

VILLAGE OF SCHOHARIE
Employees Meeting/Workshop – December 21, 2022

Meeting called to order @ 6:35PM in the Village Hall at 300 Main Street.

PRESENT: Mayor Caza, Trustees: Johnson, Palmer, Medak, and Robinson-Bullock, OIC Jason Temple, Clerk/Treasurer Leslie Price, Codes Enforcement Officer, and Fire Chief Doug Stinson, Fire Department Insurance Broker, Bill VanGorder

Excused: Deputy Village Clerk/Treasurer Debby Byrne, DPW Superintendent Ken Bernhardt

- 1) **Bill VanGorder** explained to the Board the Insurance proposal for the Village of Schoharie Volunteer Fire Department.
- 2) **Officer in Charge Lieutenant Jason Temple**
 - a) See attached report
 - b) OIC Temple would like to order the Radar Speed Signs. Mayor verified the balance in the Police Budget, the Board approved the purchase of the Radar Speed Signs.
- 3) **DPW Superintendent Ken Bernhardt**
 - a) See attached report
- 4) **Fire Chief**
 - a) See attached report
 - b) Fire Chief Stinson will be creating Rules and Regulations for the Fire Department as well as a Policy and Procedures Manual.
 - c) Fire Chief Stinson asked for an additional \$891.00 for increased value of vehicle schedule.

Motion made by Trustee Robinson-Bullock seconded by Trustee Johnson unanimously carried to approve the \$891.00 increase to the value of vehicle schedule.

- d) The Fire Department would like to purchase two light response vehicles. Trustee Johnson would like Doug to contact Ben Oevering regarding the purchase of these trucks.
- e) The 1451 Brush Truck (2006 F350) is recommended for overhaul at a cost of \$12,000.00. Repairs will have a warranty.

Motion made by Trustee Robinson-Bullock seconded by Trustee Medak unanimously carried to approve the \$12,000 expense on the 1451 2006 F350 with a 3 year/36000-mile warranty and Bullet Proof Company expense.

- 5) **Code Enforcement Officer Doug Stinson**
 - a) See Attached Report
 - b) The Board would like Doug to contact the County Treasurer regarding the Jeremy May property.
 - c) The Board would like Clerk Price to give Doug Mark VanWaert contact information.

d) Doug will get bullet points to Mayor on code violations with post flooded houses and businesses.

6) Lamont Engineers

a) See Attached Report

b) Mayor would like Clerk Price to contact Mike Harrington from Lamont Engineers questioning the Parrott House information, it does not mention mechanical.

7) Other:

Motion made by Trustee Johnson seconded by Trustee Robinson-Bullock unanimously carried to approve the NYMIR Insurance Quote.

Motion made by Trustee Johnson seconded by Trustee Palmer unanimously carried to approve the November 8, 2022, Regular Monthly Meeting Minutes as written.

Motion made by Trustee Palmer seconded by Trustee Robinson-Bullock unanimously carried to adjourn the December 21, 2022, Employee Meeting at 9:04PM

Respectfully Submitted,
Leslie J Price

Approved



Schoharie Police Department



Lieutenant Jason A. Temple
219, 300 Main Street
Officer in Charge
Schoharie, N.Y. 12157

P.O. Box

Phone: 518-295-8566
Fax: 518-295-8501
Dispatch: 518-295-8114

December 21st, 2022 Employees Work Session

Year To Date:

75 UTTs
279 Calls for Service
5 Arrests
4 Property Damage Auto Accidents
3 Domestic Incident Reports

Citizen Advisory Board: Next meeting scheduled January 18th, 2023.

Community Events: 12/03/22 "Christmas in Schoharie" and Holiday Parade. Assisted by Sheriff's Office.
Road closure w/ no issues. One Medical call.

Radar Speed Signs: 2022 or 2023 order?

Elan City Evolis Radar Speed Signs (2): \$6499.00.

NYS Contract- Kustom Signals Portable Radar Display Speed Signs (2): \$7060.00.

Village of Schoharie
Department of Public Works
December, 21 2022

Looking back:

- Got water meter readings
- Equipment maintenance water plane, sewer plant and dpw
- 1991 International dump truck still down, searching for parts
- Handled this passed snow storm and are ready for the next
- TCB

Looking ahead:

- More maintenance and service on equipment
- Planning this spring/ summer work
- Work on obtaining water operators license
- TCB



Village of Schoharie
Schoharie Fire Department
Situational Report
12/20/2022

Calls/Membership

- 28 EMS and 5 Fire calls for a total of 33.
- We took two applications in for new firefighters this month. Both were out of district, we suggested they volunteer with the department in their district.

