

Village of Schoharie – Regular Board Meeting Minutes

April 08, 2025

Presiding: Mayor Colleen Henry

Present: Trustees Johnson, Medak, Palmer and DeGroff, Clerk/Treasurer Leslie Price, Deputy Clerk/Treasurer Debby Byrne, Mayor Tim Knight, Darlene Patterson, Diana Bell Jackson, Tracy Booth, Patsy Nicosia from Times Journal and Josh Walther from the Mountain Eagle.

Board Meeting

Meeting brought to order by Mayor Henry at 6:30 PM

Pledge of Allegiance

1. Privilege of the Floor:

i. Mayor Tim Knight

1. Mayor Knight is concerned about the safety of his village and feels they may need more police presence in their community. His area of concern includes traffic, parking and speeding through the Village of Middleburgh. His Board has discussed the possibility of having contracted hours with the Schoharie Village Police department. This is in the initial stages of the thought process, and they are still working on the hours and the cost. Mayor Knight is currently looking for hours during regular business times. Mayor Henry has spoken to our OIC Jason Temple, and they will both look into this further to see if it is possible.

ii. Tracy Booth

1. Ms. Booth is interested to know what the Village plans for the old firehouse property are. Mayor Henry replied that there are a number of possibilities being thought of including green space, community garden, dog park, playground, and water parks, among others. Ms. Booth claimed that her neighbors have dogs now and she is concerned that having dogs across the street at a dog park would increase the noise level and may agitate dogs already in the neighborhood. Mayor Henry stated at this point everything is just concepts and eventually there will be Public Hearings to discuss this development further and to hear suggestions and concerns from Village residents.

iii. Darlene Patterson

1. Darlene mentioned that Promotional is currently working on several projects but her main reason for attending the meeting is to get an update on the property at 326 Main Street. The Mayor has assured her that this case is moving along and will discuss it in further detail at the end of the meeting.

iv. Diana Bell-Jackson

1. Diana wanted to give an update on the Welcome Baskets that Promotional hands out. She just delivered a batch and feels she is up to date. Diana asked if anyone knows of a new resident to please let her know right away.

2. Minutes

- a. March 11, 2025, Regular Board Meeting Minutes and March 19, 2025, Employee Meeting Minutes were previously distributed to the Board for their review.

Motion made by Mayor Henry, second by Trustee Johnson unanimously carried to approve the March 11th Board Meeting Minutes and March 19th Employee Meeting Minutes.

3. Bills and Bank Statements review and sign.

4. Abstracts and Bank Statements:

- a. General \$ 116,679.74 (March 12, 2025 – April 08, 2025)
- b. Water \$ 9,719.71 (March 12, 2025 – April 08, 2025)
- c. Sewer \$ 3,789.98 (March 12, 2025 – April 08, 2025)
- d. Pool \$ 85.00 (March 12, 2025 – April 08, 2025)

Motion made by Mayor Henry, seconded by Trustee Palmer, unanimously carried to approve paying the invoices and the approval of the Abstract Amounts.

5. Incoming Correspondence:

- a. Mayor Henry received a letter from DAR requesting a Proclamation be made for the Patriot Walkway made at the DAR building. Mayor Henry said the walkway is beautiful and encouraged everyone to go over and see it. Mayor Henry wrote a Proclamation and asked the Board for a Motion to approve.

Motion made by Trustee DeGroff, seconded by Trustee Palmer unanimously carried to acknowledge the request and approve the request for a Proclamation acknowledging the Patriotic Walkway at the DAR building in the Village of Schoharie.

6. Outgoing Correspondence:

- a. N/A

7. New Business:

- a. Trustee Medak is excused from April 16th, 2025, Employee Meeting and the May 13th, 2025, Board Meeting.

