

VILLAGE OF SCHOHARIE
Employees Meeting/Workshop – August 16, 2023

PRESENT: Mayor Caza, Trustees: Johnson, Medak, Palmer and Robinson-Bullock, Deputy Clerk/Treasurer Debby Byrne, OIC Jason Temple, DPW Superintendent Ken Bernhardt, and Colleen Henry

Excused: Clerk/Treasurer Leslie Price

- 1) Officer in Charge (OIC), Lieutenant, Jason Temple
 - a) See Attached Report
 - b) Trustee Robinson-Bullock asked if any calls received were a mutual aid call from Cobleskill. Lieutenant Temple had one call for domestic violence and the request for mutual aid was because a weapon was involved.
 - c) Mayor Caza mentioned that Ron Stevens requested and was approved for two additional officers, one for the school and one covering the night shift. Lieutenant Temple mentioned that there have been a lot of calls to Cobleskill.
 - d) The Village of Schoharie had a Petty Larceny call for the liquor store. The individual involved is a resident of the Driftwood Apartments.
 - e) Lieutenant Temple reported that the 951 repairs are completed, and the vehicle is back.
 - f) Trustee Johnson mentioned that there were a lot of cars parked on Bridge Street by the dentist's office very close to the no parking sign on Tuesday. Lieutenant Temple said he has spoken to Dr. Elbially and his staff several times and they have been very cooperative. He was there on Tuesday however the office was closed at that time. Lieutenant Temple reported that the parking is much better, and Tuesday was an exception.

- 2) DPW Superintendent, Ken Bernhardt
 - a) See Attached Report.
 - b) Ken and the Board discussed the damaged drainage pipe at 118 Hilgert Parkway. Ken feels the Village should repair this pipe as it is affecting the neighbors and can cause damage to the road itself. The Board agreed and the Mayor called for a Motion.

Motion: made by Trustee Palmer second by Trustee Robinson-Bullock unanimously approving the Village repair/replace the drainage pipe at 118 Hilgert Parkway.

- c) Trustee Robinson-Bullock will reach out to Shane at the County to let him know the old garage building off of 110 Sunset Drive has been removed.
- d) Mayor inquired about the Crosswalk at the Pool. Ken will have each Crosswalk signed and handicap accessible and each will be connecting to a sidewalk.
- e) Mayor would like Ken to contact Preville in regard to his computer to read water meters. If Ken needs a new laptop, the Board believes it should be installed by our IT company.
- f) The Mayor and Board approved Ken using Auctions International to sell our out of service equipment. Mayor would like to have a list of equipment and information on the auction posted on the Village website and have flyers posted to our usual places in the Village. The Mayor also gave Ken full approval for any acceptable bids.

Motion: made by Trustee Medak second by Trustee Johnson unanimously approving Auctions International for selling our out of service equipment online.

- 3) Mike Harrington, Lamont Engineers:
- a) See attached Report.
 - b) Mayor was informed that the DOT Permit for the Bridge St. / Main St. Sidewalk Curb ramps was received this evening.
- 4) Other:
- a) Mayor Caza requested an inventory of all Village sidewalks for a 2024 Sidewalk Improvement Project.
 - b) Trustee Medak reminded Department Heads to work on their 2024 Budget.
 - c) Mayor Caza informed Ken that the Board feels DPW needs a new employee. Ken has hired Doug Stinson III. Ken is very happy with his progress and feels that this employee is very interested in working full time for the Village. The Mayor and the Board had concerns regarding his age and being able to work on the required equipment. Mayor would like Clerk Price to give a quick call to the County HR and make sure all qualifications are met. Ken let the Board know that Doug III is being homeschooled and scheduled to graduate in 45 days and will turn 18 in March of 2024. Given that information, the Board approves hiring Doug Stinson III at Ken's recommendation. Ken will wait the 45 days before hiring him full time.
 - d) Trustee Robinson-Bullock will be sending an E-Codes Invite to the Board and Codes Enforcer. There are 112 questions that need to be reviewed and answered. The Board can then discuss all suggestions and comments and come up with edits.
 - e) Trustee Robinson-Bullock also mentioned that he has a 9:00AM meeting with SEEC on August 23, 2023, in regard to NY Forward. The meeting is at the County building.
 - f) On August 31, 2023, at 6:30PM is the Comprehensive Meeting with all new members.
 - g) Trustee Robinson-Bullock mentioned that Jeremy Karker would like to do a Community Track and Field Day. This will likely be a weekly event for the community for next summer.

