

Village of Schoharie – Employee Meeting Minutes  
July 9, 2024

**Presiding:** Mayor Colleen Henry

**Present:** Trustees Johnson, Palmer, Medak and DeGroff, Deputy Clerk/Treasurer Debby Byrne, DPW Superintendent Ken Bernhardt, Julie Pacatte from SEEC, Bob Tines, David Ornoski, Liz Vedder, Jen Barnett, Michelle Rivera, Diana Bell, Darlene Patterson, Michael Thomas, Melissa Cooper, Patsy Nicosia From Times Journal and Josh Walther from The Mountain Eagle.

**Excused:** Clerk/Treasurer Leslie Price, OIC Jason Temple and Code Enforcement/Fire Department Doug Stinson

**Meeting brought to order:** By Mayor Henry at 5:59 PM

**Employee Meeting:**

- 1) Code Enforcer Officer, Doug Stinson
  - a) See attached Report.
- 2) OIC Jason Temple
  - a) See Attached Report.
- 3) Fire Department, Doug Stinson
  - a) See Attached Report.
- 4) DPW Superintendent Ken Bernhardt
  - a) See Attached Report.
  - b) Mayor Henry complimented Ken on the work provided to remove the grates around the Main Street trees.
  - c) Ken discovered a water leak at the old jail. It is Village water that is leaking. Ken contacted Dan Crandel and informed him of the leak. Mayor is going to call Bill Federice to see if the County will help with the repair.
  - d) There are five picnic tables that need to be removed/replaced at Fox Creek. Trustee Johnson will contact BOCES to see if they can build new ones for the Village.
  - e) Trustee Medak would like to schedule a Department Meeting with Ken to discuss the 2025 Budget along with the cost of the new grinder.
  - f) Mayor and Ken discussed the Lead Line Survey. A spreadsheet needs to be created and Ken will provide information. Deputy Clerk/Treasurer Byrne will work on this project. Mayor would like September 30, 2024, to be our deadline.
  - g) Ken said there are approximately seventy more meters that need to be replaced.
  - h) Trustee Johnson is very happy with Robinson Construction and the work on Depot Lane.
  - i) Mayor mentioned the multi-year meetings she would like to implement and would like Department Heads to let her know of their availability ASAP.
- 5) Mike Harrington Lamont Engineers
  - a) See Attached Report.

6) Adjourn

Motion made by Mayor Henry second by Trustee Johnson unanimously carried to approve adjournment of the Employee portion of the Meeting at 6:20PM.

Respectfully Submitted  
Debra Byrne  
Deputy Village Clerk/Treasurer

APPROVED

**Transition/Cloudpermit:**

- Nothing new to report

**Complaints and Enforcement:**

- Received an anonymous complaint regarding 287 Main Street, SEEK, Village Board, and myself regarding a possible lack of enforcement for a building project. Please see the attached letter. I have been contacted by the Department of State and asked to look into the matter and have referred the matter to Town Code Enforcer Cliff Dorough and we should have an update within 1-2 days. The Town Code Enforcement Officer made a site visit and determined that there was foundation work done. We are currently working with SEEK to obtain the proper paperwork.  
\*Update- Proper paperwork is in progress.
- On Sunday, June 9<sup>th</sup>, 199 Bridge Street for a complaint made by the Schoharie Fire Department for unsafe structure. On inspection, structure was found to have multiple failed stairwells and faulty sewer lines. The building was taped off and entry is prohibited until repairs are made and inspected by the building inspector. Owners are recently deceased, no contact with a responsible party at this point. \*Update, have not been contacted by responsible as of day of report. House may be in a foreclosure situation.
- Continuing efforts to reach Steve Meyers Construction in reference to his unfinished building at 155 Bridge Street in reference to an expired permit.
- 117 Shannon Ave, complaint by neighbor in reference to excess household trash in the driveway. Attempting to contact new occupants.
- New slate fitness was asked to remove temporary banner from the parking lot.