Drills & Training

- Continuing our annual OSHA/Hazmat training modules.
- Held 4 best practices training drills.

Education

- 3 Members attending SUNY Cobleskill for Paramedic.
- 1 Member attending EMT class through Guilderland EMS. Student has graduated from the class, awaiting the test for the state certification.
- 1 Member attending AEMT training through REMO. Student has graduated from the class, awaiting the test for the state certification.
- 2 Firefighters attending NYS Fire Police training.

Major Incidents

- No major incidents.

Near Miss Incidents

- One firefighter sent to the ER from the scene of a tractor trailer fire on I88 in an abundance of caution after experiencing chest pain during fire operations. Fire

fighter has since been medically cleared by personal physician as well as cardiologist, however, remains on restrictive duty per my orders.

Building

- Nothing to report.

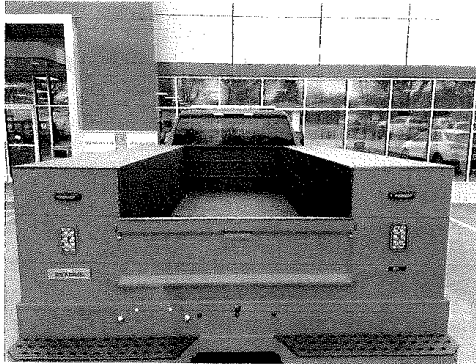
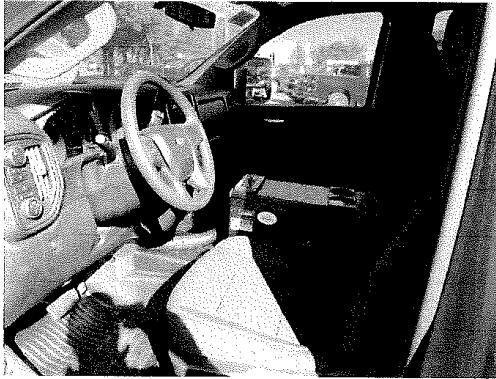
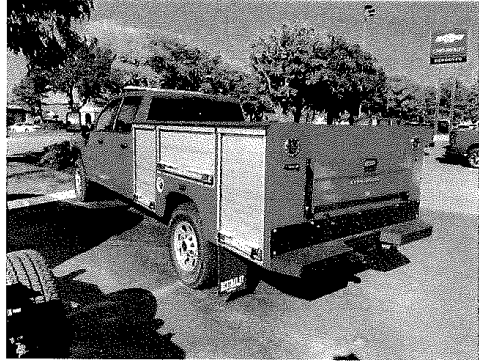
Apparatus

- The long-awaited back order of parts finally arrived today. They consisted of internal parts for the doors. Once those parts are installed, it will go for lettering and then it will be brought back to go back in service.
- Truck committee and membership have agreed on the purchase of two light response vehicles and mechanical overhaul of one existing. Chevrolet has responded with two off the lot vehicles with state contract pricing. It is our request and recommendation to the board that we purchase these two vehicles immediately and send out the other for overhaul as soon as 1423 is returned to service. The new vehicles come with 5 year/100,000 mile drive train warranty and 3 year/36000 bumper to bumper. Lettering and radio setup will be an additional \$2000-\$3000 at a separate vendor.
- 1461 (1998 Ford Expedition) has been permanently placed out of service due to ongoing repair and corrosion issues.
- 1451 (Brush truck-2006 F350) is recommended to go out for overhaul at a cost of \$12000. Repairs would have a 3 year/36000 mile warranty, some parts would have a lifetime warranty. This truck continues to malfunction and go into limp mode during most incident responses.

Fundraiser/Events

- Dec 3rd we hosted the annual Christmas in Schoharie event. We had a little over 300 attend the pancake breakfast, visiting with Santa, and ornament making. We had a lot of business participation for the scavenger hunt this year. We had our annual Christmas parade in spite of rainy weather with moderate attendance for the parade and the community Christmas tree lighting that followed.







127 Wolf Road
 Albany, New York 12205
 NYS DMV REG. No. R301-0116
 (518) 458-7700

Bill Asprion SALESPERSON Steve Gordon
 Schoharie Fire Department
 BUYER'S NAME
 114 Fort Rd
 STREET ADDRESS Schoharie NY 12157
 CITY STATE ZIP
 (518) 918-6715 Doug's Cell (518) 295-7197
 RES. PHONE BUS. PHONE
 Doug Stinson dougstinsonjr1@gmail.com
 DRIVER'S LIC. NO. EMAIL ADDRESS

THE TRANSACTION
 I ORDER AND AGREE TO PURCHASE FROM YOU, ON THE TERMS CONTAINED ON BOTH SIDES OF THIS AGREEMENT, THE FOLLOWING VEHICLE (READ OTHER SIDE)

