

VILLAGE OF SCHOHARIE
Employees Meeting/Workshop – November 17, 2021

Meeting called to order @ 6:42PM in the Village Hall at 300 Main Street.

PRESENT: Mayor Caza, Trustees: Medak, Palmer and Robinson-Bullock, OIC Brian Rossi, Code Enforcement Officer/Fire Chief Doug Stinson, Code Enforcement Officer Lloyd Stannard, Clerk/Treasurer Leslie Price and Deputy Clerk/Treasurer Debby Byrne

EXCUSED: Deputy Mayor Peter Johnson, DPW Superintendent Ken Bernhardt

1) OIC – Brian Rossi

- a) Citizen Advisory Board met last month. They will put together a status report for the Board.
- b) Brian Rossi and Jason Temple both attended a 16-hour class in Assisting Individuals with Crises.
- c) Brian Rossi had a conversation with Da-Lai Wu for several hours over his concern for his sidewalks and right-of-way. Mr. Wu was under the impression that Ken Bernhardt was going to make improvements to the sidewalk for drainage. Mayor Caza stated that the Village has no obligation to make this improvement. Brian will get together with Ken to discuss their conversation.
- d) Mayor Caza also mentioned that the signs at the corner of Main Street and Grand Street are being blocked by overgrown bushes when heading South on Main. These signs are for 25MPH and Children at Play. DPW may have to trim bushes back however, typically it is the homeowner's responsibility. Brian will contact the homeowner and see what he can do.
- e) Brian would like to purchase a gun safe that is within this budget amount and would like Board approval to purchase. The safe will be located in the Police Garage behind the Fire Department and it will be bolted to the floor and meet all safety protocols.

Motion: made by Mayor Caza seconded by Trustee Palmer unanimously carried to approve the purchase of a gun safe for ammunition and firearms to be kept at the Police Garage and not to exceed the budget line amount.

- f) OIC Brian Rossi will be resigning from position of OIC as of December 31, 2021. Brian would like to keep on as a member of the Police Department staff. He feels he cannot put in the hours required for this position and has recommended Jason Temple for his replacement. The Board would like Jason to attend the December meeting.
- g) Brian is still waiting to hear back from the State DOT regarding the traffic study on Main Street by the school. Brian would like to see a traffic light replace the blinking light at the corner by Mobil and radar lights/sign in front of the school. Brian and Leslie will follow up with Rob Pacatte.
- h) Brian suggested to the Board that they take a day trip to a working dispensary to see how it is run and the effects on the municipality it is located in. Brian is willing to take the trip with the Board.

2) Code Enforcement Officer Doug Stinson and Lloyd Stannard

- a) Doug informed the Board that his doctor gave him medical clearance to come back to work as of November 29, 2021.
- b) There is a buyer for Dr. Howards Dental Office, but they had questions regarding zoning regulations. Both Doug and Lloyd gave verbal approval to the buyer as long as the usage does not change. Doug will be putting this in writing to the new owner.
- c) Doug is working with Ken regarding Da-Lai Wu at 333 Main Street. Doug would like all communication to be put in writing and filed.
- d) Doug would like the Board to consider continuity within departments and used his latest medical issue as an example. While he was hospitalized, Lloyd picked up the workload for Codes and Marty Pierce

picked up the workload for the Fire Department. Doug feels having a Deputy Code Enforcer would be beneficial to the Village.

- e) Lloyd issued a Permit to the Parrott House for windows and new windows are being installed.
- f) Lloyd met with SEEC and spent 3 hours talking and touring their new building. There may be issues concerning handicap accessibility. Lloyd and Doug will research this further.
- g) Lloyd met with Dr. Elbialy and his plans for addition are going very well. The second half of this project will start in May of 2023.
- h) Dave Relyea bought the house at 228 Main Street and is working on bringing the house up to flood level requirements.
- i) House at 326 Main Street continues to have problems and may have to be taken back to court. Doug and Lloyd will talk to owner again.
- j) Lloyd did talk to the owners of 295 Main Street. They have put some sheetrock up and did some painting on the outside. They also filed a DBA with the County Clerk.
- k) Fire Inspections will start being scheduled. They do have Driftwood Apartments scheduled.

3) Fire Chief – Doug Stinson

- a) Marty Pierce and John Borst III picked up all responsibilities while Doug was out on medical leave with little or no disruptions.
- b) Meeting for Christmas in Schoharie is scheduled for tonight. All plans are going well, and Doug distributed a flyer to the Board.
- c) Repairs for doors and floors are still going on at the Fire House. Fire Department may have to pursue legal action against the builders if the cracks in the floors are not corrected and covered under warranty.
- d) Doug asked that the Board have discussions in 2022 regarding the basement usage at the Fire Department. There was some talk about the Village using it for storage. Doug would like to start some long-range planning for the space.

4) Other:

- a) Lamont Engineers gave an update report on the Water System Improvements Project. Mayor and Trustees reviewed the report. See attached.
- b) Clerk handed Local Law # 3&4 to the Board.
- c) Mayor and the Board discussed the insurance renewal policies submitted by PERMA and Comp Alliance. The Board had some questions they wanted answers to before making a final decision. Clerk will get answered in the morning and email the Board.
- d) Public Hearing for Local Law # 3 & 4 opting out of dispensary and onsite use is scheduled for December 14th. Mayor asked that the Clerk contact Dave Brenner in regard to the vote for referendum.
- e) Clerk needed a Motion to approve budget changes to the Water and Sewer budgets.

Motion: made by Mayor Caza seconded by Trustee Robinson-Bullock unanimously carried to approve the changes to the Water and Sewer Budgets

- f) The SCOVA Meeting will be held on December 1st at the American Hotel in Sharon Springs. Menu and times will follow. They did ask for an estimate on attendees.

Motion to adjourn meeting at 8:55PM made by Trustee Palmer seconded by Trustee Medak unanimously approved to adjourn meeting.

Respectfully Submitted,

Leslie Price

**Village of Schoharie
Water System Improvements Project
Meeting Report – November 17, 2021**

I. Project Update

- A. DOH has provided minor additional comments on the revised Tank Design.
- B. Tooher & Barone (T&B) has overhauled the Tank Access agreement based on feedback from CSP in an effort to reach an agreement. Larry, Peter and I had a conference call with T&B on Monday to review and discuss the current approach. T&B will be presenting the revised agreement to CSP this week.
- C. The project surveyor completed the initial boundary evaluation along Depot Lane; I have reviewed and have also forwarded to Dave Brennan. I received some clarifications from the surveyor yesterday, and I now need to engage Dave Brennan to help decide on the map revisions needed before presenting the map to the Board. There does not appear to be any surprises; there are just some loose ends that need to be tied-up.
- D. The likely tank fabricator (DN Tanks) visited the tank site on 11/3 and found the current plan workable. The visit was informative, and they did not recommend any site plan changes. DN actually felt there was more working room than they expected (I credit this to the clearing work by the DPW).
- E. Ken and I provided information to the vendor for the Holding Pond aerator (alternative to mixer), but we have not heard back.
- F. Water main plan development is on a pause until some more decisions are reached on Depot Lane.

II. Next Steps

- A. Revision to Tank design for DOH (by end of November).
- B. Review Depot Lane survey results with Dave Brennan and get draft map to Village with options on how to move forward (to include consideration of the County DPW spill issue).
- C. Finalize Tank plans and specs for bidding (after DOH approval)
- D. With due consideration of the status of the CSP agreement, receive bids for Tank in January or February 2022.
- E. Continue with water main plans (and easement work) over the winter with goal of bidding the work in May or June of 2022.