**Permits:**

- Currently following up with the Architect for the Old Stone Fort.
- The Dental Office is progressing. Next inspection will be scheduled in two-three weeks.
- 110 Sunset passed final inspection with exception to flood plain requirements. Currently consulting with NYS DEC on next steps. \* No new update.
- New floodplain and building permit being applied for by new owners at 164 Grand Street.

**Misc.**

- I met with NYS DEC on June 7<sup>th</sup>, the meeting went very well. Currently awaiting feedback.  
\*Update-feedback has been positive to date.

**July 9<sup>th</sup>, 2024  
Employees Work Session**

**January 1<sup>st</sup>, 2024 – July 5<sup>th</sup>, 2024, Stats**

74 Traffic Tickets  
156 Calls for Service  
4 Arrests  
1 Auto Accidents  
0 Domestic Incident Reports

***No Major Incidents***

**Notable Incident Reports:**

- The stolen zero-turn lawnmower taken from Lutheran Cemetery last year has been recovered. Led to search warrant conducted in surrounding community. Assisted Sheriff's Office and several other agencies.
- Forcible Touching/Petty Larceny/Harassment complaint @ The Birches. Arrest Warrant issued for subject.
- Property Damage Auto Accident in front of Prospect House. Transport van vs. Jeep Cherokee. No injuries reported.
- (3) Mutual Aid/Fire/Medical assists.

**Community Events:**

Schoharie High School Graduation. *No issues.*

Lily Fest July 13<sup>th</sup>. *Walking beat detail 10-3.*

Schoharie Community Summer Camp July 15<sup>th</sup>-19<sup>th</sup>. *Crossing Guard Detail.*

**Citizen Advisory Board:**

Next meeting September 18<sup>th</sup>, 2024 @ 0930 Christ the Shepard Lutheran Church. Posted on Village website.

**Schoharie County 2024 NYPA Funding:**

Applications are due at the end of August. Considering funding request for a Side by Side or UTV to be used for upcoming Schoharie Trail patrol and or rescue???



Village of Schoharie

Schoharie Fire Department

Situational Report June 24- July 24

**1.) Calls**

- 19 EMS
- 11 Fire

**2.) Drills & Training**

- Held 4 NFPA best practice drills.

**3.) Education**

- 2 Members passed their NYS EMT test.

**4.) Fundraisers/Events**

- Covered Bridge dinner was cancelled due to early low reservation numbers.

**5.) Near Misses/Major Incidents-**

- Nothing to report

**6.) Apparatus/Equipment**

- I have attached the last estimate from Denooyer to replace the Chief's truck which is in rough shape and needs repairs. Other options would be to spend \$10,000 or a little less to repair the current Chief's truck over the next year or find a used vehicle somewhere in the \$20-\$30k range. Either way, if we replace the existing vehicle, it should be with a pickup truck instead of a SUV to be compliant with best practices. Whichever method is preferred, we need to make a decision now.

**7.) Building and Grounds**

- Nothing to report.

**8.) Grants**

- Nothing new to report.

**9.) Misc.**

- Nothing new to report.



# Vehicle Locator

## Detail Report for Customer

DENOYER CHEVROLET, INC.  
 127 WOLF RD, ALBANY, NY, 12205  
 518-458-7700

Customer/Company: undefined  
 Address: undefined

Sales Consultant:

Vehicle #1: 2024 Chevrolet 2500HD Silverado	VIN/Order #	MSRP	Stock #
	1GC4YLE74RF396042	\$53,815.00	N/A

### Additional Vehicle Information

### GM Marketing Information

Body Style: CK20743-4WD Standard Box Crew Cab  
 PEG: 1WT-Work Truck Preferred Equipment Group  
 Primary Color: GAZ-Summit White  
 Trim: H1T-1WT/1FL-Cloth, Jet Black, Interior Trim  
 Engine: L8T-Engine: 6.6L, V-8, SIDI  
 Transmission: MKM-10-Speed Automatic

