

VILLAGE OF SCHOHARIE
Employees Meeting/Workshop – June 15, 2022

Meeting called to order @ 6:28PM in the Village Hall at 300 Main Street.

PRESENT: Mayor Caza, Trustees: Johnson, Palmer, Medak, and Robinson-Bullock, DPW Ken Bernhardt, Codes Enforcement Officer Doug Stinson, Clerk/Treasurer Leslie Price, and Deputy Clerk/Treasurer Debby Byrne

Excused : OIC Jason Temple

1) DPW Superintendent Ken Bernhardt

- a) Please see attached Report
- b) DPW needs to document what metal/material the water pipes are going into residential/commercial properties by 2024 per US EPA regulations. This could lead to replacing all old lines. Ken will be contacting Mike Harrington of Lamont Engineers and make him aware as this may be a project that could be added to the Water System Improvement Project (WSIP).
- c) There will be new water sampling rules and regulations coming in 2024 (10/16/2024) which may also be an added expense and should be put in next year's budget.
- d) Before lines are painted on crosswalks, repairs need to be made in front of Zeke's Automotive and Slate Fitness.
- e) Ken was asked by Mayor Caza and Trustee Johnson if DPW could fill the potholes on Depot Lane in front of Colonial Heritage. Ken will add this to their schedule and will try to have it done before July.
- f) Fire Chief Doug Stinson asked if DPW would trim some trees on Fort Road so the Fire Trucks can get through. Mayor Caza mentioned to Ken and Doug that the Board had passed a Motion at last night's meeting to lower the speed limit on Fort Road to 25 MPH. He asked Ken to order new signs, remove the old ones and put up the new ones. Mayor reminded Ken of the historic sign on that road and asked that it be preserved.
- g) Mayor informed both Doug and Ken that there has been a request that the no parking signs on the back streets be removed. The new Code Book that is being worked on should state that there is no parking on Village Streets. Mayor suggested removing the signs slowly and starting with the sign at 105 Hilgert Parkway.

2) Code Enforcement Officer Doug Stinson

- a) The transition from Lloyd Stannard to Doug is completed. Lloyd officially retired as of May 31, 2022. Doug would like to keep him on per diem as a backup if needed.
- b) The Dental Office at Main Street and Bridge Street is near completion. Doug will issue a CO for the new addition after the last few details are completed.
- c) 287 Main Street (SEEK) has a new Permit, everything is looking good.
- d) 326 Main Street has made some progress cleaning up the property. There is a citation out now waiting on court date.
- e) Doug spoke to owners at 320 Main Street. They are in the process of selling everything and the property is for sale. The owner will be moving out.
- f) Doug has not received the Plans from the Parrott House. The owners asked Doug to contact Lamont Engineering and follow-up with Brendon Becker. Trustee Johnson offered to touch base and see where the Plans are. Doug is concerned with the security and holes in the floors. He has asked the owners to cover up open windows and doors and wants to have no access available to people, water, rodents, etc.

- g) 117 Shannon Ave property looks good however they never got a Permit to do the work. Doug inspected the work and told the owners that they need to get a Building Permit.
- h) Doug received an anonymous tip saying there is work going on at a property on Fair Street. Doug took a look but did not see anything.

3) Fire Chief Doug Stinson

- a) Please see attached Report
- b) It does not look like the Fire Department will be receiving the Grant they applied for to replace 18 Air Packs. If they do not receive this Grant, they will need to order another 18 bottles at a cost of \$18,900+.
- c) A/C at the Fire House has been repaired.
- d) There are two trucks that need a NYS Inspection, one being the Tanker which is the next truck due for replacement. Doug feels the Truck is in decent shape and with repairs can last another 5+/- years. Doug feels it is worth doing the repairs which will be between \$8,000 and \$10,000. The Board agreed.
- e) What Doug is more concerned with right, now is the small fleet, it all needs replacing. Mayor Caza would like to see a list of all vehicles needing replacement.
- f) The Installation Banquet was a tremendous success and a very nice event as well as the Dinner on the Bridge. This event was sold out and will become an annual event/fundraiser.
- g) Memorial Day Parade was a success and a record-breaking crowd. There were no problems at this event.