Motion made by Trustee Palmer second by Trustee Robinson-Bullock unanimously carried to adjourn the meeting at 7:46 PM.

Respectfully Submitted,

Debra Byme
Village Deputy Clerk/Treasurer



SCHOHARIE POLICE DEPARTMENT



Lieutenant Jason A. Temple
Officer in Charge

P.O. Box 219, 300 Main Street
Schoharie, N.Y. 12157
Phone: 518-295-8566
Fax: 518-295-8501
Dispatch: 518-295-8114

**August 16th, 2023
Employees Work Session**

January-August 16th, 2023 Stats

67 Traffic Tickets
188 Calls for Service
3 Arrests
7 Auto Accidents
0 Domestic Incidents

Citizen Advisory Board: Next meeting scheduled 09/13/2023 @ 0930 Christ the Shepard Lutheran Church.

Body Worn Cameras: Cloud storage issue resolved. Training completed and in service.

Lexipol: Policy and Procedure Manual updated 08/02/23. Best practice updates. Police1 online platform training completed.

Community Events: Schoharie Promotional Association Summer concerts. Friday nights: 7pm-9pm.
08/04/23, 08/18/23, 08/25/23, 09/08/23. Patrol details.

951 Repairs: Exhaust brackets replaced due to rust issues. Zeke's for repair.

**Village of Schoharie
Water System Improvements Project**

Meeting Report – August 16, 2023

I. Project Update

- A. We have coordinated with DN Tanks and Tweedie on re-start date, which looks to be 8/21. Tweedie will do 1-2 weeks of work (connection piping work and tank underdrain) and then will leave site while DN Tanks tests the tank. Tweedie will return to site to backfill in mid-September.
- B. We now have signed Brookside permanent easements from both Raymond and Herrick (the 2 that we needed). We also have 1 of 3 temporary easements, but feedback from property owners remains positive. If we don't get the temporary easements, the pipe location will just be shifted slightly during construction.
- C. Work on Contract 3 (Holding Pond Aeration Treatment) will resume in early September after the equipment arrives and Brunswick finishes some school work.
- D. We received DOH approval for the water main replacement on Brookside Place and we are out to bid.
- E. I have begun coordination with Gorman to get recommendations and costs for the Depot Lane paving options. I expect initial information next week.

II. Next Steps

- A. The Herrick easement still needs to be recorded by Young Sommer (this can happen after we get the TP-584 signed by Larry). Note that Raymond permanent easement is already recorded. I understand that temporary easements are not generally recorded.
- B. Conduct Pre-bid meeting for Brookside (8/22 at 10:00 AM) and receive/open bids on 8/31 (2:00 bid opening).
- C. Continue construction work at Tank and at Holding Pond.
- D. Complete design work on Orchard St. water main replacement.
- E. Review Gorman cost estimates for Depot Lan with Ken and make recommendation.
- F. Still Pending -- Revise Depot Lane ROW agreement documents as needed, in conjunction with SCHA, Dave, and Peter Johnson. Thereafter, prepare similar documents for review by the County.

III. Other Projects

- A. Bridge/Main St. Sidewalk Curb Ramps – Just waiting on DOT permit...
- B. WWTP Disinfection – We owe DEC an update by end of August. Good progress toward a solution has been made by Ken in last week. Lamont is providing technical support.
- C. Procurement Policy and Paving – more on this next month

Village of Schoharie
Department of Public Works
August 16, 2023

- Repair work at the Lasell Park before the annual Kiwanis steak roast, repaired picnic table benches, mowing, trimming & chipping brush, resurfaced the road around.
- Read water meters the first week of August
- Re-installed the newly repaired Thorp Drug Store historical sign on Main st.
- Moved the old Garage building off of 110 Sunset Dr. lot.
- Met with Bernie Rasmussen at 118 Hilgert Pkwy. The drainage pipe in his front yard adjacent to the street has collapsed and needs to be replaced. He remembers it was installed by the Village Employees in the mid 1970s. I took a look right after one of the recent heavy rain storms and the water is up to the edge of our street. I recommend we replace it to protect our street.
- I contacted Auctions International to sell the "out of service" equipment we have in our yard. (see attached) It sounds like the fairest way. Sell, 2010 Ram 2500 pickup truck with plow,
2000- Sterling Street Sweeper
? Stainless steel in bed salter/sander
All as is condition