Options: 1WT-Work Truck Preferred Equipment Group  
 5H1-Key Equipment, 2 Additional Keys (SEO)  
 AKO-Glass, Deep Tinted  
 AQQ-Keyless Remote Entry  
 AZ3-Seats: Front 40/20/40 Split-Bench, Full Feature  
 BG9-Floor Covering: Rubberized Vinyl, Black  
 C49-Defogger, Rear Window, Electric  
 DBG-Mirrors, O/S: Man. Ext & Folding, Heat, Turn Indicator  
 E63-Durabed  
 G80-Auto Locking Differential, Rear  
 GAZ-Summit White  
 GT4-Rear Axle: 3.73 Ratio  
 H1T-1WT/1FL-Cloth, Jet Black, Interior Trim  
 IOR-Chevrolet Infotainment, 7" Color Screen  
 JGH-GVW Rating 10,850 Lbs  
 JL1-Integrated Trailer Brake Controller  
 K34-Cruise Control  
 K47-Heavy Duty Air Filter  
 K4Z-Battery, Auxilliary, 700 CCA  
 KC4-Cooler, Engine Oil  
 KNP-Transmission Cooling System  
 KW5-Alternator, 220 AMP  
 L8T-Engine: 6.6L, V-8, SIDI  
 MKM-10-Speed Automatic  
 NE1-CT/MA/MD/ME/NJ/NY/OR/PA/RI/VT/WA Emissions

NQF-Transfer Case: w/ Rotary Dial Control, Electronic Shift  
 NZZ-Skid Plate  
 PCV-1WT Convenience 1 Package  
 PRF-3 Years of Onstar Remote Access  
 PYT-Wheels: 18" Steel, Painted  
 QF6-Tires: LT275/70 R18 All Terrain, Blackwall  
 QK1-Standard Tailgate  
 QT5-Tailgate Function--EZ Lift, Power Lock & Release  
 SAF-Spare Tire Lock  
 TQ5-Headlamps, Intellibeam  
 U01-Roof Marker Lamps  
 UE1-OnStar Communication System  
 UE4-Following Distance Indicator  
 UEU-Sensor, Forward Collision Alert  
 UHY-Automatic Emergency Braking  
 UKJ-Sensor, Front Pedestrian Braking  
 V46-Bumper, Front, Chrome  
 V76-Recovery Hooks  
 VJH-Bumper, Rear, Chrome Step  
 VK3-Front License Plate Mounting Provisions  
 VQ2-Holdback N/A, Dealer Fleet Assistance  
 VYU-Snow Plow Prep / Camper Package  
 YK6-SEO Processing Option  
 Z82-Trailer Package  
 ZYG-Tire, Spare: LT275/70 R18 All Terrain, Blackwall

### Disclaimer:

GM has tried to make the pricing information provided in this summary accurate. Please refer to actual vehicle invoice, however, for complete pricing information. GM will not make any sales or policy adjustments in the case of inaccurate pricing information in this summary.

DPW Superintendent's Report  
For  
July 2024

1. Routine monthly duties –

- Water samples
- Water operations
- Sewer operation
- Mowing
- Etc

2. Replace Water Meters – about 20 active accounts left to change out. Some residents have not responded to the door tag I leave and do not answer when I knock

3. Need to put a disabled path to the bathroom at LaSalle Park. Currently there is only a dirt path with tree roots and ruts. Would like to put concrete or crushed stone on the path.

4. Meeting with Contractors (look at Lamont Engineer's report)

- Orchard St
- Depot Lane
- Hilgert Parkway
- Brookside Place
- Walnut Place
- Water Tank

Respectfully,  
Ken Bernhardt

Village of Schoharie  
Department of Public Works  
July 9, 2024

- We removed all the steel grating from around the trees on Main St.
- Working with the contractor on water shut downs- Orchard St, Fair St, Depot Lane, Main St, Tank site and Eastern Ave.
- Found a water leak behind the old jail building, our responsibility?
- We need to replace 5 broken picnic tables at Fox creek cost \$250.00 each.  
\$1250.00
- We need to replace the grinder at the sewer plant. See attached quote  
\$17,234.00
- Would like to know if the Village Board wants to inform the entire village of the low pressure shutdown on Thursday, July 11, at 10:00 am, or just those most affected, ie. Prospect Street hill customers
- Hilgert, Brookside, Walnut drainage and repaving is out to bid.



