

Village of Schoharie Planning Board

June 25, 2024

Meeting Minutes

In Attendance:

Board members: Tom Hitter, Steve Babbitt, Tim Repicky, Russ Shaw

Board Consultants: None

Applicants: None

Public: Dave Knoop

The chair called the meeting to order at 7:01. The reason for the meeting was 'housekeeping' to address unfinished board items, but no open applications. Russ made a motion to approve the draft meeting minutes from May 29, no changes were suggested, so Tim seconded the motion and we voted 4-0 in favor.

Retirement of Dusty Putnam: The Board had received a copy of the resignation letter that Dusty Putnam submitted to the village government, so we have an open seat to be filled. Dusty served on the Board for over 15 years, so it will be hard to fill her shoes! Tom suggested we draft a resolution acknowledging her service to the village, Tim made a motion with some suggested wording, and we all concurred: Steve will make an initial draft and submit it to Tom for editing.

Although Dusty will be a hard act to follow, Tom has begun serving as the new chair, and Dave Knoop, who attended the meeting, is interested in joining the board.

Initiative to Make Application Process and Forms Easier-To-Use: Russ has taken on the project of re-organizing the existing checklists and application process summaries to make the process of determining who, what, when to contact for land use simpler and easier-to-use for a citizen who has little to no experience with the process. He displayed a sample web-based summary page, which contained hyperlinks to the root documents and requirements. He discussed setting up the process as a series of steps with check boxes, but the software would not allow advancement to the next step until the present one was filled out and complete. A web-based Schedule of Land Use Area Regulations, a table in section 2.6 of the Land Use Law, would quickly answer landowner questions regarding whether a proposed improvement is permitted and what permits would be required. Board members are enthused by what Russ is suggesting, and he will pursue the concept further.

Meeting adjourned at 7:55.

Future Meetings

To Be Determined (nothing on the docket at this time)

Respectfully,

Steve Babbitt