4) OIC – Jason Temple (Excused)

- a) See attached Report

5) Mike Harrington Lamont Engineers (Excused)

- a) See attached Report

6) Other N/A

Motion to adjourn meeting at 8:35 PM made by Trustee Palmer seconded by Trustee Johnson unanimously carried to adjourn meeting.

Respectfully Submitted,

Leslie Price

Village of Schoharie
Department of public works
June 15 2022

Work done:

- Spring street has been double chip seal paved
- Repair the water leak at 366 main street. Bartell
- Helped Lamont Engineers survey the intersection of main st. and Bridge and Furman dr. for design of cross walks
- We trimmed low hanging tree limbs over village streets.

Next:

- sewer jet a few sewer mains and south end drainage as needed
- Clean the empty water plant backwash lagoon to put in service
- Change out water meter transponders as soon as we get them (promised this month)
- Line painter to start this weekend. Stop bars and crosswalks



Village of Schoharie
Schoharie Fire Department
Situational Report
06/15/2022

Calls/Membership

- 21 EMS and 6 Fire calls for a total of .
- We voted in two new firefighter this month

Drills & Training

- Had a mutual aid training session Gallupville Fire Department on water sources and supply.
- Station Maintenance Duties
- Air Pack Maintenance
- Continued Pump Operator and Driver Training
- Search and Rescue drill along the Schoharie Creek

Education

- 2 Members in Interior Fire Fighter Operations
- 2 Leaving for Academy next week for NYS Fire Instructor.

Major Incidents

- Nothing to report

Near Miss Incidents

- Nothing to report

Building



SCHOHARIE POLICE DEPARTMENT



Lieutenant Jason A. Temple
Officer in Charge

P.O. Box 219, 300 Main Street
Schoharie, N.Y. 12157
Phone: 518-295-8566
Fax: 518-295-8501
Dispatch: 518-295-8114

June 15th, 2022 Employees Work Session

To Date:

51 UTTs
123 Call for Service
3 Arrests (Traffic Misdemeanors)
4 Property Damage Auto Accidents
2 Domestic Incident Reports

Unit 952: New parts ordered. DPW for Oil change etc. Striping to be completed before new parts arrive.

Med-Project Unwanted Medication Kiosk: In service. Awaiting approval/changes for Press/Web release.

Citizen Advisory Board: Next meeting- 06/29/22 @ 0900 Lutheran Church.

Community Events: 05/21/22 Beverages on the Bridge. Heat related medical.
05/26/22 Schoharie Village Memorial Day Parade. No issues or complaints reported.
07/09/22 Lily Festival @ Lily Park

Coming Up:

Training: Spoke to Undersheriff Baker. Principled Policing 2 (8Hrs) in June or July. Firearms TBA.

Lexipol Updates: Working with new representative from Lexipol to possibly update 14 policies. Discuss implementing daily policy training videos. Short videos regarding policies with questions.

Village of Schoharie
Water System Improvements Project

Meeting Report – June 15, 2022

I. Project Update

- A. DN Tanks is slowly getting organized. They requested some minor clarifications on a few items and have also followed-up about getting blasting information from CSP. We have reached out to CSP to help acquire this information. CSP is very busy now, so the response hasn't been as fast as we have experienced thus far.
- B. As a reminder, work at the tank site is not expected until July.
- C. The results were received from the first and second rounds of spring supply water testing. I have forwarded to Clean-Flo.
- D. We have made some progress with Town CEO Cliff Dorough; we hope to have the Building Permit on Friday 6/17.

II. Next Steps

- A. Lamont to review material and product submittals from DN Tanks as they are received (now expected to start later in June).
- B. CSP and DN Tanks will be developing a site-specific safety plan to address CSP access requirements.
- C. DPW staff to continue the baseline water quality testing of spring supply (for Clean-Flo aeration system design).
- D. Lamont will need to draft an engineering contract amendment to cover our ongoing services for consideration in June. As a reminder, our work started with an initial contract amount that was only a portion of the total amount budgeted. This will be pushed to July now.

III. Other Projects

- A. WWTP Compliance Schedule – I will continue to work with Ken on this.
- B. Bridge/Main St. Sidewalk Curb Ramps – We have collected field data (with DPW's help) and our design is nearly complete. We will review with Ken before submitting to DOT.
- C. Downtown Parking Lot: I will forward Sue Anacker's research results work when I receive. I made an inquiry to her today, but have not heard back.