

VILLAGE OF SCHOHARIE  
Employees Meeting/Workshop – March 22, 2023

**PRESENT:** Mayor Caza, Trustees: Johnson, Medak, Palmer, and Robinson-Bullock, OIC Jason Temple, DPW Superintendent Ken Bernhardt, Codes Enforcement Officer, and Fire Chief Doug Stinson, Clerk/Treasurer Leslie Price and Deputy Clerk/Treasurer Debby Byrne

- 1) Officer in Charge (OIC), Lieutenant, Jason Temple
  - a) See Attached Report
  - b) OIC Temple spent hours on the phone with several companies gathering information for the body cameras. He decided to go with Motorola which offered a 5-year warranty and a 5-year cloud service plus trade in options. Total cost is approximately \$9,600.00.
  - c) OIC Temple removed the radar speed signs as he discovered that he needs a permit from DOT which he is working on.
  - d) Just as a note, the Scary Leg Runners 5k run is scheduled for May 6, 2023.
  
- 2) DPW Superintendent, Ken Bernhardt
  - a) Mr. Bernhardt wanted to quickly address the conversation regarding snow removal discussed at last week's Board Meeting. Ken was able to talk to both the Village of Middleburgh and the Town of Schoharie DOT. The Town of Schoharie said they are willing to help with snow removal in the Village as long as the Town roads are clean and Ken received some good suggestions from the Village of Middleburgh.
  - b) SOP was done for the Water Plant. Ken has the document which will be filed at the water plant. Mayor Caza would like a copy kept in the Village Office also. This document would instruct any qualified person to be able to operate the water plant in an emergency situation.
  - c) Ken will be at school this week.
  - d) Everything is running smoothly at the Water/Sewer Plants.
  - e) Mayor Caza asked Ken to put information on the Food Pantry on the Village sign. Trustee Palmer will contact Colleen Quirion to see what information she would like on the sign.
  
- 3) Fire Chief, Doug Stinson
  - a) See Attached Report
  - b) Doug wanted to thank the Board for their continued support towards the Fire Department and noted their support is a large part of all the successful calls the Fire Department responds to.
  - c) Trustee Johnson mentioned that Doug and JB wrote a very good letter of support for the Bridge Street Bridge project and expressed his appreciation.
  - d) Doug asked the Board about the purchase of the Tahoe and the Towns agreement to purchase. Trustee Johnson was given a verbal approval from the Town but has nothing in writing. Trustee Johnson will reach out again and let Doug know.
  
- 4) Code Enforcement Officer, Doug Stinson
  - a) See Attached Report
  - b) Doug has researched the situation at the property located at 326 Main Street. If the Board wishes to pursue this situation, Doug has learned that they will need to bring this to the County Court as opposed to the Village Court. A search warrant will have to be issued in order to get to the property and then

another warrant to seize any articles that the Village deems as rubbish. Doug suggests that the Mayor contact our Village Attorney to get clarification and to proceed with any further action.

- c) Doug would like to work with Clerk Price to follow up with the distress letters and get feedback from the Village Attorney Dave Brenner.
- d) Trustee Johnson will reach out to Dave Brenner to get clarification on the situation at 326 Grand Street.
- e) The Parrott House project should be ready to pick up steam now that their Permits are being processed. According to Doug, the owners of the Parrott House are very optimistic regarding the future of this project.

5) Lamont Engineers, Mike Harrington

- a) See attached Report.