THE VEHICLE

NEW USED DEMO YEAR 2023 STOCK # TBD
 MAKE Chevrolet MODEL Tahoe
 BODY TYPE SUV # cyl Automatic AUTO SP. 4 WD
 BODY TYPE Summit White TRIM Special Service Vehicle
 COLOR TBD
 MILEAGE
 DATE ESTIMATED DELIVERY DATE / PLACE OF DELIVERY

If the new motor vehicle has not been delivered in accordance with this contract within 30 days following the estimated delivery date, the consumer has the right to cancel this contract and to receive a full refund, unless the delay in delivery is attributable to the consumer.
 PRIOR USE CERTIFICATION (required by Vehicle and Traffic Law 417-A if the principal prior use of the vehicle were as a police vehicle, taxicab, driver education vehicle, rental vehicle or if the vehicle was repurchased under New York "lemon laws" or returned for nonconformity of its warranty). The principal prior use of the vehicle was as: a police vehicle, a taxicab, a driver education vehicle, or a rental vehicle. The vehicle was repurchased under New York "lemon laws"; returned for nonconformity of its warranty

THE TRADE

YEAR NO TRADE MAKE BODY MODEL TYPE COLOR MILEAGE
 PLATE NO. EXP. DATE NEED PLATES

THE CLOSEOUT

BAL. OWING TO: ADDRESS
 AMOUNT GOOD UNTIL WHEN CONTACTED WHOM
 \$ ACCT NO. PHONE

INSURANCE

INS. AGT. PHONE
 NEED INS INFO ADDRESS
 INS. CO. PGL. NO. EFF. DATES

DEPOSITS

DEPOSIT WITH ORDER NO.
 ADDITIONAL DEPOSIT
 TOTAL DEPOSITS (TRANSFER TO RIGHT COLUMN) \$0.00

* NOTICE TO USED VEHICLE BUYER: If you should be entitled to a refund pursuant to section 198-b of the NYS General Business Law, instead of returning your trade in, the dealer may pay you its wholesale value as determined by reference to the National Automobile Dealers Association Used Car Guide, or such other guide as may be approved by the Commissioner of Motor Vehicles as adjusted for mileage, improvements, and any major physical or mechanical defects rather than the value listed in this agreement. THE INFORMATION YOU SEE ON THE WINDOW FORM FOR THIS VEHICLE IS PART OF THIS CONTRACT. INFORMATION ON THE WINDOW FORM OVERRIDES ANY CONTRARY PROVISIONS IN THE CONTRACT OF SALE.

IF YOU AGREE TO ASSIST ME IN OBTAINING FINANCING FOR ANY PART OF THE PURCHASE PRICE, THIS ORDER SHALL NOT BE BINDING UPON YOU OR ME UNTIL ALL OF THE CREDIT TERMS ARE PRESENTED TO ME IN ACCORDANCE WITH REGULATION "Z" (TRUTH-IN-LENDING) AND ARE ACCEPTED BY ME. IF I DO NOT ACCEPT THE CREDIT TERMS WHEN PRESENTED, I MAY CANCEL THIS ORDER AND MY DEPOSIT WILL BE REFUNDED.

DEPOSITS ARE NON-REFUNDABLE ON ALL APPROVED SALES.

I HAVE READ THE TERMS ON THE FRONT AND BACK OF THIS AGREEMENT AND HAVE RECEIVED A COMPLETED COPY OF THIS AGREEMENT, AND I UNDERSTAND THAT THE FINAL PAYMENT MUST BE MADE PRIOR TO ANY MOTOR VEHICLE TRANSACTIONS AND MUST BE IN CASH OR CERTIFIED CHECK ONLY.

BUYER'S SIGNATURE DATE
 ACCEPTED BY Kyle Marsh DATE 11/29

THE PRICE

VEHICLE PRICE \$52,300.00

TRANSPORTATION (IF NOT INCLUDED IN VEHICLE PRICE)

FACTORY INSTALLED EQUIPMENT

OPTION CODE NYS BID ASSIST
 FAN # 856351
 CK10706 5W4
 FABIUS PIGGYWACK

DEALER INSTALLED EQUIPMENT AND SERVICES

*NYS WASTE TIRE MANAGEMENT AND RECYCLING FEE \$2.50 PER NEW TIRE

THE AMOUNT INDICATED ON THIS SALES CONTRACT OR LEASE AGREEMENT FOR REGISTRATION AND TITLE FEES IS AN ESTIMATE. IN SOME INSTANCES, IT MAY EXCEED THE ACTUAL FEES DUE TO THE COMMISSIONER OF MOTOR VEHICLES. THE DEALER WILL AUTOMATICALLY, AND WITHIN SIXTY DAYS OF SECURING SUCH REGISTRATION AND TITLE, REFUND ANY AMOUNT OVERPAID FOR SUCH

FEES. Purchaser's initials: Date: 11/29/2022

*The optional dealer registration or title application processing fee (\$75.00 maximum) and special plate processing fee (\$5.00 maximum) are not New York State or Department of Motor Vehicles fees. Unless a lien is being recorded or the dealer issued number plates, you may submit your own application for registration and/or certificate of title or for a special or distinctive plate to any motor vehicle issuing office.

