

Village of Schoharie – Employee Meeting Minutes

October 08, 2024

Presiding: Mayor Henry

Present: Trustees Johnson, Palmer, DeGroof, Clerk/Treasurer Leslie Price, Deputy Clerk/Treasurer Debby Byrne, DPW Superintendent Ken Bernhardt, OIC Jason Temple, Trish Bergan from SEEC, David Ornoski, Diana Bell, Terry Wilbur, Planning Board Chair Tom Hitter, Patsy Nicosia From Times Journal and Josh Walther from The Mountain Eagle.

Excused: Trustee Medak, Codes Enforcement Officer/Fire Department Doug Stinson and Mike Harrington from Lamont Engineers.

Employee Meeting:

Meeting brought to order: By Mayor Henry at 6:15 PM

- 1) OIC Jason Temple
 - a) See Attached Reports.
 - b) Auto Accidents have increased however all were minor.
 - c) One domestic incident, however parties involved were not from Schoharie.
 - d) Police SUV is in the shop, needs a new alternator.
 - e) New radios came in, old radios are being given to DPW.
 - f) Pedestrian Crosswalk was purchased, and Permit was acquired. Delivery time is approximately 12 weeks. Ken and DPW will install.
 - g) Trunk or Treat will be held at the old Fire House property.
- 2) DPW Superintendent Ken Bernhardt
 - a) DPW running normal routines.
 - b) Lead Line Service spreadsheet has been completed and sent to NYS Health Department. Ken suggests we start looking for money to finance the replacement for both the Village and the consumer.
 - c) Paving on Hilgert Parkway and Brookside was supposed to be done the first week of October but now is scheduled for October 21, 2024.
 - d) Mayor Henry asked for an update on Depot Lane. The Mayor is in favor of paving the road rather than sealing. Although it is more expensive, Mayor Henry feels it will save money long term. Trustees Johnson and Palmer feel it makes more sense to do the seal for now. The Board decided to gather more information. Ken will speak to Luizzie Bros to see if they can give us a discounted cost if they include this on the Hilgert/Brookside project. Trustee Johnson will speak with Colonial Heritage to see if they would be willing to share the cost. Ken did verify that this project can be part of the CHIPs reimbursement.

- 3) Code Enforcer Officer, Doug Stinson, excused.
 - a) See attached Report.
- 4) Fire Department, Doug Stinson, excused.
 - a) See Attached Report.
- 5) Mike Harrington from Lamont Engineers, excused.
 - a) See attached Reports.
 - b) The Board had some questions regarding Mike's report. The Mayor will reach out to Mike to get clarification.

6) Motion to Adjourn

Motion made by Mayor Henry, second by Trustee Johnson unanimously carried to adjourn Meeting at 6:44 PM.

Respectfully Submitted,
Leslie Price
Village Clerk/Treasurer

Draft

October 8th, 2024
Employees Work Session

January 1st, 2024 – October 8th, 2024, Stats

90 Traffic Tickets
243 Calls for Service
6 Arrests
5 Auto Accidents
1 Domestic Incident Reports

08/13/24 – 10/08/24

No Major Incidents

Notable Incident Reports:

- Domestic Incident. Warrant for Subject. Criminal Contempt 1st, Stalking 4th, Harassment 2nd.
- (6) Mutual Aid/Fire/Medical assists.

Community Events:

Summer concert August 16th. *Walking beat detail. No issues*

Summer concert September 6th. *Walking beat detail. No issues*

Summer concert September 13th. *Walking beat detail. No issues*

Village Garage Sale September 21st. *Patrol Detail. 1 PDDA. Checked Vender Permits. Two out of Six did acquire.*

Schoharie Schools Walk and Bike event October 9th. *Escort Detail.*

Middleburg Parade October 12th. *Escort Detail.*

Trunk or Treat October 31st. *Detail.*

Lexipol/PoliceOne:

Policy and Procedure Manual updates 09/30/24. Eight NYS Mandated updates.

Citizen Advisory Board:

Next meeting October 30th, 2024 @ 0930 Christ the Shepard Lutheran Church. Posted on Village website.

Schoharie County 2024 NYPA Funding:

Application for funding for the purchase of a UTV/Side by Side for Schoharie Trail Safety Project.