6) OTHER:

- a) Mayor Caza would like Clerk Price to contact Schoharie Promotional and asked if they would consider doing a second ribbon cutting ceremony at Schoharie Dental to congratulate them on their success and celebrate the second phase of their construction project.
- b) Mayor Caza stated that the corner property next to 326 Main Street is owned by Therese Wright and she would like to donate this property to the Village. Trustee Johnson will reach out to Attorney Dave Brenner to have documents written up to transfer the deed to the Village.
- c) Clerk Price would like permission to remove 3<sup>rd</sup> Tier Billing in the Water/Sewer program. There have been no properties that fall into this category. DPW Superintendent Ken Bernhardt mentioned that the County probably would fall into this category with the usage of the fire hydrant located on their property by Depot Lane however currently the Village is not charging the County for this water. Mayor Caza feels as the Depot Lane project progresses, we should reassess the fire hydrant location and perhaps place a meter on that fire hydrant. Ken thought this would be a good idea as New York State is imposing stricter guidelines as to water usage and statistics.

**Motion** made by Mayor Caza second by Trustee Robinson-Bullock unanimously carried to approve the removal of the 3<sup>rd</sup> Tier Billing in the Water/Sewer program.

- d) Clerk Price and Trustee Johnson had previously discussed moving money into NYCLASS as the interest is much higher than our present accounts. They propose moving \$200,000 from General Operating Savings, \$100,000 from Water Operating Savings and \$250,000 from Water System Repair to NYCLASS. Trustee Medak wanted to make sure this money would be easily withdrawn with no penalty if needed. Clerk Price assured him there are no fees and money would be accessible within 24 hours if needed.

**Motion** made by Trustee Robinson-Bullock second by Mayor Caza unanimously carried to approve the transfer of \$200,000 from General Operating Savings, \$100,000 from Water Operating Savings and \$250,000 from Water System Repair to NYCLASS.

**Motion** made by Trustee Medak second by Trustee Palmer unanimously carried to adjourn the meeting at 8:26PM

Respectfully Submitted,

Leslie Price  
Village Clerk/Treasurer

## SCHOHARIE POLICE DEPARTMENT

Lieutenant Jason A. Temple  
Officer in Charge  
P.O. Box 219, 300 Main Street  
Schoharie, N.Y. 12157  
Phone: 518-295-8566  
Fax: 518-295-8501  
Dispatch: 518-295-8114

March 22", 2023  
Employees Work Session

January -March 2023 St@ts

26 Traffic Tickets

58 Calls for Service

0 Arrests

4 Auto Accidents

0 Domestic Incidents

Citizen Advisory Board: Next meeting scheduled April 26", 2023, Write up for Newspaper and for Website.

Radar Speed Signs: Temporarily taken down. Just informed by NYS DOT that I must complete permit process in which I was unaware of. For prior speed stats see attached.

Body Worn Camera Grant: Range \$24,249

t0 \$9,600 for five units. Motorola 5-year warranty, 5-year cloud service, trade in after 2 / years @ \$9,600.

Unit 952: Headlamp Assemblies being replaced @ Zekes. Presently at Larosa's Automotive for light bar repair

Police Garage: Side door lock broke. Stinson Lock replaced with commercial grade dead bolt and handle. (\$430.00).

Village of Schoharie  
Schoharie Fire Department  
Situational Report  
03/22/2023

February, 2023 - March, 2023

1.) Calls

- 21 EMS calls and 7 Fire Calls

2.) Drills & Training

- Held 4 NFPA best practice trainings and 1 Station work detail.
- Training committee is discussing/evaluating NFPA approved training/credentialing software program.
- SFD will be teaching AHA BLS for first responders and medical professionals from around the county on 03/25.
- Currently preparing and scheduling to teach AHA CPR/AED/First Aid to Schoharie Little League Coaches and Staff.

3.) Education

- 3 Firefighters enrolled in Basic training.
- 4 Officers scheduled for training at the National Fire Academy in PA.
- 1 Firefighter attending EMT-B class with Colonie EMS.
- Two EMS personnel certified to train AHA instructors. Three more to be certified soon.

4.) Upcoming Fundraiser

- Had a successful Corn beef and Cabbage Dinner fund raiser.
- Upcoming Easter Event for the community on Sunday April 20.
- Fish Fry Fundraiser on Fri, April 7" beginning at 4 pm.

