

Village of Schoharie – Employee Meeting Minutes - Draft

February 18<sup>th</sup>, 2026

**Presiding: Mayor Colleen Henry**

**Present:** Trustees Johnson, Palmer, Medak and DeGross, Deputy Clerk/Treasurer Debby Byrne, Code Enforcement Officer David Knoop, DPW Doug Stinson III, OIC Jason Temple, and Fire Chief Doug Stinson Jr.

**Excused:**

**Employee Meeting:**

**Meeting brought to order:** By Mayor Henry at 6:31 PM

Invoices submitted to the Board for approval since our regular Board Meeting was canceled.

**Motion** made by Mayor Henry seconded by Trustee Johnson unanimously carried to approve the January 14, 2026 – February 18, 2026, Invoices submitted to the Board.

Motion to approve the Board Meeting Minutes and the Employee Meeting Minutes for January 2026.

**Motion** made by Mayor Henry, seconded by Trustee Johnson unanimously carried to approve January 13<sup>th</sup>, 2026, Board Meeting Minutes and the January 21st Meeting Minutes.

1. OIC Jason Temple
  - a. See attached Report.
  - b. Mayor Henry had some questions.
    - i. Regarding property at 326 Main Street, is it getting cleaned up? Jason said he did send an officer over to the property last night and presented a copy of the order. Jason will follow up.
  - c. Vests for the Police Department were ordered. Asked the Board for a Motion to purchase the Taser and equipment needed for Taser.
  - d. We have only received one application for the Crossing Guard position. Jason will be calling the applicant for the interview.
  - e. Jason has been working on Policies and Procedures as required.
  - f. Employees need to sign up for the Cyber Security Training.
  - g. There were three more traffic tickets and three more calls for Service to be added to attached report. They just came in today.

**Motion** made by Mayor Henry seconded by Trustee Johnson unanimously carried to approve the purchase of a Laser along with the equipment needed to use the Laser.

2. Fire Chief Doug Stinson Jr
  - a. See attached Report.
  - b. Chief's car had a deer hit, no claim, Fire Department will make repairs themselves.
  - c. OIC Temple recommends that Doug include the RSS numbers in the monthly report for the Board.
  
3. DPW – Doug Stinson III
  - a. See attached Report.
  - b. Doug and Mike are currently working on the Annual Flow Certification. They will not take paper copies any longer, so it has to be done online.
  - c. Kim Vescova is looking to have her Water/Sewer invoice reduced. Mayor Henry and Doug are reviewing this.
  - d. Doug had quotes for a new truck which he presented to the Board. Trustee Medak asked for a final price which will include the plow, lights, lettering, etc. Doug said he would get that to the Board.
  
4. Mike Harrington – Lamont Engineers
  - a. See attached Report.
  - b. Mayor Henry signed payment for DOT/Parrott House and sent it on to Mike Harrington.
  - c. Mayor Henry would like to give a copy of the map of the water tank line to Cobleskill Stone.
  - d. Mayor Henry completed and submitted application for 5.5 million Grant money for water/sewer infrastructure improvements.
  
5. Code Enforcement - David Knoop
  - a. See attached Report.
  - b. Reardon House on Bridge Street – owners approached Lamont Engineers to work with them, Lamont responded that they are already working with the Village of Schoharie.
  - c. The Annual Codes Report is due April 1, 2026.
  - d. CSD Housing meeting is March 5, 2026, Mayor Henry is hosting. Meeting will be held at 300 Main Street at 7:00 PM.
  - e. Density variance needs to be approved for Birches and CSD projects.
  
6. Other: N/A
  
7. Adjournment

**Motion** made by Trustee Palmer, second by Trustee Johnson unanimously carried to adjourn meeting at 8:22PM.

Respectfully Submitted,  
Debra Byrne  
Deputy Village Clerk/Treasurer



# Schoharie Police Department



Lieutenant Jason A. Temple  
219, 300 Main Street  
Officer in Charge  
Schoharie, N.Y. 12157

P.O. Box

Phone: 518-295-8566  
Fax: 518-295-8501  
Dispatch: 518-295-8114

**February 18<sup>th</sup>, 2026  
Employee Session**

## January 1<sup>st</sup>, 2026 – February 17<sup>th</sup>, Stats

22 Traffic Tickets  
43 Calls for Service  
2 Arrests  
1 Auto Accidents  
0 Domestic Incident Reports  
6 Mutual Aid/Medical/Fire Assists

## *No Major Incidents*

### **Citizen Advisory Board:**

- Next meeting March 4<sup>th</sup>, 2026 @ 0930 Christ the Shepard Lutheran Church. On Village website.

