

Village of Schoharie – Regular Meeting
February 13, 2024

Presiding: Mayor Henry

Present: Trustees Johnson, Medak, Palmer, Clerk/Treasurer Leslie Price, Deputy Clerk/Treasurer Debby Byrne, Mike Harrington from Lamont Engineers, Tom Hitter from Village Planning, Becky DeGroff, Terry Wilbur, Patsy Nicosia From Times Journal and Josh Walther from The Mountain Eagle.

Meeting brought to order: By Mayor Henry at 6:35 PM

Pledge of Allegiance

1. Privilege of the Floor:

- a. Mike Harrington from Lamont Engineers
 - i. See Attached Report.
 - ii. Mike recommended Contract #4 be awarded to Robinson Contracting Inc.
 - iii. Mike recommends the Village sign off on the Hartgen Proposal and have Mayor Henry sign after approval by Village Attorney.
 - iv. Mike mentioned that he received a call from NYS DEC regarding work Cobleskill Stone is doing and requested information about the Village's new Water Tank.

Motion made by Trustee Johnson second by Trustee Palmer unanimously carried to approve awarding Contract #4 to R.B. Robinson Contracting, Inc and authorizing the Mayor to sign after approved by the Village Attorney.

Motion made by Trustee Palmer second by Trustee Johnson unanimously carried to approve Hartgen's revised Archeological Monitoring Plan for Depot Lane and have this signed by Mayor Henry.

Motion made by Trustee Medak second by Trustee Palmer unanimously carried to approve paying Invoice #3 for Tech Industries in the amount of \$24,971.04.

2. **Minutes:** Review and Motion to approve
 - a. January 17, 2024, Employee Meeting Minutes

Motion made by Trustee Johnson second by Trustee Palmer unanimously carried to approve the January 17, 2023, Employee Meeting Minutes with corrections.

3. Abstracts and Bank Statements:

- a. General \$ 108,528.82 (January 10, 2024 – February 13, 2024)
- b. Water \$ 141,878.98 (January 10, 2024 – February 13, 2024)
- c. Sewer \$ 34,131.29 (January 10, 2024 – February 13, 2024)
- d. Pool \$ 2,651.14 (January 10, 2024 – February 13, 2024)

Motion made by Trustee Johnson second by Trustee Palmer unanimously carried to approve paying the invoices and the approval of the Abstract Amounts as written with the exception of the CloudPermit Invoice for \$3,000.00. Once the invoice is corrected with the correct dates, this invoice can be paid.

4. Incoming Correspondence:

- a. N/A

5. Outgoing Correspondence:

- a. N/A

6. New Business:

- a. Mayor Henry requested Trustee Medak and Trustee Palmer to conduct the Justice Audit for Justice Kennedy and Justice Breen's 2023 records.

Motion made by Trustee Johnson second by Mayor Henry unanimously carried to approve the appointment of Trustee Medak and Trustee Palmer to conduct an Audit of the Justice 2023 records for Justice Kennedy and Justice Breen.

- b. Adjustments to Water/Sewer Invoices: Daniel P O'Connor, owner of 108 Fair Street, had a water leak in his basement and asked for an adjustment to his sewer portion of the invoice since the water was not running into the sewer lines. Also, Sal Medak on Furman Drive asked for an adjustment to his upcoming water bill due to a leak in his water pipes. This leak has been repaired and pipes have been replaced.

Motion made by Trustee Johnson second by Mayor Henry unanimously carried to approve adjusting the sewer portion of the invoice for Daniel O'Connor and adjusting the upcoming water invoice for Sal Medak to the amount of \$120.00, which the Board agreed was the average amount of his previous water invoices.