8. Old Business:

- a. The DRI 10-Million-dollar grant was awarded to the Village of Schoharie. The state will set up a community Board in which the State will approve all members. Everything has to go through the Department of State for approval and they will be the ones leading the meetings. Each member chosen will have to go through training led by the Department of State. Mayor Colleen Henry and Dr. Marion Terenzio, President of the SUNY College of Agriculture and Technology, will co-chair this committee. Mayor Henry led a DRI Award tour of the Village with the Department of State and Planners. They visited the projects proposed on the DRI Application, discussed the creation of the local planning committee and the grant process. The Village has until April 2027 to complete this grant funding.
- b. Mayor Henry, Nan Stolzenburg and Leslie Price had a Zoom meeting with DOS last week on the Trail extension. The Village has until March 31, 2026, for Stage 1 which is the laying out of the trail. DOS requires the finalized trail layout, grating construction details and parking information. DOS and the Village believes this can all be accomplished quickly and easily. No extensions are necessary for this Stage.

Motion made by Trustee Johnson, seconded by Trustee DeGroff, unanimously carried to approve and accept the ideas/recommendations for laying out the trail provided by SLR.

- c. The pedestrian crosswalk signs have been delivered as well as the required posts. DPW and OIC Jason Temple will get these up next week.
- d. The County infrastructure grant/ Village applied for Dr. Elbially's project is moving forward.
- e. The Parrott House rehabilitation is quickly moving forward and still on schedule to open in the Autumn of 2025.
- f. The property at 326 Main Street is moving forward. The paperwork with updated pictures is with attorney Stephen Auletta. The current owners have not paid taxes nor their water/sewer invoices. Mayor Henry would like the Board to approve a Motion to construct fencing and landscaping along the border of the 326 Main Street property and the Village owned property to begin creating a public space. Leslie will talk to DPW to get pricing on fencing and the Mayor will speak to Floyd Guernsey regarding planting and landscaping ideas.

Motion made by Trustee Johnson, seconded by Trustee Palmer, unanimously approved to work on enhancing the Village owned property on Main and Prospect Street and working on fencing and landscaping between the other properties.

9. Other

- a. Mayor Henry said Lisa (consultant) from DRI group needs the Village Logo, Leslie will send that over electronically. They also need a phone line in the conference room at 300 Main Street for future calls/meetings. Leslie will take care of this also.
- b. Resolution 8-2025 approving retaining GPI to prepare a funding application for Parks.

Resolution 8-2025

Motion made by Trustee Palmer seconded by Trustee Johnson, unanimously carried to approve Resolution 8-2025 whereas The Village Board approves retaining GPI to prepare a funding application to the New York State Office of Parks, Recreation and Historic Preservation for the Municipal Parks and Recreation Grant Program to assist in the planning, design and construction of the Fire House Park as one component of the Downtown Revitalization Initiative.

The question of the adoption of the foregoing Resolution was duly put to a vote, which resulted as follows:

AYES: 5 (FIVE)
 NAYES: 0 (ZERO)
 ABSENT: 0 (ZERO)

10. Adjourn

Motion made by Trustee Palmer seconded by Trustee Medak unanimously carried to approve adjourning the Board Meeting at 7:31 PM

The Mayor asked the Board to go into Executive Session regarding personnel issues.

Executive Meeting opened at 7:38PM.

Executive Meeting closed at 8:13PM.

Respectfully Submitted,
 Leslie Price
 Village Clerk/Treasurer

JEFFERY PALMER, TRUSTEE
PETER JOHNSON, TRUSTEE
SAL MEDAK, TRUSTEE
BECKY DEGROFF, TRUSTEE

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COLLEEN M. HENRY, MAYOR

LESLIE J. PRICE, CLERK AND
TREASURER
DEBRA BYRNE, DEPUTY
CLERK/TREASURER

518-295-8500
(FAX) 518-295-8501
TDD NUMBER 1-800-662-1220

RESOLUTION 8-2025

Resolution 8-2025 dated April 8, 2025, of The Board of Trustees of the Village of Schoharie

WHEREAS The Village Board approves retaining GPI to prepare a funding application to the New York State Office of Parks, Recreation and Historic Preservation for the Municipal Parks and Recreation Grant Program to assist in the planning, design and construction of the Fire House Park as one component of the Downtown Revitalization Initiative.

The question of the adoption of the foregoing Resolution was duly put to a vote, which resulted as follows:

AYES: 5 (FIVE)
NAYS: 0 (ZERO)
ABSENT 0 (ZERO)

The Resolution was thereupon declared duly adopted.

Certified April 8, 2025

300 Main Street, Village of Schoharie New York


Leslie J. Price, Schoharie Village Clerk/Treasurer