Codes Enforcement Report
September 2024/October 2024
Date: 10/08/2024



Transition/Cloudpermit:

- Recent up tick in public use with mostly positive feedback.

Complaints and Enforcement:

- 199 Bridge Street, awaiting contact from the mortgage company regarding steps moving forward.
*update...will be meeting with the mortgage, preservation and environmental company to go over plans to stabilize and decontaminate the building.
- Working with property owner and NYS DEC at 110 Sunset Drive on a disagreement regarding the flood plain permitting process. *update...resolution still being worked out.
- Issued an order to remedy at 104 Eastern Ave regarding discarded furniture on the side of the road. Homeowner has assured me that the items will be removed on Thursday October 09. Will follow up with homeowner on the 10th.
- Property line dispute between 245 Main St and 247 Main Street. Will be escalated to Civil action between property owners.

Permits:

- Need direction from the board on permit fee for The Old Stone Fort project. Full permit application fee is \$10,042.00. I request the board to direct me on any discounting that is allowed.
- The Dental Office project is moving forward as it should. Next site visit will be on Friday, Oct. 11th.
- New floodplain and building permit at 164 Grand Street. * Permit requirements have been met and permit has been issued. Work is in progress. Site visit planned for Friday, Oct. 11th.
- New permit issued at 289 Main Street for façade improvement.

Misc.

- Awaiting further information from NYS DEC in reference to the multi-use trail.
- Following up on approval to purchase a Verizon jet pack mobile internet for the tablet. Approximate cost would be \$40-50 a month.



Village of Schoharie
Schoharie Fire Department
Situational Report September 24- October 24th
10/08/2024

1.) Calls

- 10 EMS
05 Fire

2.) Drills & Training

- Held 4 NFPA best practice drills.

3.) Education

- Our 3 Firefighters attending EMT school are progressing very well.
- 4 Firefighters attending Water Rescue Awareness Class tomorrow night.

4.) Fundraisers/Events

- Planning going on for Christmas in Schoharie.
- Fall themed Covered Bridge Dinner is scheduled for Oct. 19th.
- A boot drive was held on the weekend of the Antique Show, and we raised \$1794.

5.) Near Misses/Major Incidents-

- Nothing to report

6.) Apparatus/Equipment

- 1422 received pump repairs and new tires and will be going out for some suspension repair/ maintenance in the next week.
- Attended a meeting with Town and Village Board Members to discuss general budgeting and apparatus replacement plan. Awaiting approval to repair or replace current command vehicle. * Requesting the board to vote to allow me to proceed with one of those options.

7.) Building and Grounds

- Proceeding with repair of electrical conduit from generator to the building. Will update as the project progresses.

8.) Grants

- Nothing to report.

9.) Misc.

- Had annual firefighter physicals on Oct. 7th.m

**Village of Schoharie
Water System Improvements Project**

Meeting Report – October 8, 2024

I. Project Update

- A. Ct. 1 - DN Tanks and Ct. 4 - R.B. Robinson are both just waiting for final restoration and closeout paperwork. I expect that both of these contracts will be able to bill completely prior to year-end.
- B. Ct. 2 – Tech Industries should also be able to bill completely prior to year-end. They have indicated that they will be back to touch-up lawns this month.
- C. I am in the process of developing the project close-out budget; I am waiting for Bond Counsel (Hodgson Russ) to confirm their fees through project completion. I believe I have all other needed information. I will share a draft with the Village before submitting to EFC.
- D. Coordination continues with Hodgson Russ relative to providing financial information needed by EFC.

II. Next Steps

- A. A small adjustment change order of about \$1,000 will be required for Tech Industries (due to actual rock removal quantity) to reconcile the contract amount for the overall project bookkeeping. Note that this amount factors the cost reduction for the Ken Kio lawn repair. I suggest that the Board authorize the Mayor to sign such a change order in case it is ready prior to the November meeting.
- B. Submit outstanding items to EFC as requested.
- C. We should expect a Robinson pay application for their recently approved change order work prior to next month's meeting.

III. Other Projects

- A. Luizzi has scheduled the Hilgert/Brookside/Walnut paving to start on October 21.
- B. Depot Lane paving status? Do we need more quotes? Can I help?