

VILLAGE OF SCHOHARIE  
Employees Meeting/Workshop – September 20, 2023

**PRESENT:** Mayor Caza, Trustees: Johnson, Medak, Deputy Clerk/Treasurer Debby Byrne, DPW Superintendent Ken Bernhardt, Codes Officer and Fire Chief Doug Stinson and Ed Manchester

**Excused:** Clerk/Treasurer Leslie Price, Trustees Robinson-Bullock and Palmer

Moment of Silence honoring the passing of Shirley Haverly

- 1) Officer in Charge (OIC), Lieutenant, Jason Temple
  - a) See Attached Report
  
- 2) Codes Officer Doug Stinson
  - a) See Attached Report
  - b) Mayor and Board was very happy with Doug's Reports
  - c) Doug has talked to the owner of 445 Main Street which has major issues including water damage. The owner is overwhelmed and not sure what direction she is headed.
  - d) Doug would like a list of all homeowners who received letters along with the property address. The Clerk's Office did send this to Doug.
  - e) The Barn on Shannon Ave needs to come down. Doug has heard from the owner.
  - f) 326 Main Street has shown some improvements however his driveway is starting to pile up again. Judge Kennedy contacted Doug and the owner received notice to appear back in court. Trustee Johnson will be at the hearing. Trustee Johnson noted that the Village has been addressing this issue for a while and feels the owner needs to have a plan and make continuous progress.
  - g) Spencer Motschmann of 110 Sunset would like to contact the Board of Trustees in regard to building hunting cabins for rental on his property near The Birches.
  
- 3) Fire Chief Doug Stinson
  - a) See Attached Report
  - b) The Schoharie Fire Department is currently a BLS Agency (Basic Life Support) and would like to become an ALS Agency (Advanced Life Support). Doug does not feel they are ready at this point. Once they become ALS they will be able to bill insurance companies for cost.
  - c) Doug needs a line-by-line item expenditures so he knows how much money is left in each line. Mayor Caza would like the Clerk/Treasurer to send a report to both Doug and Ken.
  - d) Doug asked Dan Smith to get the deed for property of old Fire House and send off to Mike West, Attorney before sending to the Board. Doug said everything seems to be in order as far as FEMA goes.
  
- 4) DPW Superintendent, Ken Bernhardt
  - a) See Attached Report.
  - b) Ken said the new water tank is complete, filled and tested. DPW is just waiting for approval from DOH to approve putting it in service.
  - c) Trustee Medak asked about the crosswalk and Ken said it is scheduled to start next week.

5) Other:

- a) Mayor Caza has talked to the owner of Pisanos in regard to their Water/Sewer Invoice. Ken did check on the meter and did not find any errors. The Mayor would like to take the average of the last six readings not including the present one and have the Clerk recreate a new Invoice using the historic readings.

**Motion** made by Mayor Caza second by Trustee Johnson unanimously carried to have the Clerk/Treasurer create a new Invoice using the average of the last six readings not including the present reading.

- b) Mr. Wolfe asked to meet the Mayor Friday morning at the entrance of the parking lot behind Main Street to see the condition. Mayor asked if Ken could meet them both there. Ken agreed.
- c) Trustee Johnson said the Board needs to make a motion to authorize the amendment to project number 17787 Project Finance Agreement for a time extension for the Water Project.

**Motion** made by Trustee Johnson second by Mayor Caza unanimously carried to the time extension for Project # 17787 Water Project.

**Motion** made by Trustee Johnson second by Trustee Medak unanimously carried to adjourn meeting at 8:19PM.

Respectfully Submitted,

Debra Byrne  
Village Deputy Clerk/Treasurer



Codes Enforcement Report July/August 2023  
Date: 09/20/2023

**Transition/Cloudpermit:** Public use of new system requiring steady follow up and support. Website needs to be updated with links and How-to videos. IT should contact Cloudpermit

**Complaints and Enforcement:**

1. Complaint regarding shrubs at Knower Ave and Bridge St. impairing view of traffic. Referred to Schoharie Village PD, homeowner complied and corrected the issue.
2. Received response to Enforcement Letters from property owner of 159 Grand St., 156 Grand St. and 445 Main St. Will be following up next week.
3. Requesting list of all properties that received letter.

4. Jeremy May return court date set for Monday, October 2<sup>nd</sup> at 1000.
5. Received anonymous complaint regarding 309 Main St. Complainant states that property is mixed use and appears to have the first floor occupied by a residential tenant. I am currently looking in to the complaint.

**Permits:**

**110 Sunset Dr.:** In progress, Water meter hooked up, back-fill 90 %. Working on flooring and electric.

**Parrot House:** Flooring and other materials being delivered. Spoke with owner about closing the building envelope.

**Love Shine Tea 315 Main St.:** Work and inspections complete. Authorized to open.

**Schoharie Dental 229 Main St.:** Working on permit for waiting room addition. Phase 2 of Dental Office Project Progressing as Normal



Village of Schoharie  
Schoharie Fire Department  
Situational Report  
09/20/2023

07/19/ 2023 -- 09/20/2023

**1.) Calls:**

**35 EMS 12 Fire / 33 EMS 06 Fire Total since last Meeting 68 EMS and 18 Fire**

**2.) Drills & Training:**

**Conducted 8 best practices training drills, including topics of Scene Size-Up, Incident Command, Pump Operations, Landing Zones, Haz-Mat response, Vehicle Accident Victim Extrication, Equipment Maintenance and Readiness to Respond, "Golden Hour" Trauma Treatment,**

**Held multi-jurisdictional mass-casualty mock scenario involving a school bus and multiple other vehicles with Central Bridge Fire Dept., Quaker Street Fire Dept. and Schoharie County Sheriffs Dept.**

**3.) Education:**

**One new Nationally Registered Paramedic(ALS), One new NYS AEMT(ALS), Four EMT's, planning to obtain AEMT, Four FF's planning to obtain EMT. Various NYS certifications acquired by several FF's including NYS Fire Police, Emergency Vehicle Operations, FF2, Swift Water Rescue Technician, Core 3 EMT Continuing Education RECERT class on Geriatrics, Pediatrics and Obstetrics, Haz-MAT Annual Refresher**

**4.) Upcoming Fundraiser:**

**Third annual car show showed a large increase in attendance with 57 entries, approx. two hundred visitors and 5 Food Vendors. Interest in next years event already growing. Village PD present with bike helmet giveaway. Thanks PD!!**

**Covered Bridge Dinner planned for Saturday, October 14<sup>th</sup>.  
Planning has begun for 2023 Christmas In Schoharie/ Parade**

Village of Schoharie  
Department of Public Works  
September 20, 2023

- Assisting DN Tanks with the filling and testing of the new water tank
- Changed out the three main flow check valves at the wwtp
- Hot mix black top patching around the village
- Installed more pedestrian crossing signs on Spring St.
- Have the surplus equipment on Auction International (started today)

Will need about 220 more water meter registers in the next year or two to have all meters upgraded. Estimated current cost for the registers \$55,000.00 to \$70,000.00.