

Village of Schoharie Planning Board

April 23, 2024

Meeting Minutes

In Attendance:

Board members: Tim Repicky, Tom Hitter, Steve Babbitt

Board Consultants: None

Applicants: Curt VanSteele, Amy VanSteele, Vince Laganga, Melinda McTaggart, Richard Tate, Dan Beams

Public: None

The chairperson called the meeting to order at 7:05 p.m. We reviewed the draft meeting minutes from the April 04 meeting, no changes were requested, and then approved them in a motion made by Tom and seconded by Tim.

Old Business: Badgley Annex Building Addition at Old Stone Fort: The objectives for this meeting were to assemble a suitable information packet to be submitted to SHPO requesting an advisory opinion, and to assess whether the collection of documents now satisfies the application requirements to initiate a Site Plan Review. In recent weeks, several of the documents and drawings have been revised, based on feedback suggestions from the Board, so we first questioned the applicants and architect to determine if any recent changes had occurred, listened to their verbal descriptions of the changes, and then verified that the Board had received the latest versions. Curt VanSteele provided a SHPO review letter from 2020 in which SHPO had made a small archeology survey of the field where the proposed access road (driveway) would be located. SHPO had found no cultural artifacts and no archeological sites. We felt this recent assessment had enough relevance to include it with the submittal.

The submittal packet contains:

1. Proposal cover sheet
2. Application for Site Development Plan Approval form
3. Narrative
4. Schoharie County Ag Data Statement
5. Photos
6. Vicinity maps
7. Site Plan drawing
8. Architectural drawings
9. SHPO comment letter from 2020

The chair will now complete a SHPO request form and submit the package digitally.

Next, we assessed whether the accumulated documents now satisfy the requirements to initiate a Site Plan View, working through the list on the 'Village of Schoharie Site Plan Review Checklist'. We determined that all 23 conditions in the list have been met or did not apply and the application fee has been paid: the application is complete. Steve made a motion to declare the application complete and accept it for Board review. Tim seconded the motion, and the vote was 3-0 to approve. Per NY State rules

and regulations, the Board must conduct a Public Hearing within 62 days or else the application becomes approved by default, so the last possible date for a Public Hearing will be June 25. But we hope it occurs much sooner and identified Tuesday May 21 as the hoped-for target ( if the review process proceeds without major disruptions).

County Referral: The Old Stone Fort building is owned by Schoharie County, not the Historical Society, so a referral to the Schoharie County Planning Commission for review is required. The Commission only meets once per month on the first Monday of the month. To be added to their May 06 agenda and avoid a 1 month delay, we need to assemble and submit an application packet during the next week, so a next meeting must occur soon. We set the next Board meeting date to be Tuesday April 30.

Recruitment of Alternate or New Board Members: We discussed how to recruit alternate or new Board members. A few names were suggested and will be contacted to see if they might be interested. Also, the openings should be advertised in local media.

The meeting adjourned at 9:20 p.m.

#### **Future Meetings**

Tuesday, April 30, 7:00 p.m.

Respectfully,  
Steve Babbitt

APPROVED