### **Equipment:**

- (3) Level IIIA/Spike Ballistic Panels and Vests fitted and ordered should be delivered by end of month.
- Quote for purchase of one refurbished X26 Taser (Yellow) with holster, three cartridges and TASER® X26 USB Dataport Download Cable with Evidence SYNC Software: \$1138.94

### **Crossing Guard:**

- Doug Stinson III has taken over the role as crossing guard. As of date 1 applicant.

**Lexipol/PoliceOne:** 44 updates to Policy and Procedures. Working on CJI policy for retention and security compliance with NYS Audit. Need to contact IT to upgrade Cyber Security including protocols for Village.



Village of Schoharie  
Schoharie Fire Department  
Situational Report January 2026  
02/18/2026

1.) Calls

- 15 EMS  
11 Fire

2.) Drills & Training

- Held 4 NFPA best practice drills.

3.) Education

- 2 Members passed the state EMT test and are officially EMT's.

4.) Fundraisers/Events

- Nothing to report.

5.) Near Misses/Major Incidents-

- Deer strike on the command vehicle. Very minor damage, waiting on an estimate. No injuries.

6.) Apparatus/Equipment

- Mentioned above.

7.) Building and Grounds

- Nothing to report.

8.) Misc.

- We are working on readiness and response cost analysis for 2025. Requested call data from Schoharie County Sherriff office regarding emergency calls from the three larger multi-family developments in our jurisdiction.
  - Driftwood apartments on Locust Lane- 0 Fire, 6 EMS, and 18 Law Enforcement=24 emergency calls.
  - Personage Pines on Spring Street- 2 Fire, 35 EMS, and 3 Law Enforcement=40 emergency calls.
  - Birchez Apartment on Birchez Lane- 11 Fire, 49 EMS, and 28 Law Enforcement=88 emergency calls.

Total number of calls for 2025, for the fire department was 312, of those calls 103 were from these three developments, Birchez being the most by far.

Village of Schoharie

Department of Public Works

February 18, 2026

- Water and sewer samples/reports have all been completed.
- We've been plowing and salting as needed and hydrants have been shoveled.
- I would like to order another influent pump to have on the shelf as we do not have one now.
- I need to call Aqualogics to schedule a day for them to come out because influent pump number 3 will run and pump but does not shut off unless done manually.
- Our salt truck, the ram 5500 has been having problems going into gear and shifting, we are able to work through this but we need to send it to a dealer to get it fixed before the damage is irreversible.
- We have been getting multiple alarm calls from the water plant for no backwash flow this is caused by a valve not opening and we've been trying to see which one is causing it, but we have yet to see it in person. To figure this out better I would like to call Tim from smith controls, I feel this would also be a good time to replace the computer as I've already had the approval to purchase a new one.
- We need to order more water meter horns as we only have one left, I can get pricing and go from there.
- Chlorine pump was ordered we are waiting on it to come in, I will send the other one out to get the motherboard replaced once the new one arrives.