7. Old Business: N/A

8. Other:

- a. Mayor Henry is organizing a "Meet and Greet" with business owners and residents on March 4, 2024, at 8:30AM to be held at the SEEC office at 287 Main Street Schoharie.
- b. Mayor Henry attended the legislative conference in Albany on February 5th and 6th where she met with the Governor and attended the Governor's Mansion Reception.
- c. Mayor Henry has made an appointment to visit with Assemblyman Chris Tague on March 20, 2024, to discuss what she has learned at the conference and to discuss our efforts at getting a hi-intensity activated crosswalk beacon for the crosswalk on Route 30 at the Schoharie Dental Office.
- d. SEEC has announced The Curb Appeal Grant Program which is open to all Village Main Street businesses throughout Schoharie County. An applicant may receive a grant up to 50% or \$5,000.00 of the total approved project cost. The other 50% must be matched with another source of funds be it personal equity, bank loan or other grant resources. Applications will be accepted from February 1st to March 29th, 2024.
- e. Planning Board discussion for joining the Planning and Zoning Boards will be tabled for next month.
- f. The Planning Board did approve the extension project at Schoharie Dental, however, did not approve the recent modification that was proposed.
- g. Health Benefit payout for Deputy Clerk/Treasurer Debra Byrne in the amount of \$3,000.00 for fiscal year 2024 needs Board approval.
- h. A salary increase of \$5000.00 for DPW Superintendent Ken Bernhardt as per his employment contract needs to be approved as Ken has received his Water 2-A and Water-D Licenses.

Motion made by Trustee Johnson second by Trustee Medak unanimously carried to approve the Health Insurance buyout of \$3000.00 for Deputy Clerk/Treasurer and salary increase of \$5,000.00 for DPW Superintendent.

- i. Mayor Henry and Trustee Medak will both be out of town for the next Board Meeting. Mayor Henry proposed that we combine the Board Meeting with the March Employee Meeting scheduled and to have the Board Meeting consist of Minutes and Financials for Board approval.
Nan Stolzenburg needs Mayor Henry to sign The Rural Business-Cooperative Service Financial Assistance Agreement. Nan will also be meeting with each Board member in regard to the Comprehensive Plan.

9. MOTION to Adjourn.

Motion made by Trustee Palmer second by Trustee Johnson unanimously carried to adjourn at 7:42 PM

Respectfully Submitted,
Leslie Price

**Village of Schoharie
Water System Improvements Project**

Meeting Report – February 13, 2024

I. Project Update

- A. Tech Industries (Contract 2) has submitted Pay Application #3 (\$24,971.04) for Board approval.
- B. We received 13 bids for Contract 4 (Orchard and Depot). See attached.
- C. Hartgen is working on a revised Archeological Monitoring Plan for Depot.

II. Next Steps

- A. Final coordination is still needed between Ted Marks, Smith Controls, and Mike Gray (DN Tanks electrician) to get the new tank level transducer to operate with the existing WTP controls.
- B. Consider approving Tech Industries (Ct. 2) Pay Application #3; I will prepare a drawdown request to EFC once the application is approved.
- C. Contract 2: Brookside clean-up and isolated valve repair on Bridge St (spring 2024). ✓
- D. Consider awarding Ct. 4 (Orchard and Depot) to R.B. Robinson Contracting, Inc. See attached draft Notice of Award.

III. Other Projects

- A. 2024 Street Paving bidding documents are with Ken and are ready for final technical edits; the Hilgert paving is likely to be bid in Spring but not scheduled until the Contract 2 restoration is complete.
- B. WWTP disinfection improvements work will need to resume soon so that the plant is ready for the seasonal disinfection season (starting May 1).

BID SUMMARY SHEET -

PROJECT: Schoharie (V) - Water System Improvements Project
Contract No. 4 - Distribution System - Orchard and Depot
 Date & Time: Thursday, February 1, 2024 - 2:00 PM
 Location: Village Office - 300 Main St., Suite 1, Schoharie, NY 12157