5.) Apparatus

- Received and placed in service 1461 2022 Chevy Silverado Utility. Thank You to the Board for your continued Support!!
- 1451 Brush Unit, will be going out for repairs.

6.) Near Miss

- None to Report

7.) Major Incidents

- On 03/05/23 at approx. 1612 hrs SFD was dispatched to a two car MVA on Rt, 30, nearest cross of Frisbieville Rd. Call was dispatched as severe injuries/driver missing arm, with entrapment. CAD# 23C-02820
- SFD requested LifeNet on in-air standby.
- Upon arrival, driver in one vehicle was found entrapped, severed left arm and severe hypovolemic shock.
- LifeNet to SCS for LZ
- Troopers had placed first tourniquet just prior to SFD arrival.
- SFD placed additional tourniquet due to continued profuse bleeding.
- SFD and police units on scene began extrication with electric jaws from 1423 and performed rapid extrication of pt.

- Severed remains placed in cooler for transport.
- Pt. transported by SchoWright Ambulance with SCALS to LZ
- Pt. in air receiving treatment and blood infusions within 32 minutes.
- Press releases on SFD and NYSP Facebook pages.
- Pt. update ... went home yesterday in good spirits already learning and preparing for prosthetic device and wants to volunteer as a fireman.
- This call was an amazing example of a community coming together with well trained and equipped personnel, to help someone on their worst day.
- Responders to this incident include SFD, NYSP, NYSBCI, SCISO, SCOES, SchoWright Ambulance, Middleburgh Ambulance, SCEMS/ALS, LifeNet, MFD, NYSDOT, Village, Town and County AHJ's, National Grid and other good Samaritans.

8.) CPR reversal 37y/o female.

Special Thank You to the Schoharie Village Board for continuously supporting and advocating for the department. Keeping a well-staffed, well- trained and well-equipped fire department is a complicated and expensive investment, but one that pays immeasurable dividends when you least expect it.

A good life, in a beautiful place.

Approved

Code Enforcement  
Situational Report  
Date: 03/22/2023  
02/23-03/23

Transition

- Cloudpermit soft launched, first two permits being processed, need decision on online payment platform. State report to be submitted by EOW.

Permit Status

- Parrot House Project permit being processed, 164 Grand St. permit being process Schoharie Dental phase 2 to begin soon.

Complaints

- No new complaints

Building Safety Inspections

- Need to approve and mail out notices on distressed properties.

Enforcement Action

- Village Attorney, Dave Brennan in communication with Justice Kennedy regarding Jeremy May violations, appropriate procedures and enforcement actions moving.

## I. Project Update

A. We are still in winter shutdown for the tank construction; we expect the work to re-start by mid-April.

B. Depot Lane: SCHA has our draft ROW documents now and is reviewing prior to a follow-up meeting with me and Peter Johnson.

C. Easements: We are waiting on Young Sommer staff to finalize the easement forms and perform the limited due diligence that Dave has suggested.

D. We have received DOH approval on the Holding Pond Aeration System (Ct. #3) and we are now out to bid.

## II. Next Steps

A. April 4 Pre-Bid Meeting for Ct. #3 (10:00 AM at Village Office); April 20 Bid Opening for Ct. #3 (2:00 at Village Office).

B. Meet with SCHA on Depot Lane easement (Peter to schedule). Thereafter, revise ROW documents as needed and then prepare similar documents for review by the County.

C. Discuss overall Depot Lane implementation plan with Dan Crandell (re: potential County collaboration).

D. Finalize Brookside water main easements and distribute.

## III. Other Projects

A. Bridge/Main St. Sidewalk Curb Ramps -- Hans Schoenecker is changing insurance carriers and his new policy should be ready by early next week. Hopefully, this will resolve the current situation and we can get a contract executed soon.

B. Parrott House Brendon understands that everything is set for the building permit to be issued. The Owner should now be in the position to secure financing.