Doug Stinson III

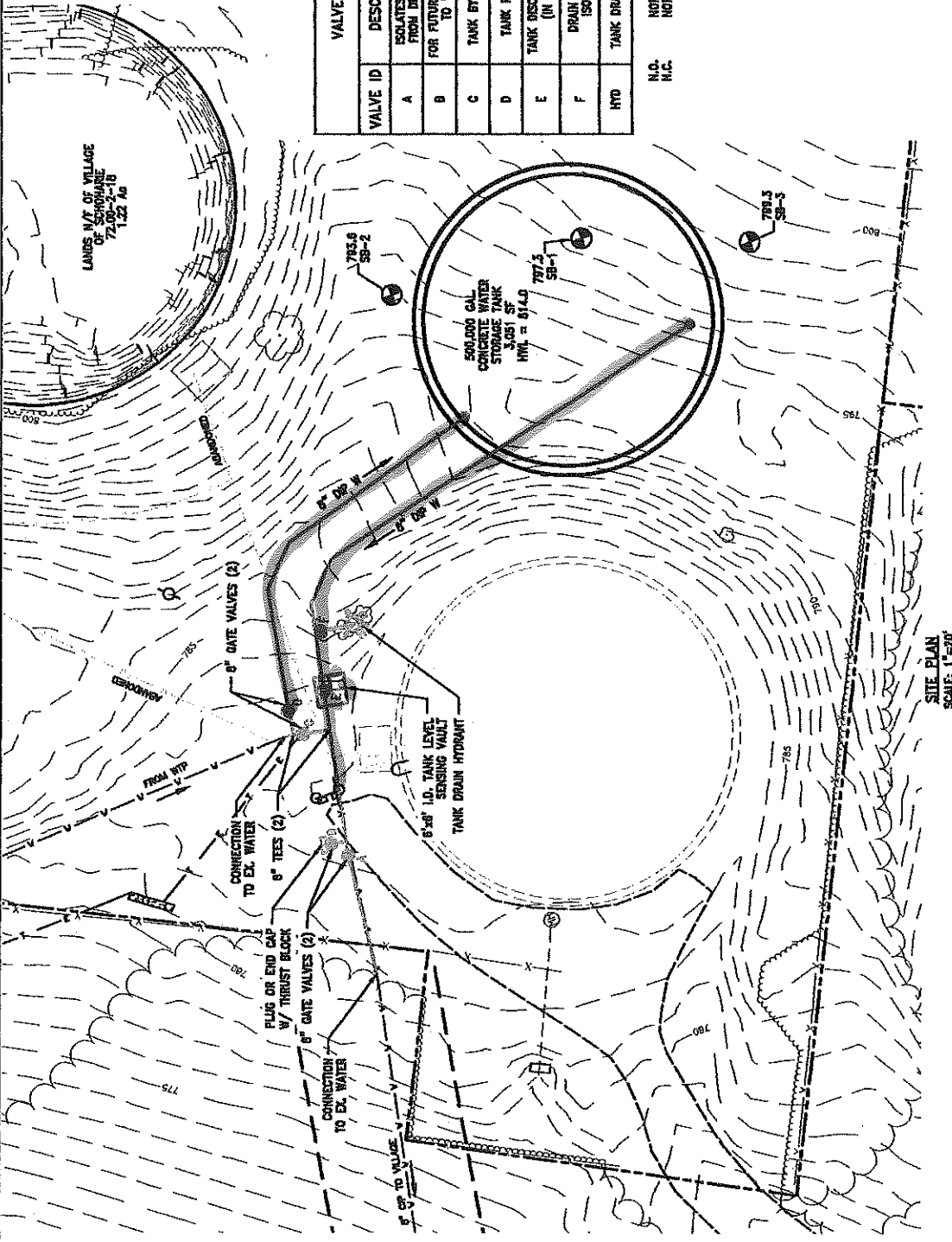
**Village of Schoharie  
Lamont Engineers Meeting Report**

**February 18, 2026, 6:30 PM**

1. Water Project Closeout
  - A. DN Tanks closeout to be finalized in Spring
  - B. Can the tank site as-built be given to CSP?
2. Planning Board Review Projects
  - A. Mainbridge Commons Water and Sewer
    1. Project will shorten Medak water service (this is a good thing).
    2. Village should consider taking ownership of sewers within Mainbridge Commons; this provides the possible connection of 3 properties in the future.
  - B. Depot Lane Housing – waiting for initial submission
3. WWTP Disinfection – I met with Doug to review the needed work
4. Parrott House Fire Service – DOT application has been initiated
5. DPW Garage
  - A. Still waiting on DEC response re: permitting (as this impacts archeology)
6. WTP Valves – DPW has stopped the leaks and alleviated the emergency; but replacement valve options are still being investigated.
7. WWTP Sludge Drying Bed Pole Barn – I will get quote for covering all 6 beds after discussing with Doug (Doug spoke with Eric in Richmondville).
8. New Pool Building (DRI Project) – waiting on word from NYS