Contractor	Contract No. 4 Base Bid	(PVC Mains) Deductive Alt. #1.4	(Depot Loop) Additive Alt. #1.4	(Depot South) Additive Alt. #2.4	Addendum yes or no	Bid Security yes or no	Notes
Luizzi Brothers enixon@luzzibros.com	\$550,495.00	\$14,000.00	\$79,000.00	\$94,000.00	Yes	Yes	
Trinity Construction bbutler@trinconinc.com	\$559,433.00	no bid	\$68,000.00	\$65,400.00	Yes	Yes	
Bellamy Construction stephanie@bellamys.com	\$373,710.00	no bid	\$54,900.00	\$28,160.00	Yes	Yes	
Robinson Contracting joe.larue@robinsoncontracting.com	\$351,467.50	no bid	\$49,000.00	\$57,000.00	Yes	Yes	Apparent Low Bid
Hubbel's Construction laurissa.vanoni@hubbells.com	\$419,900.00	\$12,000.00	\$52,000.00	\$60,000.00	Yes	Yes	
The Flach Companies cflach@flachindustries.com	\$385,745.00	\$12,000.00	\$78,750.00	\$67,500.00	Yes	Yes	
Tech Industries, LLC administrator@techindustriesllc.com	\$439,725.00	\$9,900.00	\$60,375.00	\$54,970.00	Yes	Yes	
Vacri Construction vacricstruction@onebrickavenue.com							No Bid
New Castle Paving abevevino@newcastlepaving.com							No Bid
Dianich Excavating, Inc. dianichexcavating@gmail.com	\$540,560.40	\$19,880.00	\$80,397.00	\$74,467.00	Yes	Yes	
Borderline Excavating borderlinexandfence@gmail.com							No Bid

Contractor	Contract No. 4 Base Bid	(PVC Mains) Deductive Alt. #1.4	(Depot Loop) Additive Alt. #1.4	(Depot South) Additive Alt. #2.4	Addendum yes or no	Bid Security yes or no	Notes
Jablonski Excavating Keith@jablonskiexcavating.com	\$383,000.00	\$7,000.00	\$100,000.00	\$90,000.00	Yes	Yes	
JAT Construction, Inc. reggie@jatconstruction.com	\$540,466.00	\$0.00	\$49,455.00	\$71,955.00	Yes	Yes	
Birdsall Excavation & Construction jeff@iwbirdsall.com	\$462,700.00	\$14,500.00	\$89,250.00	\$77,000.00	Yes	Yes	
Tweedie Construction Services rsw90@frontier.com	\$428,030.00	\$12,200.00	\$49,538.00	\$48,598.00	Yes	Yes	
Gallo Construction kgallo@gallogc.com							No Bid
Anjo Construction ronm@anjoconst.com	\$532,820.00	\$12,000.00	\$75,050.00	\$67,711.00	Yes	Yes	
F.P. Kane Construction paul@fpkane.com							No Bid
Joseph Stollar josephstollar1949@gmail.com							No Bid

NOTICE OF AWARD

Date of Issuance: **2/13/23**

Owner: Village of Schoharie

Engineer: Lamont Engineers, P.C.

Project: Water System Improvements Project

Bidder: **R.B. Robinson Contracting, Inc.**

Bidder's Address: **PO Box 121, 535 Ithaca Rd.**

Candor, NY 13743

Owner's Contract No.: 4

Engineer's Project No.: 2016121

Contract Name: Distribution System –
Orchard and Depot

TO BIDDER:

You are notified that Owner has accepted your Bid dated February 1, 2024, for the above Contract, and that you are the Successful Bidder and are awarded a Contract for:

Contract No. 4 – Distribution System – Orchard and Depot

The award is based on your Base Bid of \$351,467.50; however, the Village also accepts Additive Alternate No. 1.4 (Depot Lane Loop) in the amount of \$49,000.00. The estimated Contract Price of the awarded Contract is: **\$400,467.50** (\$351,467.50 plus \$49,000.00), subject to unit prices.

[1] unexecuted counterparts of the Agreement and related forms accompany this Notice of Award, and one copy of the Contract Documents has been transmitted or made available to Bidder electronically.

a set of the Drawings will be delivered separately from the other Contract Documents.

You must comply with the following conditions precedent within 15 days of the date of this Notice of Award:

1. Deliver to Owner 1 counterparts of the Agreement, fully executed by Bidder.
2. Deliver with the executed Agreement(s) the Contract security [*e.g., performance and payment bonds*] and insurance documentation as specified in the Instructions to Bidders and General Conditions, Articles 2 and 6.
3. Other conditions precedent (if any): None

Failure to comply with these conditions within the time specified will entitle Owner to consider you in default, annul this Notice of Award, and declare your Bid security forfeited.

Within ten days after you comply with the above conditions, Owner will return to you one fully executed counterpart of the Agreement, together with any additional copies of the Contract Documents as indicated in Paragraph 2.02 of the General Conditions.

Owner: **Village of Schoharie**

Authorized Signature

By: Colleen Henry

Title: Mayor

Copy: Lamont Engineers, P.C.

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