

VILLAGE OF SCHOHARIE  
**Employees Meeting/Workshop – July 21, 2021**

Meeting called to order @ 6:32PM in the Village Hall at 300 Main Street.

**PRESENT:** Mayor Caza, Trustees: Medak, Johnson, Palmer and Bullock, OIC Rossi, DPW Ken Bernhardt, Code Enforcer Doug Stinson, Clerk/Treasurer Leslie Price and Deputy Clerk/Treasurer Debby Byrne

**1) Code Enforcement Officer Doug Stinson**

- a) See attached Report.
- b) Doug has two more weeks of training.
- c) Doug would like to set up meeting with Mayor, Ken Bernhardt, Steve Meyers and who ever else would like to attend to finalize the process on charging for new water/sewer hookups.
- d) Project at 368 Main Street needs water meter put in.
- e) Doug has Zoom meeting next week plus a meeting with the Town Board regarding the manure fire on Main Street.
- f) Parrott House – Doug now has direct contact with the owner. Doug has sent messages that windows need to be installed or boarded up. Codes has not received the latest plans.

**2) Fire Chief – Doug Stinson**

- a) See attached Report.
- b) Clerks' office needs to prepare a bill for 7500 gallons of water used to fill pool. Invoice should go to Niagara Engine.
- c) At least three of the AED's used by the Fire Department MUST be replaced by August. Doug would like to replace all old AED's as they are now obsolete.
- d) Fire Department is looking into taking over the Village Wide Garage Sale Day, Marty Pierce will be at the August 10, 2021 Regular Monthly Board Meeting to update on this event.

**3) DPW – Ken Bernhardt**

- a) See attached Report.
- b) In regard to the water meter reading software upgrade, the Board would like Ken to inquire about cyber security with this software. The Board does agree that this software needs to be updated and would like to see more quotes.
- c) Ken did bring to the attention of the Board that the Village does have a Village Code Book and all situations such as water/sewer hookups, pool filling, etc. should be referred to the Village Code Book. Doug and Ken will have copies of this and keep updated.
- d) Mayor Caza would like some hard numbers for continuing the sewer lines down Bridge Street for any future houses that may be constructed.

**4) OIC – Brian Rossi**

- a) See attached Report
- b) Brian had a meeting with Marty Pierce at the Fire Department to discuss the CruzIn scheduled for the weekend of Sept 10<sup>th</sup>, 2021, to include the Village Garage Sale. This will be discussed again at the August meeting.

**5) Other:**

- a) Mayor Caza and the Board have agreed that the Clerk/Treasurer should submit anything that can be reimbursed through CHIPS money ASAP.
- b) Board would like to discuss plans for parking behind west side of Main Street behind the businesses. Mayor asked if Ken would follow-up with Mike Harrington and Peter Lopez to see how much work has previously been done and to acquire any plans developed for this project.

**Motion** to adjourn meeting at 9:08PM made by Trustee Palmer, seconded by Trustee Johnson unanimously approved.

Respectfully Submitted,

Leslie J. Price

Approved

Village of Schoharie  
Code Enforcement  
Situational Report  
7/21/2021

June 2021-July 2021

1.) Transition

- Discussed current projects with Lloyd Stannard
- Completed another week of NYS Codes Class and passed exam

2.) Permit Status

- Steve Meyers to possibly delay work on Bridge Street due to water supply cost Discussion?
- Joe Boscovic project delay due to contractor scheduling and weather issues. Work to continue next week according to Meyers Construction.
- Project at 368 Main Street is moving ahead well. New footer poured and foundation wall being rebuilt. Looking for a temporary CO in approx. 3 weeks after plumbing & electrical inspections.
- 115 Shannon Ave work completed.
- Drainage and parking work continues at Dental Project. Planning board member, Dusty Putnam, has concerns about runoff to neighbors. So far, drainage has worked as it should

3.) Complaints

- Complaint by Dusty Putnam/Joe Boscovic in regard to draining and runoff from the dentist office.  
A.) Working with homeowner with no further issues.
- Complaint by Joe Boscovic in regard to construction slow down on his project and building not weathered in yet being exposed to water.  
A.) Working with homeowner and contractor to resolve scheduling conflict.



Village of Schoharie  
Schoharie Fire Department  
Situational Report  
7/21/2021

June 2021-July 2021

- 1.) Calls
  - 25 EMS Calls
  - 11 Fire/MVA Calls
- 2.) Drills & Training
  - Water Ops-Bill for 7500 gallons
  - EMS & Fire Equipment readiness & Maintenance
  - Driver Training
  - Working with Middleburgh, Central Bridge, and Gallupville on pre-plans and auto mutual aid.
- 3.) Education
  - A.) State classes
    - EVOC- 3
    - EMT- 1
    - Water Rescue Awareness- 6
    - Traffic Incident Management System- 1
    - NYS Chiefs Association Basic Rescue Ops- 1
- 4.) Major Incidents
  - None
- 5.) Near Mass Incidents
  - None
- 6.) Equipment Repair
  - 1421 to go to Defrost Diesel for warranty repair.
  - Chiefs car to go in for tires, AC, and airbag light
- 7.) New AED's
- 8.) Upcoming Fundraiser
  - Car Show & Village Business Special Event on 9/10 -9/12

Village of Schoharie  
Department of Public Works  
July 21,2012

Work Done:

- Keeping the waters flowing
- Keeping the parks clear and ready for use
- Applied copper sulphate to the holding pond
- Cleaned up trees from storm damage
- Met with Mike H. on the water tank upgrade etc.
- Locating water valves, hydrants and curb stops for the coming leak survey
- Replace the water heater at 256 Main Street. (old village office)
- Rented a portable screen plant to screen the piles of soil and road grinding so they can be used as needed.
- Repairs at the WWTP
- Studying Basic Operations for Wastewater Plant Operators (WWTP school)

Other Things:

Employee's handbook, Thank You

Got another estimate to grind and repave Hilgert Parkway,  
\$97,000.00

Ferguson waterworks- water meter reading software upgrade.

Quotation attached

Village Code book



## **Schoharie Police Department**



Sgt. Brian Rossi  
Officer in Charge

Box 219  
Schoharie, N.Y. 12157  
Phone: 518-295-8566  
Fax: 518-285-8501  
Dispatch: 518-295-8114

### **Department Operations:**

Calendar Year to date we have handled 110 calls for service and issued 47 uniform traffic tickets. We continue to provide the Town and Village Court with the security detail on court nights. Our relationship with the Schoharie School, Sheriff's Office, NYS Police and other local agencies remains positive and I continue to look for Officer Training opportunities with the Sheriff's Office.

### **Future Expenditures:**

1. Floor Safe
2. Taser equipment
3. Patrol Vehicle / outfitting
4. Body Camaras
5. Training

Respectfully,

Sergeant Brian Rossi (OIC)  
Schoharie Village Police Department