

Village of Schoharie
Regular Meeting
May 12, 2020

Due to Covid-19 Pandemic this meeting was held by Conference Call

Presiding: Mayor Caza

Present: Mayor Caza, Deputy Mayor Johnson, Trustee Medak, Clerk/Treasurer Leslie Price and Part Time Typist Debby Byrne.

(By Phone) Trustees Wood, Palmer, and Attendee : Patsy Nicosia from The Times Journal

Meeting brought to order by Mayor Caza @ 6:33 PM

Pledge of Allegiance

Privilege of the Floor: (POF): N/A

Minutes: To be approved:

A. April 12, 2020 Regular Board Meeting Minutes

Motion made by Trustee Johnson second by Trustee Medak unanimously carried to approve the April Board Meeting minutes as written.

B. April 22, 2020 Employee Meeting Minutes

Motion made by Trustee Medak second by Trustee Wood unanimously carried to approve the April Employee Meeting minutes as written.

Bills & Bank Statements:

Motion made by Mayor Caza second by Trustee Johnson unanimously carried to approve the invoices on the May Abstract. The Abstract reads as follows:

General	\$17,705.19
Water	\$ 3,835.21
Sewer	\$22,417.59
Pool	\$ 71.60

Bank Statements for April Due to the Covid-19 Pandemic, Bank Statements were emailed to the Board of Trustees for signature. Mayor Caza and Trustee Medak acknowledged receipt of the Bank Statements and approved via written consent through email. Trustee Johnson, Trustee Wood and Trustee Palmer verbally acknowledged receipt of the Bank Statements and approved via Voice on Conference Call. Mayor Caza reviewed Bank Statements in person and initialed.

Motion made by Trustee Wood second by Trustee Johnson and Trustee Palmer unanimously carried to approve the April Bank Statements.

Incoming Correspondence:

Outgoing Correspondence:

A. Fire Grant Support Letter sent to USDHS: John Borst III put together a Grant Request and has asked the Village of Schoharie for a Letter of Support. All equipment in this Grant Request is considered essential. Letter of Support from Village was signed. There are three Grants that the Fire Department has applied for:

- a. Grant 1 for \$91,200.00 to upgrade radios
- b. Grant 2 for \$102,600.00 to replace air packs
- c. Grant 3 for \$50,800.00 for Non-Transport EMS response vehicle

B. CHIPS reimbursement of sidewalks: CHIPS reimbursement for expenditures in 2019 for sidewalk and Road repairs were submitted and mailed. First reimbursement is for \$27,307.41 and the second reimbursement is for \$32,632.00. This reimbursement request is for funds already expended.

Old Business -

A. Chamber of Commerce requested to have their monthly rent of \$225.00 waived for May and June of 2020 due to Covid-19. In the April Meeting the Board made a Motion to defer May's rent

indefinitely. Trustee Johnson requested a Motion to forgive May and June rents as the Chamber's Annual Fundraiser has been canceled due to Covid-19 which is their main source of income for the year.

Motion made by Trustee Johnson second by Trustee Wood unanimously carried to approve the forgiveness of the May and June rent of \$225.00/month from the Chamber of Commerce.

New Business:

- A. Motion for the Mayor to request an extension of 21-day interest-free pay period on June tax bills and send a letter of request to Valerie Lubanko, Assistant Counsel to the Governor. The Governor has not yet made such a Motion. NYCOM has made a request for a 21-day interest free pay period on the June Tax bills. The Board is interested in having the Governor extend this pay period.

Motion made by Mayor Caza second by Trustee Johnson unanimously carried to approve the Village of Schoharie request that the Governor invoke his power to grant a 21-day interest free pay period for the June Tax Bills.

- B. Code Enforcer Lloyd Stannard has tendered his resignation to the Village of Schoharie. Mayor Caza would like to start advertising for this position. Trustee Palmer would like to advertise using other sources such as Website, NYCOM and Indeed. Mayor Caza has spoken to the Village of Middleburgh and they may be interested in sharing services with the Village of Schoharie for this position.

Motion made by Mayor Caza second by Trustee Palmer unanimously carried to approve advertising for the position of Code Enforcer.

- C. DPW Superintendent Kenneth Bernhardt has requested for the Board to consider an increase of the minimum fee when our DPW crew has to mow lawns and/or remove snow from \$75.00 to \$100.00 per event. Trustee Medak agrees that the Village should charge a fee closer to the going rate of independent landscapers to cover the Village's cost of labor, material and use of equipment. Trustee Palmer is in agreement however would like to review this policy in the future and look into a sliding scale based on size of property.

Motion made by Mayor Caza second by Trustee Medak unanimously carried to approve increasing the fee of snow removal and lawn mowing from \$75.00 to \$100.00 per event effective immediately amending Schoharie Village Law §146-1 Snow Removal Requirements and §146-4 Care of Land Abutting Streets.

Other:

- Trustee Medak has been taking the opportunity to avail himself to any Webinars being offered and has attended some extremely helpful seminars. The last one he attended was about Budgets and Planning of multiple years for Municipalities and he will be attending one on May 13th discussing Municipity 5, a municipal interface that allows customization of the software. This could be a helpful tool for the new Code Enforcer. Trustee Medak will distribute any information he gets from these Seminars
- Mayor Caza has a draft of the new Employee Handbook. He will be sending this out electronically to the Board for approval and requested everyone bring their concerns and questions to the next Employee meeting on May 20th.
- Trustee Palmer acknowledged the new Banner that DPW put up thanking medical and essential workers. Trustee Palmer also inquired as to the Letter and ordering of new signs regarding two hour parking in the Village. Mayor Caza is in receipt of the Draft of this letter and does agree to place more signs in the Village but wants to make sure the letter and the signs both reflect the same wording.

- Trustee Johnson asked about the Village Pool, Mayor Caza responded by saying the Recreation Commission will make that decision. A Recreation Commission Meeting is planned for later this month. According to the Governors Phase of reopening, public pools would fall into Phase 4.
- The next Employees Meeting is scheduled for 6:30PM Wednesday May 20, 2020.
- The next Village Board Meeting is scheduled for 6:30PM Tuesday, June 9th, 2020. Mayor Caza mentioned that since we are part of the reopening Phase 1, we may be able to meet in person at our next Board Meeting however the option of phoning into the meeting will still be available.

Motion made by Trustee Medak second by Trustee Johnson unanimously carried to approve adjourning meeting at 7:33PM.

Respectfully Submitted,
Leslie Price

Approved