sup> Prox  
AMR Quote  
Must Return old 3G registers for New Allegro Registers  
Quote Valid for 60 Days

Prepared By: Blake Pilas Signature: \_\_\_\_\_  
CC: Thomas Erickson



Village of Schoharie  
Schoharie Fire Department  
Situational Report  
02/16/2022

- 1.) Calls
  - 40 Total: 11 Fire, 29 EMS
- 2.) Drills & Training
  - Renewed and/or initiated 6 CPR/AED First Aid Instructors.
- 3.) Education
- 4.) Major Incidents
  - Nothing to report
- 5.) Near Miss Incidents
  - Minor damage incident with 1462. Damaged is all repaired.
- 6.) Building
  - The malfunctioning boiler has been repaired along with some additional leaks in the radiant floor heating system that were discovered.
  - Our rate for consumed electricity has all but doubled due to a state approved rate increase from National Grid. We are currently looking for alternative suppliers.
- 7.) Upcoming Fundraiser
  - Casino Night scheduled for Saturday, March 5, 2022.
  - 5K for Schoharie this year is set for May 7 and is to benefit the Firehouse.
- 8.) 2021/2022 Air Pack Bottle Purchasing
  - 18 Bottles have been ordered and should be in soon.

Village of Schoharie  
Code Enforcement  
Situational Report  
2/16/2022

January 2022- February 2022

1. Transition

- Working on temporary spreadsheet to track codes department operations.

2.) Permit Status

- Inspection and Meeting scheduled with Lawton Construction.
- 295 Main Street Greek Restaurant issued a stop order due to lack of architectural plan.
- There are currently no codes enforcement actions against Steve Meyers in the village.
- Contacting churches to schedule Fire Inspections.

1.) Complaints

- Scheduling follow up inspections for apartments effected by beg bug infestation at Driftwood apartments.
- Following up with Jeremy May once the snow has melted.

**Village of Schoharie  
Water System Improvements Project**

**Meeting Report – February 16, 2022**

**I. Project Update**

- A. The new water storage tank is out to bid now. A Pre-bid meeting is scheduled for Wednesday 2/23 at 10:00 (at Village office) followed by a site tour with Ken. Bids are due and will be opened on March 10 at 2:00 (at Village office). All of the Board is welcome at both events, but at a minimum, I will need the Clerk (or a Village officer) at the bid opening.
- B. Bidders have advised that construction cost escalation over the past few years will negatively impact the bid results.
- C. Toher & Barone (T&B) has developed another revised tank site access agreement. Dave Brennan has reviewed and had a few comments. Note that the agreement will only cover construction; an agreement on future access will need to be developed later, if deemed necessary.

**II. Next Steps**

- A. Evaluate the bids received and award the contract for the storage tank.
- B. Analyze overall budget and consider making scope adjustments as necessary for remaining project work.
- C. Continue with water main plans (and easement work) through the spring with goal of bidding the work in July or August of 2022.
- D. Conduct baseline water quality testing of Spring supply and Holding Pond effluent (for Clean-Flo aeration system design).

**III. Other Items – WWTP SPDES Permit**

- A. We submitted the required status report to DEC; we have not received a response.