**Village of Schoharie**  
**Code Enforcement & Buildings Dept**  
**February 18, 2026**

- 1) Parrot House – Construction ongoing
  - a) Stakeholder meeting held 1/30 to address critical path / schedule forward (June 2026 Completion)
  - b) Updated code plan received from Lamont – awaiting updated documents for final review
  - c) Owner to provide stamped Fire Protection plans to satisfy minimum code requirements
  - d) Outstanding work: Elevator install, New exterior stair construction, Fire Protection, 2nd/3<sup>rd</sup> Floors
- 2) Mainbridge Commons - Planning
  - a) Planning Board meeting held 2/12 to review updated project plans – site and parking redesign / rear apartment relocation & reduction
  - b) Joint ZBA/VPB meeting scheduled 2/26 for review of Zoning Variances on project
  - c) Project team to provide a phasing plan to show limits of development for each construction phase
- 3) 295 Main Street (Taylor Block Bldg) - Construction ongoing
  - a) Interior renovation work has begun – flooring, ADA toilet(s), electrical upgrades, life safety items
  - b) Inspection planned for late February – awaiting floor installation to complete
  - c) Schoharie Mercantile expected to relocate to tenant space Spring 2026
- 4) CSD Housing Development at 157 Depot Lane – Planning
  - a) CSD Public Forum held on 1/28 w/ RSS, project team & General Public at Schoharie High School
  - b) Submission documents received for Planning Board and Zoning Board of Appeals on 2/17
  - c) Mayor hosting village resident hearing on 3/6 to hear feedback regarding project
- 5) Old Stone Fort – Work on hold
  - a) Work resuming in Spring – will need to renew construction permit for 2026
- 6) Proposed Grow Structures at Guernsey's Nursery – No updates – no documents/applications received yet
- 7) Small projects/issues/complaints:
  - a) 303 Main St – new business – Farmhouse Artisans business opening soon
  - b) Schoharie Library – porch – planned upgrades to exterior front porch
  - c) New Dispensary proposed for 443 Main St – exterior sign installed & CoFO issued
  - d) 118 Sunset Dr – foundation - plan to re-engage in Spring (warmer weather)
  - e) 201 Bridge Street – foundation - plan to re-engage in Spring (warmer weather)
  - f) 112 Shannon Ave – structure - plan to re-engage in Spring (warmer weather)



LANDS INT. OF VILLAGE OF SCHOHARIE 72.00-2-18 1.22 AC

VALVE TABLE		
VALVE ID	DESCRIPTION	STATUS
A	ISOLATES TANK SITE FROM DIST. SYSTEM	N.O.
B	FOR FUTURE CONNECTION TO VILLAGE	N.C.
C	TANK BYPASS VALVE	N.C.
D	TANK FILL VALVE	N.O.
E	TANK DISCHARGE VALVE (IN VAULT)	N.O.
F	DRAIN HYDRANT ISOLATION	N.O.
HYD	TANK DRAIN HYDRANT	N.C.

N.O. NORMALLY OPEN  
N.C. NORMALLY CLOSED

**Lamont Engineers**  
CONSULTING ENGINEERS  
(518) 245-4625

VILLAGE OF SCHOHARIE  
WATER SYSTEM  
IMPROVEMENTS PROJECT  
SCHOHARIE COUNTY  
NEW YORK STATE

UNDESIGNED AND UNCALCULATED. ANY USE OF THIS DRAWING IS AT THE USER'S RISK. THE USER SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND FOR VERIFYING THE ACCURACY OF ALL INFORMATION PROVIDED. PROFESSIONAL SERVICES AND IS HEREBY DISCLAIMED.

Project Number 2016121  
Drawn By SK  
Designed By MDH  
Checked By MDH  
Date 2/10/26  
Scale 1"=20'  
SPOHARIE TANK SITE AB

Sheet Title  
**TANK SITE PLAN**

Sheet No.  
**ASBUT**

SITE PLAN  
SCALE: 1"=20'