Lamont Engineers, P.C.

Village of Schoharie  
Water System Improvements Project  
Meeting Report – July 9, 2024

I. Project Update

A. Ct. 4 - R.B. Robinson is nearly complete. They have done extremely well in my opinion. Despite being so far along, they have only applied for about 50% of the contract amount. They have submitted a pay application in the amount of \$207,021.63 for your consideration. Upon approval of this invoice, I will prepare the next drawdown request to EFC.

B. Tweedie (DN Tanks sitework contractor) is at the tank site this week to replace piping and valving needed prior to the demolition of the existing tank. The work will require a short-duration water shutdown on Thursday July 11 starting at about 10:00 AM. During the shutdown, the Village water pressure and delivery capacity will be significantly impacted. Tweedie will do as much of the work in advance as possible to minimize the shutdown duration.

C. All contaminated soil from the Depot Lane trench area has been separated and stockpiled at the WWTP. Once the test results are sent to the landfill, the hauling work (by R.B. Robinson) can be scheduled.

D. Ct. 2 (Tech Industries) seeding work is still far from acceptable.

II. Next Steps

A. Disconnection and demolition of old tank, followed by the related sitework.

B. There may be some 'oiled sand' bedding beneath the existing tank that may need to be managed as contaminated soil, but that remains to be seen.

III. Other Projects

A. The Hilgert/Brookside/Walnut paving is out to bid, and bids will be received on Thursday July 25 at 2:00.

B. Robinson has cleaned-up Depot Lane sufficiently to allow for the road to be re-graded

(by Village/Town forces) in time for the late-July event at SCHA. I have also re-connected with Nicole Fazio at Gorman regarding the oil and stone surface for Depot

Lane. She will review the site again this week, but she said it is possible that the work can be scheduled when Gorman is in another neighboring town (and not just the Town of Schoharie).

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**VOUCHER**  
**VILLAGE OF SCHOHARIE**  
 300 MAIN STREET, PO BOX 219  
 SCHOHARIE, NEW YORK 12157-0219  
 TELEPHONE No. (518) 295-8500

CLAIMANT'S | R.B. Robinson Contracting, Inc.  
 NAME | PO Box 121  
 AND | 535 Ithaca Rd  
 ADDRESS | Candor, NY 13743

DETAILED INVOICES MAY BE ATTACHED, AND TOTAL ENTERED ON THIS VOUCHER.  
 CERTIFICATION BELOW MUST BE SIGNED.

DATE	VENDOR'S INVOICE NO.	QUANTITY	DESCRIPTION OF MATERIALS OR SERVICES	UNIT PRICE	AMOUNT
7/2/2024	1298-01	1	Water Dist. System Orchard & Depot st project	207021.63	207,021.63
<b>TOTAL</b>					<b>\$207,021.63</b>

**CLAIMANT'S CERTIFICATION**

I, Dean Lemmon, certify that the above account in the amount of \$207,021.63 is true and correct; that the items, services and disbursements charged were rendered to or for the municipality on the dates stated; that no part has been paid or satisfied; that taxes, from which the municipality is exempt, are not included; and that the amount claimed is actually due.

7/2/2024	<i>Dean Lemmon</i>	Operations Manager
DATE	SIGNATURE	TITLE
	(SPACE BELOW FOR MUNICIPAL USE)	

<p style="text-align: center;"><b>DEPARTMENT APPROVAL</b></p> <p>The above services or materials wer rendered or furnished to the municipality on the dates stated and the charges are correct</p>  <p style="text-align: center;">_____ DATE</p> <p style="text-align: center;">_____ AUTHORIZED OFFICIAL</p>	<p style="text-align: center;"><b>APPROVAL FOR PAYMENT</b></p> <p>This claim is approved and ordered paid from the appropriations indicated above.</p>  <p style="text-align: center;">_____ DATE</p> <p style="text-align: center;">_____ AUDITING BOARD</p>
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