

VILLAGE OF SCHOHARIE
Employees Meeting/Workshop – August 18, 2021

Meeting called to order @ 6:29PM in the Village Hall at 300 Main Street.

PRESENT: Deputy Mayor Peter Johnson, Trustees: Medak, Palmer and Robinson-Bullock, OIC Rossi, Code Enforcer Doug Stinson, Clerk/Treasurer Leslie Price and Deputy Clerk/Treasurer Debby Byrne

EXCUSED: Mayor Caza, Ken Bernhardt

1) OIC – Brian Rossi

- a) Crossing Guard is ready for the new school year. School is set to do double busing again due to Covid. Brian will verify that SCS will contribute towards this Invoice. Leslie will put letter together asking for another \$5,000.
- b) Brian is having a traffic study done for the school zone. Brian will work with Leslie to get the paperwork completed. Leslie will send out an email to DOT.
- c) Brian received a free pre-screen device from DCJS (Department of Criminal Justice Services).
- d) There was a break-in at the Village Pool. \$191.00 was stolen in cash. County Sheriff's Department responded, and Brian will get a copy of the Police Report.

2) Fire Chief – Doug Stinson

- a) See attached Report.
- b) Fire Department is looking into requesting an increase to the budget for 2022 to include water rescues. Activity on the river is continually increasing and will probably continue to do so with the new Trail Project.
- c) Upcoming Events – Flyers are made for the Car Show and distributed. They have received a lot of phone calls regarding garage sale. Fire Department is not taking any reservations or fees for garage sale setup. Fire Department is working with local businesses to participate in this event and hopefully promote their business. Fire Department is also planning a formal dinner on the covered bridge hopefully in October. It will be a three-course dinner with music and Fire Department will include childcare services having a movie night with popcorn and care takers.
- d) Fire Department is meeting with Mitchell Architects to address ongoing problems with the new building. They are currently putting together a punch list for discussion.
- e) Credit Cards – Doug is requesting that the Fire Department have three cards issued to the Chiefs (Stinson, Pierce and Borst) under the existing account and credit line. The Board agreed to having three credit cards issued to all three Chiefs under the existing account and credit-line.

3) Code Enforcement Officer Doug Stinson

- a) See attached Report.
- b) Doug is currently completing his last week of training and testing.
- c) The Two sheds that are on the south side of the Birches will be removed by the end of August and that land has been sold.
- d) Doug would like to set up a meeting with Steve Myers and would like to include the Board as well as DPW Ken Bernhardt. He has set a tentative date of August 25th.
- e) Llyod and Doug will be meeting with the Parrot House owners. Codes will begin getting more aggressive regarding the opened windows. They will have to be boarded up until new windows are put in.
- f) Doug would like to begin the transition of position in the office and update filing system, computers, procedures, and forms. Doug would like the Boards input on forms and will work with Leslie to update files and computers in the office.

4) Other:

- a) Mike Harrington submitted a report updating information on the Water System Improvement Project. See attached report.
- b) Leslie had a discussion with Mayor Caza and would like to hire Alaina Sholtes as a seasonal employee for watering flowers.
- c) Sal Medak reminded Departments that it is Budget time and would like Leslie to send out letters to staff and businesses to gather information needed for the Budget. Leslie will send out letters tomorrow.
- d) Sal Medak has concluded that it is not financially reasonable for the Village to participate in Tree City. The Village would have to put \$2,000 in budget every year for maintenance. Leslie mentioned that a Village Resident has contacted her regarding planting trees in the Village as a donation.
- e) Peter Johnson announced that Bank of America has officially turned over their property at 287 Main Street to SEEC. They are scheduling an opening in September 2021.
- f) Jeff Palmer has suggested that the Board invite Mike Harrington to the September Board Meeting to discuss the idea of a parking lot behind the businesses on Main Street. Leslie will reach out to Mike and put him on the agenda for the next Board Meeting.

Motion to adjourn meeting at 8:07PM made by Trustee Palmer, seconded by Trustee Robinson-Bullock unanimously approved.

Respectfully Submitted,

Leslie J. Price

Approved



Village of Schoharie
Schoharie Fire Department
Situational Report
8/17/2021

July 2021-August 2021

- 1.) Calls
 - 19 EMS Calls
 - 5 Fire/MVA Calls
- 2.) Drills & Training
 - Driver Training and Truck Maintenance
 - EMS-Rapid intervention in Firefighter Down Incidents.
 - Part 1 Auto Extrication Training
- 3.) Education
 - A.) State classes
 - NYSDHSES Water Rescue Training- 14
- 4.) Major Incidents
 - Nothing to report
- 5.) Near Mass Incidents
 - Nothing to report
- 6.) Equipment Repair
 - No change in status of trucks
- 7.) New AED'S arrived and will be placed in service Monday.
- 8.) Upcoming Fundraiser
 - Car Show & Village Business Special Event on 9/10 -9/12

Village of Schoharie
Code Enforcement
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8/17/2021

July 2021-August 2021

9.) Transition

- Currently completing last week of training.
- Will be forming a transition schedule for computer/document/office organization and policy.

10.) Permit Status

- Joe Boscovich project progressing slowly
- Waiting on update on 368 Main Street for electrical and plumbing inspections.
- Dental office project permitted to begin general construction. Will be meeting with mechanical engineer and architect soon to discuss mechanicals.
- Reinspection of extinguishers at DAR house and issuance of max occupancy posting this week.

11.) Complaints

- Dusty Putman complaint in reference to Jeremy May's residence on Main Street, Possible infraction due to vegetation against house Currently in contact with Mr. May.
- Dusty Putman complaint in reference to residence on Main Street, No infractions unless running business. Working with the homeowner to resolve, some furniture has been moved.