TAXES AND OTHER FEES

SUBTOTAL OF VEHICLE AND OPTIONS \$52,300.00

TRADE-IN ALLOWANCE

OTHER (ITEMIZE)

TAXABLE CASH DIFFERENCE

COUNTY Schoharie TAXES AT EXEMPT%

*TIRE FEE \$12.50

N.Y.S. INSPECTION FEE \$10.00

REGISTRATION FEES (ESTIMATE)
 Dealer's optional fee for processing application for registration and/or certificate of title, and for securing special or distinctive plates (if applicable). THIS IS NOT A DMV FEE. \$175.00

TOTAL SELLING PRICE \$52,497.50

PLUS BALANCE OWING ON TRADE-IN

LESS DEPOSITS SUBMITTED (TRANSFER FROM LEFT COLUMN)

CASH DUE ON DELIVERY \$52,497.50

THIS AGREEMENT IS NOT BINDING UNLESS SIGNED BY THE SELLER AND THE BUYER. SEE THE OTHER SIDE FOR ADDITIONAL TERMS.



427 Wolf Road

Bill Asprion _____ Steve Gordon _____
SALESPERSON
Schoharie Fire Department _____
BUYER'S NAME
114 Fort Rd _____
STREET ADDRESS
Schoharie NY 12157



Code Enforcement

Situational Report

12/20/2022

November 2022 – December 2022

Transition

- Currently working with Cloudpermit set up team to get our system up and running. We have successfully uploaded GIS content shared with us by the county. Currently uploading and/or creating new forms for the codes enforcement/building inspection process. As well as configuring network users/viewers to facilitate sharing with the board, planning and zoning, village PD and Court system, as well as FOIL requests. System training begins next week.

Permit Status

- Plan review currently ongoing for the Parrot House Project. I have requested additional information prior to issuance of a permit.
- I will be reviewing all active permits after the first of the year to determine if renewal is needed.

Complaints

- No new complaints

Building Safety Inspections

- With the new cloud permit system and current GIS info, I am creating a new process for all reoccurring fire and safety inspections.

Enforcement Action

- I am expecting delays in the Jeremy May case due to delays in the court system.

**Village of Schoharie
Water System Improvements Project**

Meeting Report – December 21, 2022

I. Project Update

- A. DN Tanks still owes us some minor product submittals (electrical components, etc.). All significant submittals have been reviewed and approved.
- B. Tweedie Construction has rough-graded the site to within 4 ft. of the tank bottom and has excavated test pits to clarify rock elevations.
- C. The site has been mulched for erosion control as required by the DEC soil disturbance permit; Tweedie is done for the season.
- D. We have been told that DN Tanks no longer feels the removal of the Old Gate House is needed.
- E. We have received some additional information from Clean-Flo that will help us respond to the DOH comments on the Holding Pond Aeration System.

II. Next Steps

- A. Aeration System drawings and specifications have largely been revised to address DOH comments. However, we did not get nearly as many product certifications from Clean-Flo as DOH wanted, so we may need to rely on references from other installations (provided by Clean-Flo) in order to gain approval. I expect a few more delays in the DOH review/approval process.
- B. We will be making some minor adjustments in tank and valve vault elevations to minimize rock excavation. Changes are expected to raise both structures about 1 ft.
- C. I plan to give CSP notification that we expect to be done for the winter season.
- D. Our work on the Distribution System design (and easements) will continue in January.

III. Other Projects

- A. Bridge/Main St. Sidewalk Curb Ramps – Bid opening for the re-bid is scheduled for Thursday 1/12/23. We have a few new bidders.
- B. South End Drainage – Pete Nichols of Soil and Water provided an email inspection report which identified one correction item. I feel that the investigation and repair of the minor settlement along the outfall pipe can be addressed by DPW in the spring.
- C. Parrott House - A fire suppression design schematic is being added to the drawings; once done, we understand the building permit can be issued; thereafter, proposals can be solicited for the MEP work.
- D. WWTP and Sewers – EFC/Clean Watersheds Needs Survey – I've worked on this with Ken and Larry; this should be submitted today.